

**QUEENSBOROUGH COMMUNITY COLLEGE**  
**The City University of New York**  
**ACADEMIC SENATE**  
**COMMITTEE ON Academic Development/ Elective Academic Programs**

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**To: Steering Committee of the Academic Senate**  
**From: Academic Development Committee, Dr. Joan Petersen, Chair**  
**Date: January 21, 2009**  
**Subject: Monthly Report of the Committee on Academic Development/Elective Academic Programs for February 10, 2009**

The Committee on Academic Development, working in cooperation with the Committee on Distance Education, has prepared the attached evaluation form for formal adoption as an evaluation form for Distance Education Courses offered at Queensborough Community College for approval by the Academic Senate.

**Rationale:** Recently, a new student evaluation form for traditional courses was developed and approved by the Academic Senate. This form has been in use since the spring 2008 semester. However, there are some questions on this form that are not meaningful for distance education courses. Therefore, we have modified this student evaluation form so that it may be used for on-line courses.

The student evaluation form for Distance Education courses was developed jointly by the Academic Development and Distance Education Committees. As chairs of these committees, Dr. Edward Volchok and I met and revised the general student evaluation form. We agreed that there were four questions that were not appropriate for on-line courses. These questions were removed and replaced with questions that address some unique aspects of on-line courses. The revised forms were then sent to all members of our respective committees, and another round of revisions took place based on their comments.

The attached form has been reviewed and approved by all Academic Development and Distance Education committee members. We are therefore submitting it to the Academic Senate for approval. I have also attached the student evaluation of faculty form that is used for traditional classes- this form includes comments that show the questions that were removed or modified on the Distance Education form.