

Queensborough Community College
Academic Senate

Academic Senate Steering Committee

TO: Academic Senate
FROM: Academic Senate Steering Committee
SUBJECT: Creation Of Standing Committee on the WID WAC Program
DATE: March 23, 2005

The Steering Committee has worked with a number of parties in order to bring the matter of the creation of the Standing Committee on the WID WAC Program forward to the Senate in a form acceptable to most, if not all, who are interested in the matter and expressed themselves in one form or another.

We have consulted with the Committee on Bylaws, Committee on Curriculum and the Sub Committee on WID WAC. We have consulted with individual Senators who have spoken to this issue. We have consulted with the Office of Academic Affairs and with that Office present the wording below for your consideration.

Proposed:

That the current “standing” Sub Committee of the Curriculum Committee on the WID WAC Program be replaced by a Standing Committee of the Senate and that such wording as is approved below be made part of the Bylaws.

Proposed:

That the following be the Title, Membership and Charge:

TITLE:

The Committee on Writing in the Disciplines/Writing Across the Curriculum (WID/WAC)

MEMBERSHIP:

The Committee on WID/WAC shall consist of the director or one co-director of the WID/WAC Program who shall serve as ex-officio member without vote, five (5) writing intensive (WI) certified faculty members who have participated in WID/WAC professional development from a cross-section of disciplines and departments and one (1) student.

CHARGE:

The Committee on WID/WAC shall:

- a. Oversee and make recommendations to the Academic Senate related to the WID/WAC Program;
- b. Review and recommend changes in the criteria for a writing intensive (WI) class to the Academic Senate for its approval;
- c. Oversee a continuing WID/WAC Faculty Professional Development Program with the Office of Academic Affairs;
- d. Hear and decide student cases requesting a waiver from any WI degree requirements;
- e. Provide a list of current WI-certified classes and the instructors certified to teach WI classes to the department chairs who will make the final decision on the designation of a course or section as WI each semester;
- f. Insure through a certification and recertification process that all classes designated as WI meet the criteria for a WI class.