

QUEENSBOROUGH COMMUNITY COLLEGE
Committee on Course & Standing

Minutes for the meeting held on Wednesday January 31st, 2018

The meeting took place between the Chair of Committee on Course & Standing Dr. Fragopoulos and the Registrar, Ms. Pat Canale. Also present Meera Chowdhry, Secretary to the CCS.

The purpose of the meeting was to understand and review the Committee policies concerning grade changes and appeals submitted to the Committee. The Registrar, Ms. Canale does understand the Committee on Course & Standing is an individual Committee governed by the jurisdiction of the Senate.

Ms. Pat Canale had questions regarding the Committee on Course & Standing operation which were addressed and clarified by the Chair, Dr. Fragopoulos. The Committee Chair is involved directly with the Senate and the annual reports created at the end of academic year is submitted to the Senate. The report include all the procedural changes made during the year, the basis of approval of appeals/continued probation and the statistics of the number of appeals reviewed during the year. The Annual Reports in depth analyze the changes in the norms of appeals.

Ms. Canale spoke about her commitment to working toward a standard grade change policy which includes looking at those students submitting grade change requests and appeals after many years. The Chair Dr. Fragopoulos explained the basis at which the appeals are being approved. Most appeals where students are only trying to clean up their records are not being approved. Only appeals where students have extenuating circumstances and are supported by documents get approved. The Chair explain that students also bring their grievances to the Committee where they are not able to resolve the issue with the faculty.

*The topic of discussion was also the CUNY-wide policy of assigning 'WU' grades to the students. As per the memorandum from the University Dean of Enrollment Management Dean James Murphy **"a grade of 'WU' is to be assigned to students who attended minimum of one class, completely stopped attending at any time before final exam week and did not officially withdraw. A WU grade should never be given in place of an 'F' grade. The 'F' grade is an earned grade based on poor performance and the student not meeting the learning objectives/outcomes of the course throughout the entire academic term/sessions."***

Ms. Canale is highly supportive of the forgiveness policy for a fresh start for the student who may return to complete their education to make a better life. The role of the Registrar should be in helping those throughout the College understand the policies concerning the 'WU' grades/appeals/approval. Also Ms. Canale brought up the possibility of addressing the number of times a student can appeal the CCS committee decision, i.e. appeals for the same course where the appeal has been denied at least twice previously.