

QUEENSBOROUGH COMMUNITY COLLEGE
THE CITY UNIVERSITY OF NEW YORK

Committee on Course & Standing
Annual Report 2007 – 2008

TO: *Prof. Devin McKay, Secretary Academic Senate*

FROM: Dr. Moni Chauhan - Chair Committee on Course & Standing

DATE: **June 22, 2008**

RE: Annual Report of the CCS for Academic Year 2007-2008.

Members of the Committee:

Dr. Moni Chauhan	Chair, Chemistry Department
Dr. Bonous-Smit	Library
Prof. Glenn Burdi	Business Department
Ms. Gina Capozzoli	Counseling Services
Dr. Maryann Magaldi	Nursing Department
Dr. Paul Marchese	Physics Department
Prof. E. Raya	Foreign Language Department
Dr. Roland Scal	Biology Department

Administrative Liaison:

Ms. Ann Tullio	Registrar
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Faculty Liaison:

Ms. Jannette Urciuoli	Counseling
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The Committee on Course and Standing is charged with performing the duties prescribed in paragraphs (a) and (b) of Section 18 of the Bylaws of the Academic Senate.

The following two tables reflect the yearly comparison of the different duties performed by the Committee:

COMMITTEE ON COURSE & STANDING ACTIONS						
SEPTEMBER 2006- AUGUST 2007						
Meeting Dates	Total Appeals	Approved	Denied	Conditional Approvals	No Jurisdiction	Total Deletions
28-Aug-06	290	246	32	10	2	26
15-Sep-06	109	86	19	4	0	15
13-Oct-06	40	29	8	3	0	30
17-Nov-06	94	75	15	4	0	30
15-Dec-06	115	72	37	6	0	9
22-Jan-07	107	68	31	7	1	34
28-Feb-07	0	0	0	0	0	24
9-Mar-07	94	79	8	7	0	34
20-Apr-07	88	60	21	3	4	30
21-May-07	150	125	25	0	0	20
Total Appeals Reviewed	1087	840	196	44	7	252
Jan 9 2007 Dismissals 570 Granted probation 144 Dismissed 426						
June 13, 2006 Dismissals 591 Granted probation 143 Dismissed 488						
Total Dismissals Reviewed	1,161					
Total Appeals Reviewed Including dismissals & deletion: 2,500						

Out of a total of 1087 of retroactive/late/medical withdrawals 840 were approved which is 77.27%.

COMMITTEE ON COURSE & STANDING ACTIONS						
SEPTEMBER 2007- AUGUST 2008						
Meeting Dates	Total Appeals	Approved	Denied	Conditional Approvals	No Jurisdiction	Total Deletions
7-Sep-07	148	83	40	17	8	16
26-Oct-07	62	45	11	5	1	19
30-Nov-07	112	75	34	3	0	42
14-Dec-07	103	84	16	3	0	13
18-Jan-08	85	63	15	0	7	22
29-Feb-08	91	70	20	1	0	18
8-Mar-08	121	106	10	4	1	18
11-Apr-08	0	0	0	0	0	23
9-May-08	175	111	45	1	0	17
June -08	0	0	0	0	0	12
Total Appeals Reviewed	897	637	191	34	17	200
Jan 9 2008 Dismissals 571 Granted probation 212 Dismissed 359						
June 13, 2008 Dismissals 572 Granted probation 100 Dismissed 472						
Total Dismissals Reviewed 1,143						
Total Appeals Reviewed Incl.dismissals/deletions/medical: 2,288						

Out of total number of 1145 (retroactive/late/medical withdrawals/deletions) 803 appeals were approved which is 71.13%.

DELETIONS				
AUGUST 2007 - June 2008				
Month	Total Appeals	Approved	Denied	Medical approved
Sep-06	16	14	2	6
Oct-06	19	18	1	3
Nov-06	42	33	9	5
Dec-06	13	12	1	8
Jan-08	22	20	2	4
Feb-08	18	15	3	3
Mar-08	18	16	2	3
Apr-08	23	20	3	4
May-08	17	16	1	6
Jun-08	12	10	2	8
	200	164	36	48

DELETIONS				
SEPTEMBER 2006- AUGUST 2007				
Month	Total Appeals	Approved	Denied	Sent to Mr. Patinelli
Aug-06	26	21	3	2
Sep-06	15	13	1	1
Oct-06	30	26	3	1
Nov-06	30	19	10	1
Dec-06	9	6	3	0
Jan-07	34	31	3	0
Feb-07	24	22	1	1
Mar-07	34	27	7	0
Apr-07	30	20	10	0
May-07	20	15	5	0
	252	200	46	6

During the academic year 2006-2007 out of 252 deletion appeals 200 were approved (mainly students with no attendance) which is a 79.36%.

During the academic year 2007-2008 a total # of 200 deletion appeals were reviewed and 164 were approved which is 82%.

The heaviest work-load for the committee has always been at the “dismissal” meeting that takes place between semesters.

I. Dismissals

Requests for Academic Dismissal and Probation are initiated through the Registrar's Office.

During the academic year 2006-2007 438 (39.38 %) of the 1112 dismissal appeals were approved. In the academic years 2007-2008, 312 (27.29%) of the 1143 appeals were approved. Those students whose appeals were approved remained on academic probation.

II. Other Issues

The Committee on Course & Standing has been working directly with Ms. Gina Capozzoli, also a committee member, to assist students who committee members recognize as needing special assistance. The retroactive withdrawals are being granted conditionally to some students who are identified as needing academic counseling. These students are directed to the Counseling Department.

The Chair, Dr. Moni Chauhan apprised the Committee Members of the new grading policy being proposed by CUNY. In the light of the new database (CUNYFirst) being implemented ABS; FAB grades will be removed and INC and FIN will be used in lieu of these.

Also for the purposes of Pell Grant reporting a new University-wide grade of 'WN' is being proposed. 'WN' would be assigned to students who were enrolled but never attended a course. Further more, there would be a new transfer policy taking effect on October 1st, 2008. For exemption of 'ACT' test, the 45-credit blanket exemption for transferring students in to CUNY is no longer available after October 1st, 2008. The new transfer policy would also revise the requirement for the test.

All the members of the committee have welcomed the idea of introducing WN grades as the committee deals with retroactive withdrawals and late withdrawals of the students. Changing ABS, FAB to INC and FIN does not affect the committees work load.

The staff of the Registrar's Office; Ms. Ann Tullio, Ms Florence Farrat, Meera Chowdhry and June Greco have been a tremendous source of support and dedication in their effort to provide the highest level of professional service to the Course and Standing Committee.

It has been the Chair's privilege to serve with the Course and Standing Committee. The members of this committee are a dedicated group of professionals. This committee has utilized their best judgment to follow committee guidelines to adjudicate compelling and at times, difficult decisions. It is inspiring to be a part of this dedicated and caring committee.

Dr. Moni Chauhan is the presiding chair of the CCS for the year 2008-2009. Dr. Belle Birchfield, Electrical & Computer Engineering Department is the new members of the CCS for the year 2008-2009. The liaison for the year 2008-2009 is Ms. Jannette Urciuoli.