

## Digital Storytelling

### Directions: (for MS Moviemaker)

#### Part A:

1. Windows Moviemaker
2. Create a folder and download digital pictures or images to folder.(You need Windows XP or special software for downloading pictures.)
3. Click on
  - a. file
  - b. new
  - c. folder
  - d. name the folder (click outside the folder box)
4. For loading images from the Internet,
  - a. go to Google
  - b. click on Images and search
  - c. right click on picture one at a time. Click on: Save as
  - d. Save pictures. Click on: Save as
  - e. Save in named folder in Documents (or wherever you have saved the folder)
  - f. Name pictures. Save pictures & save to folder (Put any pictures you use in the same folder.

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#### Part B

1. Click on Start
2. Click on All Programs
3. Click on MS Moviemaker (You may find the picture collection of the last user in the work space.) **To clear:**
  - a. Select all
  - b. Left click
  - c. Drag to right
  - d. Delete
4. Click on:
  - a. File
  - b. Import into collection
  - c. Find folder
  - d. Select all the pictures you need
  - e. Import
5. To create the story:
  - a. Plan the narration
  - b. Drag pictures to Video Time Line (You can overlap pictures)
    1. Go to Documents or wherever you've saved the folder of pictures
    2. Drag pictures from folder to folder for your movie
    3. Select Thumbnails
    4. Arrange pictures by numbers
      - a. rename the pictures

- b. right click & rename pictures by their number in sequence + space & time
  - c. click outside the folder
  - d. right click on empty space
  - e. arrange icons by name
- 6. Go back to Moviemaker
  - a. import pictures/images
  - b. select all pictures/images
  - c. import
  - d. right click
  - e. arrange icons by name
  - f. To select pictures:
    - 1. press Control
    - 2. select 1 picture & all pictures in the series will follow
    - 3. you can Zoom in & out
- 7. To import music:
  - a. Create a folder for sound files (Midi is NOT compatible with Moviemaker; it only works with PowerPoint. You need **Wav** or **MP3** files. Audio files are on the Web in **Google** or **FreeSite.com/free\_Sounds/Free\_wavs/** or **wavsource.com**)
  - b. Right click on link
  - c. Save Target as (Put in documents or wherever you saved your pictures)
  - d. Save in your named folder (If File plays, right click & save Target as)
  - e. Click on File
  - f. Import to Audio File
  - g. Select files
  - h. Import
  - i. Drag (To shorten sound, use trimming tool – shortening only – click red arrows in)
  - j. Attach microphone with right jack
  - k. Connect it
  - l. Click on mike icon
  - m. Select track
  - n. New File
  - o. Start narration
  - p. Stop & save by default in Narration
  - q. Change to your folder in Documents
  - r. Relate sound clips to video clip title
  - s. You can expand picture clip to accommodate more talk
- 8. For the Title page
  - a. Select: Titles and Credits
  - b. Change: Title animation
  - c. Click: Done
  - d. Play
  - e. Stop. Go back

- f. Double click on Title
  - g.
  - h. Click: Tools
  - i. Add another Title
  - j. Select: Title after the collected clip
  - k. Press: Done
  - l. Press: Tools
  - m. Select: Title & Credit
  - n. Add Title to picture
  - o. Select picture on time line
  - p. Press: Tools
  - q. Select: Title & Credit
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#### 1. Add effects & transitions

- a. Video effects
  - b. Select
  - c. Drag & drop on clip (no good on still picture)
  - d. Press: Select: Transitions
  - e. Add Transitions & Select
  - f. Expand video track so you see Transitions
  - g. Drag & drop to Transitions track under the 2<sup>nd</sup> clip where Transitions needs to appear (Back = alt + back arrow)
  - h. To open & save project:
    1. Go to Collection
    2. Time line
    3. Transitions
    4. Effects
    5. Sounds
    6. Save project
    7. Go to: Folder: Save
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#### 2. Open File

- a. Save movie file
- b. Save on My Computer
- c. Browse & Save to your Folder
- d. Select quality
- e. Other Settings
- f. High quality
  - a. Finish

