

# ***QUEENSBOROUGH COMMUNITY COLLEGE***

THE CITY UNIVERSITY OF NEW YORK  
Committee on Course & Standing

Minutes for meeting held on November 5,, 2004

The Committee on Course and Standing met on Friday November 5, 2004 at 9:15 a.m. in the Counseling Office, Conference Room # L 428.

Those in attendance were as follows:

Prof. Anne Marie Menendez, Chairperson Nursing Dept,  
Dr. Stanley Rustin Counseling, Dr. Moni Chauhan Chemistry Dept, Dr .Nancy Pettersen, Basic Skills Dept., Dr. Patricia Allaire, Math. Dept., Prof. Devon Feldman, Library, Prof. Regina Rochford, Basic Skills Department and Dr. Mandel, Business Department.

Administration Representatives: Ms. Xiao Yan Cai,

Committee Secretary: Meera Chowdhry

Absentee: Dr. Roland Scal, Biology Department

Discussions:

To assist students on probation, the need for extended counseling hours in the evenings was discussed. The Counseling Department is now accommodating evening students for advisement.

The issue of Student Government participation in the Committee on Course & Standing was brought up. However, since the nature of the appeals often involves confidential student matters, student members will not be present during student appeals. Mr. Michael Mutlu, Treasurer of the student Government, will be invited and introduced to the Committee members in the next meeting. He will be asked to attend future meetings that involve policy and procedures.

The issue of having math students, who withdraw from class, remain in class to audit it, was raised. It was felt that these students would benefit from seeing the content more than once. **This matter will be brought back to the Math Department for further discussion.**

A total of 90 students' appeals were reviewed for the following:

	<b>Total Appeals</b>	<b>Approved</b>	<b>Denied</b>	<b>Conditional Approval</b>	<b>No Jurisdiction</b>
Retroactive Withdrawals	39	32	7		
Late Withdrawals	42	38	2	2	
Medical Withdrawal	9	9			
Continued Probation					

The Committee is schedule to meet again on Friday, December 17, 2004.