

Queensborough Community College

Of the City University of New York

Faculty Committee of Admissions Meeting

The faculty Committee on Admissions met on December 11, 2015, from 12:00 – 3 p.m. in the Registrar's conference room.

Committee Members in Attendance:

Dr. Steven Dahlke, Music Department

Dr. Sharon Ellerton, Biological Sciences and Geology Department

Ms. Emily Gordon, Academic Literacy Department

Dr. Jannette Urciuoli, Student Affairs Department

Others in Attendance:

Ms. Jankee Guzman, CUNY Office Assistant (Admissions)

Committee members absent:

Mr. Kwai Chiu, Math and Computer Science Department

Professor Dolores Weber, Nursing Department

Business:

The meeting was called to order at 12:00 p.m.

I. Discussion:

- a. We will refer all readmit students who have WU grades due to mental health issues to the Counseling Center. Counselors work with these students to verify confidential mental health documents and if deemed accurate provide a letter of support to Registrar for a retroactive Ws. After CCS has considered such appeals, appeals will be returned to Admissions Committee for Readmit consideration.
- b. Readmit appeals that indicate mental health issues that do not have a WU grade will be evaluated by the Admissions Committee without automatic forwarding to the Counseling Center. In the event that serious mental health issues are presented that may indicate violent tendencies, the appeal will be forwarded to Dr. Jean-Pierre for appraisal (Dean of Students).

Concerns:

- a. How will we follow re-admit students with WU grades who were referred to Counseling and CCS and see their outcome?
- b. How would we know if a student was previously denied from the Committee on Course and Standing and/or the Admissions Committee?

Suggestion:

- a. A suggestion was made for Registrar and Admissions to work with IT so that both offices could have more information on students that have made appeals (i.e., previous

appeals and decisions) via CUNY first or other electronic platform. The goal is to be better informed about students making appeals through these committees and to work more efficiently between the offices the host these committees.

- II. Appeals for Reinstatement
 - a. The members of the committee reviewed:
 - (59) Degree student records
 - (1) Non-degree student records
 - (0) NP-AAS/NS-AAS student records
 - A total of (60) Student records

THE FOLLOWING ACTIONS WERE TAKEN:

DEGREE

- (47) Students approved re-admissions with conditions for the spring 2016 semester.
- (9) Students denied re-admissions for the spring 2016 semester
- (1) Student's application deferred based on CCS Committee's decision
- (1) Student's application held for more documentation.
- (1) Student's application referred to graduation audit.

NON DEGREE

- (1) Students approved re-admissions with conditions for the spring 2016 semester.
- (0) Students denied re-admissions for the spring 2016 semester
- (0) Student's application deferred based on CCS Committee's decision
- (0) Student's application held for more documentation.

NURSING (this section was reviewed at a later time by D. Weber)

- (0) Students approved as Degree in NP-AAS/NS-AAS for the spring 2016 semester.
- (0) Students approved as Degree in LA/LS/HS for the spring 2016 semester.

Adjournment

The meeting was adjourned at 3 pm

Our next meeting is scheduled for January 8 at 9:30 a.m.

Respectfully submitted,

Dr. Jannette Alejandra Urciuoli, Secretary
Faculty Committee on Admissions

Members of the Faculty Committee on Admissions

Mr. Kwai Chiu, Math and Computer Science Department

Dr. Steven Dahlke, Music Department

Dr. Sharon Ellerton, Biological Sciences and Geology Department

Ms. Emily Gordon, Academic Literacy Department

Dr. Jannette Alejandra Urciuoli, Student Affairs Department

Professor Dolores Weber, Nursing Department

Ms. Laura Bruno, Assistant Dean of Enrollment Management

Minutes typed December 18, 2015.