

**QUEENSBOROUGH COMMUNITY COLLEGE**  
*THE CITY UNIVERSITY OF NEW YORK*

***Committee on Course & Standing***  
***Annual Report 2005 – 2006***

**TO:** *Dr. Philip Pecorino, Chair, Academic Senate*

**FROM:** Anne Marie Menendez - Chair Committee on Course & Standing

**DATE:** **June , 2007**

**RE:** Annual Report of the CCS for Academic Year 2006-2007.

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**Members of the Committee:**

<b>Prof. Anne Marie Menendez</b>	<b>Chair, Nursing Department</b>
Dr. Patricia Allaire	Math & CS Department
Dr. Bonous-Smit	Library
Ms. Gina Capozzoli	Counseling Services
Dr. Moni Chauhan	Chemistry Department
Dr. Paul Marchese	Physics Department
Prof. E. Raya	Foreign Language Department
Dr. Roland Scal	Biology Department
Prof. Robert Sweetnam	Speech & Communication Department

**Administrative Liaison:**

Ms. Ann Tullio Registrar

**Faculty Liaison:**

Dr. Sharon Lall-Ramnarine Chemistry

The Committee on Course and Standing is charged with performing the duties prescribed in paragraphs (a) and (b) of Section 18 of the Bylaws of the Academic Senate.

The following two tables reflect the comparison:

<b>COMMITTEE ON COURSE &amp; STANDING ACTIONS</b>						
<b>SEPTEMBER 2005- AUGUST 2006</b>						
<b>Meeting Dates</b>	<b>Total Appeals</b>	<b>Approved</b>	<b>Denied</b>	<b>Conditional Approvals</b>	<b>No Jurisdiction</b>	<b>Total deletions</b>
9-Sep-05	97	67	17	11	2	36
7-Oct-05	30	20	5	5	0	29
4-Nov-05	58	50	5	3	0	20
9-Dec-05	167	105	24	38	0	15
23-Jan-06	146	95	82	9	2	10
3-Mar-06	58	46	8	3	1	10
7-Apr-06	84	63	18	3	0	23
12-May-06	118	81	31	6	0	17
<b>Total Appeals Reviewed</b>	<b>758</b>	<b>527</b>	<b>190</b>	<b>78</b>	<b>5</b>	<b>160</b>
<b>Jan 6 2006 Dismissals 542 Granted probation 243 Dismissed 299</b>						
<b>June 13, 2006 Dismissals 570 Granted probation 160 Dismissed 410</b>						
<b>Total Dismissals Reviewed</b>	<b>1,112</b>					
<b>Total Appeals Reviewed Including dismissals &amp; deletion:</b>	<b>2,127</b>					
<b>Jan 23, 2006 includes 41 dismissals 33 approved 8 denied the number has been included in the dismissals stats.</b>						

**Out of 758 retroactive/late/medical withdrawals 527 were approved which is 69.52%.**

**COMMITTEE ON COURSE & STANDING ACTIONS**

**SEPTEMBER 2006- AUGUST 2007**

Meeting Dates	Total Appeals	Approved	Denied	Conditional Approvals	No Jurisdiction	Total Deletions
28-Aug-06	290	246	32	10	2	26
15-Sep-06	109	86	19	4	0	15
13-Oct-06	40	29	8	3	0	30
17-Nov-06	94	75	15	4	0	30
15-Dec-06	115	72	37	6	0	9
22-Jan-07	107	68	31	7	1	34
28-Feb-07	0	0	0	0	0	24
9-Mar-07	94	79	8	7	0	34
20-Apr-07	88	60	21	3	4	30
21-May-07	150	125	25	0	0	20
<b>Total Appeals Reviewed</b>	<b>1087</b>	<b>840</b>	<b>196</b>	<b>44</b>	<b>7</b>	<b>252</b>

**Jan 9 2007 Dismissals 570 Granted probation 144 Dismissed 426**

**June 13, 2006 Dismissals 591 Granted probation 143 Dismissed 488**

**Total Dismissals Reviewed**

**1,161**

**Total Appeals Reviewed Including dismissals & deletion: 2,500**

**Out of a total of 1087 of retroactive/late/medical withdrawals 840 were approved which is 77.27%.**

**DELETIONS**

**SEPTEMBER 2006- AUGUST 2007**

Month	Total Appeals	Approved	Denied	Sent to Mr. Patinelli
Aug-06		26	21	3
Sep-06		15	13	1
Oct-06		30	26	3
Nov-06		30	19	10
Dec-06		9	6	3
Jan-07		34	31	3
Feb-07		24	22	1
Mar-07		34	27	7
Apr-07		30	20	10
May-07		20	15	5
		<b>252</b>	<b>200</b>	<b>46</b>

**During the academic year 2006-2007 out of 252 deletion appeals 200 were approved (mainly students with no attendance) which is a 79.36%.**

The total number of appeals reviewed during the year 2006-2007 includes the **deletion appeals** which are now being processed at the Registrar's Office. During the period from August 2006 to May 2007 a total of **252** appeals were processed – out of which **200** were approved, **46** denied, and **6** were sent to the Business Manager's Office.

The heaviest work-load for the committee has always been at the “dismissal” meeting that takes place between semesters.

#### I. Dismissals

Requests for Academic Dismissal and Probation are initiated through the Registrar's Office.

**During the academic year 2005-2006 438 (39.38 %) of the 1112 dismissal appeals were approved. In the academic years 2006-2007, 287 (24.72%) of the 1161 appeals were approved. Those students whose appeals were approved remained on academic probation.**

#### II. Other Issues

The Committee on Course & Standing has been working directly with Ms. Gina Capozzoli, also a committee member, to assist students who committee members recognize as needing special assistance. The retroactive withdrawals are being granted conditionally to some students who are identified as needing academic counseling. These students are directed to the Counseling Department.

The staff of the Registrar's Office; Ms. Ann Tullio, Ms Florence Farrat, Meera Chowdhry and June Greco have been a tremendous source of support and dedication in their effort to provide the highest level of professional service to the Course and Standing Committee.

It has been the Chair's privilege to serve with the Course and Standing Committee. The members of this committee are a dedicated group of professionals. This committee has utilized their best judgment to follow committee guidelines to adjudicate compelling and at times, difficult decisions. It is inspiring to be a part of this dedicated and caring committee.

Dr. Moni Chauhan was elected as the chair of the CCS for the year 2007-2008. Professor Glenn Burdi and Professor Maryann Magaldi are the new members of the CCS for the year 2007-2008. The liaison for the year 2007-2008 is Ms. Jannette Urciuoli.