

**QUEENSBOROUGH COMMUNITY COLLEGE**  
THE CITY UNIVERSITY OF NEW YORK  
Committee on Course & Standing

Minutes for the meeting held on December 19<sup>th</sup>, 2014

The Committee on Course and Standing met on Friday, December 19<sup>th</sup>, 2014 at 9:30 a.m. in Room # A 104

Those in attendance were as follows:

**Dr. Nina Sarkar, Chair.**

Dr. Rose-Marie Aikas, Social Science, Prof. Gina Capozzoli, Counseling, Dr. George Fragopoulos, English Department, Dr. Hayes Mauro, Art and Design, Dr. Jun Shin, Chemistry, Dr. Jilani Warsi, Academic Literacy

**Excused:**

Dr. Daniel Armstrong, Health Physical Education & Dance, Dr. Andrew Nguyen – Biology,

**Administration Representatives:**

Ms. Florence Farrat, Associate Registrar.  
Ms. Meera Chowdhry, Committee Secretary

**Discussion:**

The Committee on Course & Standing requires electing a Secretary, who in absence of the Chairperson would conduct his/her duties. Dr. Sarkar proposed Dr. Jilani Warsi, Department of Academic Literacy to shoulder the responsibility and was seconded by Ms. Gina Capozzoli, Counseling Department. Dr. Warsi was then unanimously elected the Secretary to the Committee on Course & Standing.

During the meeting held between the Fall and the Spring semesters, the faculty members are required to be on call per their contract, therefore there would be no extra remuneration. There would be one meeting on the 20<sup>th</sup> of January, 2015 to review the dismissed students' appeals. Any additional appeals would be reviewed by the Chair, Dr. Sarkar.

Unless otherwise urgent, the retroactive/late withdrawals would be viewed during the meeting to be scheduled after the beginning of Spring 2015 semester.

	<b>Total Appeals</b>	<b>Approved</b>	<b>Denied</b>	<b>Conditional Approval</b>	<b>No Jurisdiction</b>
<b><i>Retroactive Withdrawals</i></b>	56	20	35	1	0
<b><i>Late Withdrawals</i></b>	19	10	9	0	0

The next meeting is set for January 20<sup>th</sup>, 2015 to review the Dismissed students' appeals.