QCC COMMITTEE on COMPUTER RESOURCES
An Academic Senate Standing Committee

Minutes
Meeting of November 2, 2004 in M-127 at 2 pm

Attending: **Robert Kueper**, **Martin Kutnowski, Dwight Meyer, Bob Rogers, George Sherman, Patrick Wallach.**

Absentee: **Wendy Ford, Anthony Kolios, Sandra Marcus, Bruce Naples.**

1. The minutes of the October 5 meeting were approved.
2. Chairperson's Report
   - The chair reported on students' complaints concerning access to computers during exam or midterm weeks of the semester. The committee discussed the ways to better communicate all the labs that are available to the students, perhaps with a link in the college's website. Robert Kueper pointed out that ECET has six available labs open to all QCC's students.
   - The chair reported on questions concerning wireless access. George Sherman explained that wireless access is off between 12 AM and 6 AM. There currently are 85 access points deployed on campus. As any blind spots are discovered and reported, they are fixed.
   - The chair raised the issue of mailbox size limits. Thresholds are currently set at 30 Mb for the first warning and 50Mb for the second. George Sherman explained that mailboxes are not supposed to be used as storage, and reported that at any given time ~100 users are exceeding the limits. Bob Rogers proposed that a series of prompts guide users to archive old or unused items. To reduce mail clutter, Martin Kutnowski proposed that a short memo on email etiquette be agreed upon and made available to the community.
3. Report from OIT Director
   - The OIT Director reported the upcoming deployment of a new software component to facilitate advisement and registration. This component will present the user with a series of menus which will streamline registering for classes and make each individual schedule more efficient.
4. Report from ACC Director – postponed
5. Old Business
   Robert Kueper reported that a homebound student is doing well thanks to augmentative technology in T-22. Problems that had arisen in the past are solved.
6. New Business
   The committee discussed the possibility to integrate the student email system to the QCC portal with an improved, more student-friendly interface.
9. Setting Date, Time and Location for next meeting: Tuesday, December 7, 2004 at 2pm in M-127
10. The meeting was adjourned at 3 PM.