

Agenda

Academic Senate Meeting

Date: Tuesday, September 9, 2014

Time: 3:10 p.m.

Location: Room M-136

- I. Attendance
- II. Consideration of the minutes from May 13, 2014 meeting (Attachment A1);
voting results (Attachment A2)
- III. Communications from the Board of Trustees or any of its Committees
- IV. Communications from:
 - President Diane B. Call (Attachment B)
 - Senate Steering Committee Report (Attachment C)
 - University Faculty Senate
UFS Plenary of May 7, 2014 (Attachment D)
- V. List of graduates for June and August 2014 (Attachments E and F) —
RESOLUTION
- VI. Annual Reports of Academic Senate Standing and Special Committees
 - Committee on Academic Development (Attachment G)
 - Committee on Admissions (Attachment H)
 - Committee on Assessment (Attachment I)
 - Committee on Bylaws (Attachment J)
 - Committee on Continuing Education (Attachment K)
 - Committee on Committees (Attachment L)
 - Committee on Course and Standing (Attachment M)
 - Committee on Cultural and Archival Resources (Attachment N)
 - Committee on Curriculum (Attachment O)
 - Committee on the Library (Attachment P)
 - Committee on Student Activities (Attachment Q)
 - Committee on WID WAC (Attachment R)
- VII. Old Business
- VIII. New Business
 - *Report from Administrative Task Force on Assessment

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56

**Queensborough Community College
The City University of New York**

**MINUTES
of the May 13, 2014
Academic Senate**

President Diane Call called the eighth regularly scheduled meeting of the Academic Senate to order at 3:15 p.m.

I. Attendance:

60 votes were recorded at the time attendance was taken; 62 members of the Academic Senate cast votes during the meeting.

Absentees: Kip Montgomery, Gilmar Visoni, Joan Dupre, Cheryl Spencer, Ed Volchok, Simran Kaur, John Luby, Dion Pincus, Georgeanne Albanese, Emil Parrinello, SG-Executive VP, SG-Administrative VP, SG-Treasurer, SG, Programming VP, SG-VP Evening Students, SG-President Pro Tempore, SG-VP PT Students

II. Consideration of minutes of the April 8, 2014 meeting of the Academic Senate:

- A motion was made, seconded, and unanimously adopted to approve the April 8, 2014 minutes as presented (see Attachment A-1 of the May 13, 2014 Agenda).

III. Communications from President Call

President Call referred to her written report (*Attachment B of the May 13, 2014 Agenda.*) For the full report, visit: http://www.qcc.cuny.edu/governance/academicSenate/docs/ay2013-14/May_2014/Attachment-B-Presidents-Report-5-13-14.pdf

An update on the Early College Initiative was provided by Dr. Birchfield.

IV. Senate Steering Committee Report

Chair Dr. Philip Pecorino referred to the written report (*Attachment C of the May 13, 2014 Agenda.*) For the full report, visit: http://www.qcc.cuny.edu/governance/academicSenate/docs/ay2013-14/May_2014/Attachment-C-Steering-Committee-Report-5-13-2014.pdf

V. Elections

1. A motion was made and accepted to elect Peter Bales as Chair of the Steering Committee.
2. A motion was made and accepted to elect Emily Tai as Vice Chair of the Steering Committee.
3. A motion was made and accepted to elect Joel Kuszai as Secretary of the Steering Committee.
4. A motion was made and accepted to elect Jeffrey Schwartz as Senate Technology Officer.
5. A motion was made and accepted to elect Phil Pecorino as Senate Parliamentarian.
6. Election of Members of Committee on Committees (Attachment G of the May 13, 2014 Agenda): Chong Jue (Biology), Christine Mooney (Business), Jean Murley (English).

VI. Monthly Reports of Standing Committees of the Academic Senate

The Committee on Course and Standing

- A motion was made, seconded, and adopted 59-0-0 to approve the removal of the probationary code of "Academic Alert" for QCC student (*Attachment H of the May 13, 2014 Agenda.*)

57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91
92
93
94
95
96
97
98
99
100
101
102
103
104
105
106
107
108
109
110

The Committee on Curriculum (*Attachment I of the May 13, 2014 Agenda*)

The Committee on Curriculum has sent the following recommendation to the Academic Senate:

COURSE REVISION

DEPARTMENT OF BUSINESS

BU-500 Introduction to Microcomputer Applications

- A **motion was made, seconded, and adopted** 58-0-0 to **approve a change** to “BU-500 Introduction to Microcomputer Applications” in the Department of Business (*Attachment I of the May 13, 2014 Agenda*).

REVISED ACADEMIC PROGRAMS

DEPARTMENT OF ART AND DESIGN

Changes to conventions for denominating classes, from AR to ARTS or ARTH.

- A **motion was made, seconded, and adopted** 60-0-0 to **approve a change** in the course code conventions in the Department of Art and Design (*Attachment I of the May 13, 2014 Agenda*).

DEPARTMENT OF BUSINESS

Changes to the Office Administration Assistant program

- A **motion was made, seconded, and adopted** 59-0-1 to **approve** changes to the office Administration Assistant program in the Department of Business (*Attachment I of the May 13, 2014 Agenda*). Paul Weiss abstained.

DEPARTMENT OF SOCIAL SCIENCE

Changes to QCC/John Jay Dual/Joint Degree Program: A.S. in Criminal Justice

- A **motion was made, seconded, and adopted** 60-0-0 to **approve a change** QCC/John Jay Dual/Joint Degree Program in the Department of Social Science (*Attachment I of the May 13, 2014 Agenda*).

NEW COURSES

DEPARTMENT OF FOREIGN LANGUAGES AND LITERATURES

LA 213: Intermediate Arabic I

- A **motion was made, seconded, and adopted** 61-0-0 to **approve** LA 213: Intermediate Arabic I as a new course in the Department of Foreign Languages and Literatures (*Attachment I of the May 13, 2014 Agenda*).

DEPARTMENT OF BUSINESS

111 **BU 529: Application Development for Mobile Devices**

112 **BU 537: Data Security for Business**

113

- 114 • A **motion** was **made, seconded,** and **adopted** 59-1-0 to **approve** BU 529 AND BU 537 as new
115 courses in the Department of Business (*Attachment I of the May 13, 2014 Agenda*). Belle
116 Birchfield opposed.

117

118 **NEW DUAL/JOINT DEGREE PROGRAM**

119

120 **DEPARTMENT OF NURSING**

121

122 **Dual/Joint A.A.S./B.S. Degree Program in Nursing with CUNY School of Professional Studies**

123

- 124 • A **motion** was **made, seconded,** and **adopted** 61-0-0 to **approve** Dual/Joint A.A.S./B.S. Degree
125 Program in Nursing with CUNY School of Professional Studies in the Department of Nursing
126 (*Attachment I of the May 13, 2014 Agenda*).

127

128

129 **VI. Old Business**

130

NONE

131

132 **VII. New Business**

133 Alex Tarasko, chair of the FEC urged faculty to vote in the latest FEC election.

134

135 Stu Asser acknowledged Chairs Jonas Falik and Mona Fabricant, chairs who are retiring at the end of the
136 academic year.

137

138 The meeting was adjourned at 4:01 PM

139

140 Respectfully Submitted,

141

Joel Kuszai

142

Secretary, Steering Committee of the Academic Senate



***Report of the President
to the
Academic Senate***

September 9, 2014

“Welcome Back” to our faculty, and “thank you” to the HEOs, faculty and staff who worked this summer with our students in and outside of the classroom. This year we will continue our collaboration as a community to advance: A student-centered learning environment; a strong and engaged faculty; and Community partnerships. These priorities are interrelated --and they are and will continue to be the focus of our energy and support. At the heart of our mission and the work of our collegium is the support of Student learning---addressing differences in learning styles, encouraging active learning and the effective use of technology to increase student retention and timely graduation.

This summer, Queensborough welcomed our new Chancellor J. B. Milliken who visited the campus in August, meeting with representatives from our staff, students and faculty. It was a wonderful opportunity for him to get to know more about us and the extraordinary opportunity and resource community colleges provide for today’s society, and especially our students.

Enrollment Update

- This fall, over 16, 000 students are enrolled at Queensborough, including more than 3300 new freshmen, 1000 transfer students and almost 2000 high school students in our collaborative programs. I thank the faculty whose support of attendance verification ensures the College receives appropriate state funding—a vital portion of our budget.

New Faculty and Staff

- We welcome –15 new faculty, including 3 CLTs and 18 faculty who will serve on substitute lines. Formal searches are underway to appoint at least 20 additional faculty by the Spring semester.
- Also joining our QCC community are Brendan Considine, Director of Grants, and Bernadette Drumgool, Assistant Director of Grants.
- In the senior administration, we are pleased to announce Dr. Paul Marchese, as Interim Vice President for Academic Affairs and Chief Academic Officer. Dr. Marchese is joined by Interim Dean Glenn Burdi. The new Vice President for Student Affairs is Michel Hodge, who began this summer, and he is assisted by Dean Laura Bruno (Enrollment Services) and Ronnie Lukas (Financial Services and Scholarships). Finance and Administration is led by Vice President Bill Faulkner, with David Wasserman, Executive

Director of Finance and Business Affairs, and Marc Carpentier, Executive Director of Budget and Resource Planning. Denise Ward has been appointed Vice President for Pre-College, Continuing Education, and Workforce Development.

- Federal legislation established Title IX under the Education Amendments of 1972 to protect people from discrimination based on sex in education programs and activities that receive federal financial assistance. Examples of the types of discrimination that are covered under Title IX include sexual harassment, the failure to provide equal opportunity in athletics, and discrimination based on pregnancy. To support campus awareness of our responsibilities under Title IX and compliance with them, *Ms. Mary Jane Shaw* has been appointed Interim Title IX Officer. Her office is in A 413 and she can be reached at ext. 5755.
- Preliminary response from MSCHE to our Periodic Review Report was positive, with a general finding that we are in full compliance with the standards, and with compliments on the quality of the PRR and on the progress QCC has made on assessment, including our increased awareness of the importance of assessment, broader faculty involvement in the assessment of student learning outcomes, and our development of a comprehensive Assessment website. A suggestion was made that we examine eLearning, review the out of class time expected of students with regard to the number of credit hours earned, and determine a way to provide evidence that online courses are meeting credit hour requirements.
- Our Department of Engineering Technology received official word from TAC of ABET that our programs have been reaccredited with no findings. The renewal for a six year period, the maximum, is extraordinary and a tribute to the ongoing work of our ET faculty, and supporting College departments.
- Results from the latest cycle of the New York RN licensure exam (NYCLEX) have our nursing graduates with a 94.1% pass rate, the highest among all CUNY colleges. The overall pass rate for New York State was 79.75%.
- In 2013-14, Queensborough graduated over 2000 students, including our most senior graduate, Mr. Alexander Phillips, who was awarded his degree in Business at the age of 90.
- In its August 18, 2014 edition, ***Community College Week*** featured the top 100 community colleges in the country. Of the over **1,200** community colleges nationwide, Queensborough ranked high in a number of categories:
 - Queensborough ranks 28th in the nation in granting associate degrees to minority students Queensborough is in the top 10 in granting associate degrees to Asian American students at #9
 - Queensborough is in the top 30 in granting associate degrees in the Engineering Technologies and Related Fields.
 - Queensborough ranks 27 in granting associate degrees in Business, Management, Marketing and Related Support Services
 - Queensborough is in the top 50 in granting associate degrees to African American students

- Queensborough is in the top 100 in granting associate degrees to Hispanic/Latino students at #57
- Queensborough is in the top 100 in granting associate degrees at #70
- Queensborough students will benefit from the Mayor's **NYC STEM Initiative**, which will provide \$50 million for community college students in STEM programs over 3 years. The initiative will support the expansion of ASAP, additional academic advisement for student retention, tuition waivers for STEM students in the summer and winter session, research fellowship awards, and STEM Cooperative Education Programs. The immediate benefits for QCC include the appointment of 8 academic advisors, the award of tuition waivers for 46 students enrolled in our STEM 2014 summer classes, with additional tuition waivers to be offered for 2015 winter session classes. The initiative will also provide STEM research fellowships for students under the mentorship of our faculty, and cooperative education experiences in the STEM field.
- CUNY 2020: New York State awarded 55 million to CUNY for workforce development. 19 proposals were submitted by CUNY colleges - eight were awarded - and QCC has been awarded TWO of them - including \$10 million for Health Care curricula and community services under the leadership of Vice President Denise Ward, and \$1.5 million to Professor Stu Asser to develop and deliver programs for advanced manufacturing of 3 D printers.

BTECH Update

- The summer was spent preparing for opening day, September 4th. A series of professional development activities for the teachers and administrative staff of the high school focused on curriculum development, scope and sequence planning, and the development of marketing and communication strategies. Work has also begun on the student mentoring program.

The third floor of one wing of the Martin Van Buren High School building has been designated for BTECH. One hundred and twenty five BTECH freshmen attended two orientation sessions. The first took place on the QCC campus with students and teachers meeting for the first time and engaging in team building activities. This was followed by a QCC welcome by President Call and our faculty. The students were also given tours of the campus by our admissions staff. The second day of orientation was held at BTECH, with students and their parents sharing a 'day in the life' of a BTECH student.

The high school curriculum for the six year program continues to be refined with QCC faculty, department chairpersons, and high school teachers meeting during the summer to discuss such items as the appropriate mathematics courses and appropriate electives and in which order they should be offered to represent an appropriate scope and sequence for effective student learning.

The Queensborough Marketing Committee is collaborating with a lead public relations firm, Prosek Partners, to gain positive visibility for Business Technology Early College High School (BTECH). Joint publicity efforts have included creating a comprehensive target media list in top-tier, local and ethnic publications, and broadcast and social media outlets.

Regular strategy sessions are held to outline action items such as media outreach, upcoming events and marketing efforts. To help ensure that interactions with reporters are both successful and informative, Queensborough's Marketing Team planned and implemented a BTECH Media Training seminar on campus for administrators and teachers from the Department of Education (DOE) and BTECH.

Key points in media interviews are that BTECH is an early college high school and that the leadership curriculum is designed and taught by Queensborough faculty to help students develop a strong education in Liberal Arts & Sciences technology. Also stressed is that BTECH students will take the same courses as other Queensborough students in Business CIS (Computer Information Systems) and Internet Technology.

Ashley Legitime has joined the staff of QCC as an Acting Academic Program Manager, serving as College Liaison. She is working to ensure strong communication between students and all three entities with whom they will communicate regularly – their BTECH high school staff, the College staff and SAP. She will act as the students' QCC advisor, interfacing with our STEM Academy. Also, Ashley will coordinate the work to design and develop both a student and faculty mentoring program. SAP, leading this effort, has secured the services of a company, *icouldbe*, to support this program aspect. Its representatives will meet with staff from both the high school and College.

Finally, as BTECH opens, "thank you" to the many QCC faculty who have worked on the BTECH Steering Committee and on the high school curriculum –especially Professor Stu Asser, Dr. Belle Birchfield, Professor Leslie Francis, Dr. Jonas Falik, Professor Kathy Villani—and over a dozen colleagues from the Departments of English, Speech and Theatre, Mathematics, and Academic Literacy.

**STEERING COMMITTEE OF THE ACADEMIC SENATE
QUEENSBOROUGH COMMUNITY COLLEGE, CUNY
MONTHLY REPORT
September 9, 2014**

All Senate committees have commenced the Fall 2014 semester at full strength. But our waiting list to fill the inevitable openings that occur during the academic year is nearly exhausted, so please encourage your constituents seeking college service to contact a member of the Steering Committee and we will forward their names to Dr. Cheryl Spencer, Chairperson of the Committee on Committees. Senate Committee reports from last year continue to be submitted at a good pace, and we would like to thank the committee chairs for the reports included as part of the September agenda.

Over the summer the Steering Committee approved on behalf of the entire Academic Senate, the awarding of an official Queensborough Community College associate degree, Class of 2014 to Mr. Alexander Phillips, age 90. He needed several course substitutions to meet requirements for an associate degree in Business. Fortunately, Mr. Phillips had additional credits, and the Business Department Chairperson approved substitutions to meet the business program requirements, as did the Chairperson of Speech Communication and Theatre Arts. The Steering Committee was pleased to support the Chairs and the Administration in this effort.

The Committee on Environment, Quality of Life and Disability Issues has formed a subcommittee, chaired by Dr. Clara Wajngurt of the Math Department, to create an anti-bullying/civility policy for our campus, present it to various constituencies for comment and revision, pass it through the parent committee and then present it to the Academic Senate Steering Committee in

preparation for its presentation to and (possible) passage by the full Academic Senate. An early draft of the policy has been created and will be vetted with the QCC Administration, Human Resources, PSC Chapter, FEC, Student Government Association, DC 37 local, and a yet to be formed committee of HEOs. Expect regular updates this upcoming Academic Year on how this effort is progressing. (A report on the work being done and a link to the latest draft of the proposed bullying policy is available on the Academic Senate homepage at <http://www.qcc.cuny.edu/governance/academicSenate/news/Bullying.html>.)

The Administration's General Education Assessment Task Force that began its deliberations last June will be continuing its work this upcoming academic year. A representative of that committee will present progress reports to the Academic Senate at its regular monthly meetings. All policy recommendations will be presented to the full body for a vote.

As will begin the new academic year, please remind your colleagues that the QCC Academic Senate is the policymaking body of the College. Please do not hesitate to contact any member of the Steering Committee if you feel there are issues that need to be addressed; the Senate committees are structured to function in that regard. Also, please be reminded that any Senator who wishes to initiate discussion and/or a policy proposal for a vote by the full Senate has every right to do so, and the Steering Committee stands ready to offer procedural support.

Report to QCC Academic Senate re UFS Plenary Meeting

DATE: May 13, 2014

TO: QCC Academic Senate

FROM: QCC Faculty Representative to CUNY UFS, Barbara Rome

SUBJECT:

**The 381st Plenary Session of The University Faculty Senate of
The City University Of New York
Tuesday, May 13, 2014, 6:30 p.m.**

UFS Chair Terrence Martell called the meeting to order at approximately 6:30 p.m. in the Skylight Room at the CUNY Graduate School and University Center.

I. Approval of the Agenda

The agenda was approved by voice vote.

II. Approval of the Minutes of April 1, 2014

The minutes were approved as distributed by voice vote.

III. Nominations for and Election of Officers and Members-at-Large of the Executive Committee

IV. Invited Guest, Muhammad W. Arshad, Chair of the CUNY University Student Senate, 7:15 p.m.

V. Reports:

A. Representatives to Board of Trustees Committees

B. Chair

The meeting was adjourned at 8:31 pm.

Queensborough Community College
 May 2014 Graduates

First Name	MiddleName	Last Name	AcadPlan
Omar		Abbas	LA-AA
Leora		Abramov	HS-AS
Stephany		Acevedo	FA-AS
Brandon		Ackermann	LS-AS
Cristian	C	Acosta	LA-AA
Genesy	C	Acosta	LA-AA
German	E	Acosta	CT-AAS
Bradley		Adams	NS-AAS
Bhojnarine		Adin	LA-AA
Natalia	N	Adorno	LA-AA
Brittany	L	Adragna	LA-AA
Ality	O	Aghedo	LS-AS
Jean	C	Aguirre	LA-AA
Muhammad		Ahmad	BT-AS
Muneeza		Ahmed	LE-AA
Zaheer		Ahmed	LA-AA
Shirin		Akhter	BT-AS
Alfredo	A	Alejo	ME-AAS
Shaun		Ali	BT-AS
Miriam		Ali-Rodriguez	HS-AS
Phil-Ann	O	Allen	LA-AA
Fawwaz		Allie	EM-AAS
Teuta		Alovic	BT-AS
Aaron		Altieri	LA-AA
Alberto		Alvarez	LA-AA
Manuel	A	Alvarez	ET-AAS
Fereshtah		Amani	LS-AS
Tania		Amin	BT-AS
Christopher	O	Anakhu	DA-AAS
Karen Marie		Anchundia	FA-AS
Bierca		Anderson	LA-AA
Janell	R	Anderson	EM-AAS
Aaron	P	Anthony	MA-AAS
Tabitha		Aponte	TM-AAS
Marco		Arango	LA-AA
Karen		Araya	BT-AS
Natacha		Arboleda	LA-AA
Luis		Arce	LA-AA

First Name	Middle Name	Last Name	Acad Plan
Catherine	L	Ardian Arias	LA-AA
Jonathan		Dominguez	DA-AAS
Danny	L	Aroca	BA-AAS
Talha	M	Arshad	CJ-AS
Tracy		Artis	LA-AA
Magdalena		Arvelo	LA-AA
Chaudhry	A	Asad	BT-AS
Muhammad	S	Ashfaq	BT-AS
Eleni		Athanasiou	LA-AA
Elizabeth		Aulov	LE-AA
Emelyn	L	Avila	LA-AA
Zulia		Aviles	LA-AA
Michael	J	Aylward	BT-AS
Gufran		Azam	CT-AAS
Ashma		Aziz	DA-AAS
Sachie		Baba	BM-AAS
Robert		Baghai	LA-AA
Kihaen		Baik	CT-AAS
John	Matthew	Bamberger	TX-AAS
Min	Y	Bang	LS-AS
Melyssa	C	Banks	LA-AA
Michelle		Baptiste	FA-AS
Diego	F	Barona	BT-AS
Anne	A	Barrella	LS-AS
Yuval		Bashari	LA-AA
Crystal	J	Beddoe	EM-AAS
Shamima		Begum	NS-AAS
Mojgan		Beiramzadeh-E	MO-CERT
Icama		Belabe	LA-AA
Julie	A	Belaustegui	LA-AA
Ashley	T	Belizaire	HS-AS
Juana		Beltre	LA-AA
Barbara	V	Benjamin	LA-AA
Allen		Berlot	TX-AAS
Nicole		Bermisa	NS-AAS
Darline		Bertil	LA-AA
Nadia	D	Bhagwandin	LE-AA
Sajal		Bhargava	CT-AAS
Nazia	T.	Bhatti	LS-AS
Antonio		Bhikham	BT-AS
Jebunnisa		Bhula	MA-AAS
Alicia	R	Bikram	LA-AA

First Name	Middle Name	Last Name	Acad Plan
Shanta	D	Billingslea	LA-AA
Melanie		Binanti	LA-AA
Patrick		Bipat	BT-AS
Sarita	C	Bissessar	LA-AA
Crystal		Blake	FA-AS
Stephen		Blanco	ME-AAS
Jason		Blue	BY-AS
Celina		Boktos	MA-AAS
Tiago		Brandao	LA-AA
Christopher	W	Brandl	TX-AAS
Minerva	W	Brandon	NS-AAS
Jonathan		Bravo	DA-AAS
Ronald		Bravo	TX-AAS
Roxana		Bravo	LA-AA
Tristan	T	Bredwood	BS-AAS
Daniel	J	Breen	TX-AAS
Jabari	J	Brown	CJ-AS
Kendra	Cardella	Brown	LA-AA
Radcliffe		Brown	ET-AAS
Tulani		Browne	FA-AS
Erica		Bruno	LA-AA
Dwayne	B	Brydie	LA-AA
Diana	C	Buitrago	LA-AA
Joseph		Bulka	BT-AS
Jamel		Burgess	ME-AAS
Alejandra		Burgos	LA-AA
Jerry		Burgos	LA-AA
Nicola	A	Byfield	BT-AS
Patrick	B	Byrnes	FA-AS
Ana	K	Caba	LA-AA
Adrian		Caban	TM-AAS
Yahilen		Caban	BH-CERT
Christina	N	Cabrera	LA-AA
Jose	Y	Cabrera	CJ-AS
James		Cadet	LS-AS
Cui		Cai	LA-AA
James	P	Calle	LA-AA
Carmen	R	Calluchi	HS-AS
Gilberto		Camacho	BT-AS
Elisa	C	Cammisa	LA-AA
Chenee	A	Campbell	LA-AA
Silvia	E	Campos	LA-AA
Christian		Cangiano	LA-AA

First Name	Middle Name	Last Name	Acad Plan
Jeffrey		Canino	LA-AA
Jaime		Canizales	LA-AA
Moddie		Cannon	LA-AA
Bruce		Canselo	LA-AA
Peter	G	Carbone	LA-AA
Edison		Cardenas	DP-AAS
Christina		Cardoso	BT-AS
Jeffrey	R	Carlin	LA-AA
Carlos		Caro	BT-AS
Brenda		Carpenter	FA-AS
Leivi		Carrasco	LA-AA
Duane		Carrington	TX-AAS
Erika	S	Castilla	CJ-AS
Hennesis		Castillo	LA-AA
Luke-Dwight		Castillo	LA-AA
Renald		Castillo	LA-AA
Veronica	L	Castillo	LA-AA
Ana	M	Castro	HS-AS
Brittany	A	Castro	LA-AA
Billy	J	Cazorla	BT-AS
Ginger	S	Cercado	CJ-AS
Andrew	R	Cernat	NS-AAS
Natali	A	Ceron	CJ-AS
Michael	W	Cestare	BT-AS
Diego	A	Chafloque	DA-AAS
Laura		Chambers	LE-AA
Jeffier		Chang	BA-AAS
Michelle		Chang	LA-AA
Jenny		Chao	MA-AAS
Jasmine	L	Chappell	LE-AA
Alexandra		Charles	LA-AA
Shampagne	K	Charles	LA-AA
Chen		Chen	LA-AA
Danjindiana		Chen	BT-AS
Fen		Chen	BT-AS
Huang		Chen	BT-AS
Jieru		Chen	LS-AS
Kaiying		Chen	PE-AS
Li		Chen	BT-AS
Nan		Chen	HS-AS
Wenrou		Chen	ET-AAS
Xiao	H	Chen	LA-AA
Xu		Chen	BA-AAS

First Name	Middle Name	Last Name	Acad Plan
Xue		Chen	LS-AS
Yiran		Chen	PE-AS
Yuanxiang		Chen	BA-AAS
Mitchell	F	Cheng	LA-AA
Tao		Cheng	BT-AS
Xingyan		Cheng	BT-AS
Jia	H	Cheong	LS-AS
Shanna	Y	Chery	HS-AS
Herman		Cheung	BT-AS
Xian		Chi	LA-AA
Zachary	Zawhein	Chi	LA-AA
Alexa Jade		Chiantella	FA-AS
Alyssa	P	Chiarelli	CJ-AS
Jayne	L	Chierico	LA-AA
Ji Hyun		Cho	LA-AA
Heera		Choe	LS-AS
Jae Sun		Choi	LS-AS
Jiho		Choi	LA-AA
Edward		Chong	CJ-AS
Michael		Chow	LA-AA
Kevin	K	Chowargir	LA-AA
Chi Shung		Chui	BT-AS
Angela	P	Cimieri	LA-AA
Katerina	A	Cinquemani	FA-AS
Nicholas	R	Cividanes	LA-AA
Shawn	C	Clarke	ET-AAS
Sacha		Cleary	NS-AAS
William		Clemente	LA-AA
Lia	T	Cohen	LA-AA
Maurice		Cohen	LA-AA
Jessica	L	Colon	LE-AA
Enilson		Colorado	LS-AS
Michael		Como	LA-AA
Julio		Compira	ME-AAS
Loren	R	Condon	LS-AS
Kesha	R	Conner	LA-AA
Kimberly	A	Conway	TX-AAS
Cynthia	D	Cordoba	MO-CERT
Luisa	F	Cordoba-Castro	DA-AAS
Eduardo		Cornejo	BT-AS
Jorge	A	Corrales	DA-AAS
Joseph	E	Corsale	DA-AAS
Brenda	A	Cortez	FA-AS

First Name	Middle Name	Last Name	Acad Plan
Natalia		Coss	LA-AA
Shadazia		Covington	LA-AA
Alvaro	D	Crawford	CT-AAS
Shaunessa		Crawford	CJ-AS
Denise		Cruz	LA-AA
Rosanna		Cruz	HS-AS
Veronica	C	Cruz	LE-AA
Zachary	J	Cruz	LA-AA
Nicole		Cruz Gomez	BT-AS
Brian		Cujilan	LA-AA
Derrald	A	Curry	BA-AAS
Louis	A	Cutignola	BT-AS
Bamory		Dagnogo	LS-AS
Darien		Daguilar	BT-AS
Fabrice		Dalencourt	LS-AS
Kervens		Dallemand	ME-AAS
Chawn		Damas	HS-AS
Elena	T	Danginis	LA-AA
Kimberly	O	Dare	LA-AA
Daoud		Davis	BT-AS
Alexa	B	Dayoan	LA-AA
Carlos	O	Delgado	CT-AAS
Anna		Deng	HS-AS
Kimberly	P	Depeaza	BT-AS
Elvira		Depompeis	TX-AAS
Dairanie		Dhaniram	NS-AAS
Alessandro		DiMarco	LS-AS
Anthony		Dilluvio	CJ-AS
Julius	G	Dizon	TX-AAS
Ralf	S	Djemani	DP-AAS
Latiffa	A	Dobbins	LA-AA
Chaojun		Dong	BT-AS
Jiang		Dong	CJ-AS
Qiang		Dong	NS-AAS
Ingrid	D	Drumond	LA-AA
Mariel	R	Dubarry	LA-AA
Joshua		Dwarkah	CJ-AS
Francis	A	Ekechi	DA-AAS
Marwa	M	Elgizawy	LA-AA
Miguel	E	Encarnacion	ET-AAS
Kyle Marcus	B	Enriquez	LS-AS
Sandy		Enriquez	LS-AS
Khloe	A	Erosa	LA-AA

First Name	Middle Name	Last Name	Acad Plan
Alex	E	Escorcia	CJ-AS
Oliva		Espinoza	LE-AA
Alyssa	M	Estevez	LA-AA
Philip	M	Etline	LA-AA
Shaquile		Everett	ME-AAS
Damian		Ewko	NS-AAS
Sherwayne	S	Fairclough	CJ-AS
Stefan	S	Falciglia	DP-AAS
		Falyushina-	
Tatyana		Ilyayev	HS-AS
Salvatore		Faraci	BM-AAS
Tiana	M	Farmer	LA-AA
Nausheen		Fathima	LS-AS
Michael	R	Favara	LS-AS
Aurelie	D	Fawcett	LA-AA
Artur	R	Felich	TM-AAS
Genesis		Feliz	LA-AA
Zhiliang		Feng	BT-AS
Jennifer		Fermin	CJ-AS
Christina	J	Fernandez	LA-AA
Genesis		Fernandez	LA-AA
Nancy	J	Fernandez	FA-AS
Yoneyri		Fernandez	LE-AA
Lauren		Fertel	NH-AAS
Charmain	P	Feurtado	BT-AS
Michelle		Figueroa	BT-AS
Nancy		Figueroa	LA-AA
Catherine A.		Fiore	LA-AA
Dayana		Flores	LA-AA
Chia Yi		Foo	BT-AS
Felicia	P	Forde	LE-AA
Claudwin	L	Fortune	HS-AS
Nicole	C	Franco	MO-CERT
Andrew	J	Frank	LA-AA
Francisco	F	Frias	LA-AA
Esther		Frisch	LA-AA
Yanique	P	Frith	LA-AA
Ann	C	Fuentes	LA-AA
Steven	A	Gaines	LA-AA
John	V	Galan	BT-AS
Sharon	A	Galicia	LA-AA
Christina		Gamble	BS-AAS
Candida		Gamboa	HS-AS

First Name	Middle Name	Last Name	Acad Plan
Zengcong		Gao	BT-AS
Andrew		Garcia	LS-AS
Katherine		Garcia	LA-AA
Stephanie		Garcia	LE-AA
Sheila	M	Garrido	LA-AA
Shane		Garth	FA-AS
Rabbi	Y	Gassambe	BT-AS
Ethan		Geffen	LA-AA
Jennifer	D	Gelpi	CJ-AS
Nicoletta		Genovese	LA-AA
Muhammad	M	Ghanizadeh	DP-AAS
Seyed Ali		Ghazi Dezfouli	BT-AS
Martin	J	Gibbons	BT-AS
Genisa		Gill	CJ-AS
Joel	K	Gillespie	DA-AAS
Jakub	P	Glab	TM-AAS
Cheyenne	C	Glasgow	CJ-AS
Michael		Glotsos	BM-AAS
Anthony	Edward	Godette	CJ-AS
Jigar		Gohil	BT-AS
Carlos	E	Gomez	CJ-AS
Justin	S	Gonzalez	CJ-AS
Laura		Gonzalez	LA-AA
Maritza	S	Gonzalez	HS-AS
Michelle		Gonzalez	LA-AA
Wendy		Gonzalez	LA-AA
Debra		Goodman	LA-AA
Kimberly	P	Gordillo	BT-AS
		Graham-	
Winnifred	F	Gordon	BS-AAS
Deborah		Grant	HS-AS
Karen		Gray	NH-AAS
Thomas		Grillo	LA-AA
Andrew	M	Gross	BM-AAS
Janina		Guaman	LA-AA
Daisy	G	Guerra Fuegos	LS-AS
Jimmy		Gutierrez	LA-AA
Mark	S	Gutierrez	BT-AS
Stephanie		Gutierrez	TM-AAS
Abraham	I	Guzman	CT-AAS
Arvy		Guzman	LA-AA
Pamela	C	Guzman	LE-AA
Davoud		Haghighy	CJ-AS

First Name	Middle Name	Last Name	Acad Plan
Paressa		Hailazopoulos	LA-AA
Tobiann	A	Hall	NS-AAS
Maham	I	Hamdani	BT-AS
Maryea	T	Hamilton	CJ-AS
Sabrina	J	Harriott	CJ-AS
Carlithia	E	Harris	LA-AA
Iman		Harris	DP-AAS
Valiant		Hartono	BA-AAS
Michael	E	Hartrick	ME-AAS
Zakia	T	Hatami	MA-AAS
Sofia	A	Hatzis	BT-AS
George	F	Hawkins	FA-AS
Selene		Hawks	NS-AAS
Nicole	M	Hazell	TM-AAS
Chen		He	PE-AS
Jun		He	PE-AS
Qinjin		He	BT-AS
Tian		He	DP-AAS
Xin		He	CT-AAS
Denise	L	Hernandez	LE-AA
Isac		Hernandez	CJ-AS
Lorena		Hernandez	LA-AA
Jose	L	Hernandez	LA-AA
Emelin		Rodriguez	DA-AAS
Joan	A	Herrera	DP-AAS
Teofilo	J	Herrera	TX-AAS
Katherine		Hicks	NS-AAS
Kemberly	D	Hidalgo	DD-AAS
Andrew		Hilbert	NH-AAS
Susana		Hinojosa	CJ-AS
Andy		Ho	BT-AS
Nicole		Hoed	LA-AA
Ee Shiun		Hong	BT-AS
Zen		Hong	LS-AS
Melanie	E	Horowitz	LA-AA
Tariq		Hossein	DP-AAS
Jessica		Hsieh	NS-AAS
Xiao		Hu	BT-AS
Cheng Zhuo		Huang	BT-AS
Jia	M	Huang	BT-AS
Jia Jian		Huang	TC-AAS
Qui		Huang	BY-AS

First Name	Middle Name	Last Name	Acad Plan
Bilal		Hussain	LA-AA
Muqheet		Hussain	BT-AS
Ziyad		Hussain	BA-AAS
Sandra	J	Hussett	TX-AAS
Ae Sol Jenny		Hwang	LA-AA
Suzzett		Hylton	BT-AS
Orue	O	Igbinaduwa	LA-AA
Steven		Ing-Shing	BT-AS
Michael		Ion	LA-AA
Abraham		Islam	LA-AA
Ajay	S	Jaffar	CT-AAS
Natasha		Jain	LA-AA
Miguel	A	Jara	BT-AS
Priscila	J	Jara	DA-AAS
Andrew	S	Jean	LA-AA
Leonard	P	Jean	DP-AAS
Kettly		Jean-Pierre	HS-AS
Michael		Jeanmary	BT-AS
Nigel	E	Jeffers	HS-AS
Andreina	A	Jerez	LA-AA
Erica	N	Jeudy	LA-AA
Wenwen		Jiang	BT-AS
Angelo		Jiao	LA-AA
Andres	F	Jimenez	LA-AA
James	S	Jimenez	BT-AS
Keyla		Jimenez	LS-AS
Fan		Jin	NS-AAS
Xinge		Jin	BT-AS
Youliya		Jin	LA-AA
Lyndon	C	Jobe	TX-AAS
Andre	K	Johnson	DP-AAS
Chasity	R	Johnson	LA-AA
Laura	R	Jolicoeur	BT-AS
Angela	M	Jones	MO-CERT
Oliver	L	Jones	TX-AAS
Sharmaine		Jones	NS-AAS
Lenasha	C	Joseph	NS-AAS
Natasha		Jowaheer	MA-AAS
Amanda		Just	LA-AA
Shira		Kalker	CJ-AS
Constantin		Kalloudis	BA-AAS
Edith	Kufeji	Kamorudeen	HS-AS
Joseph	A	Kandinov	LS-AS

First Name	Middle Name	Last Name	Acad Plan
Ajshe		Kastrati	BT-AS
Jolie	E	Kauffman	LA-AA
Gurpreet		Kaur	BT-AS
Kirandeep		Kaur	BT-AS
Kirandeep		Kaur	LA-AA
Manpreet		Kaur	LS-AS
Navpreet		Kaur	LA-AA
Tarandeep		Kaur	CJ-AS
Sebrena	M	Kearns	LA-AA
Harry		Kelminson	FA-AS
Vanessa		Kerben	LA-AA
Ryan	A	Kerins	LS-AS
Erika	M	Kerney	LA-AA
Gabriel		Khaimov	LS-AS
Maryam		Khan	BY-AS
Nadia		Khan	HS-AS
Nazir	A	Khan	LA-AA
Hoa	T	Khuu	BT-AS
Daniel		Kikirov	LA-AA
Esther	H	Kim	LA-AA
Eung Kyu		Kim	BT-AS
Hara		Kim	BT-AS
Hyun-joung		Kim	LA-AA
Michelle		Kim	BT-AS
Sunghee		Kim	LA-AA
Will	Wontae	Kim	TX-AAS
Dimitra	M	Kiouvas	LA-AA
Alana	E	Kishore	BM-AAS
Cody	J	Klein	FA-AS
Adis		Kolenovic	LA-AA
Sondia		Komar	MA-AAS
Tsuiyee		Kong	HS-AS
Robert	N	Korn	TX-AAS
Kathy	T	Koutsianas	LA-AA
Ka Wai		Kui	BT-AS
Ashley		Kump	LA-AA
Goutam		Kundu	CT-AAS
Brian	O	Kwala	LA-AA
Jessica		Kwon	LA-AA
Nutda		Lachanthuk	LA-AA
Vladimir	C	Lacrete	BT-AS
Marines	J	Lago	LA-AA
Parvesh		Lal	BT-AS

First Name	Middle Name	Last Name	Acad Plan
Deepa	S	Lalchand	LA-AA
Cassandra	M	Lamey	CJ-AS
Carolyn	Ann	Larussa	LS-AS
Tracy		Lashley-Jean	BT-AS
Francisco	J	Latacela	CT-AAS
Jonathan		Lattanzio	LA-AA
Eric		Lau	BT-AS
Raymond		Lau	BT-AS
Maritza		Laureano	TM-AAS
Johnjie	P	Laurent	LA-AA
Michael	David	Lawrence	EM-AAS
Joevanne	O	Ledres	LA-AA
Dongseok		Lee	LA-AA
Ga	Y	Lee	DA-AAS
Hae Yang	A	Lee	PE-AS
Jennifer		Lee	LA-AA
Jihyun		Lee	LS-AS
John		Lee	DA-AAS
Jung	Hwan	Lee	LE-AA
Lily	G	Lee	HS-AS
Min Hyuk		Lee	BT-AS
Sanghoon		Lee	LA-AA
Rhea	D	Legore	CJ-AS
Katherine	L	Leiva	LA-AA
Daisy	K	Leon	LA-AA
Magaly	P	Leon	MO-CERT
Raylin		Leroux	BT-AS
Reginald	V	Lesane	DA-AAS
Charles	E	Lester	LA-AA
Kin Cheung		Leung	LS-AS
Yik Shun		Leung	BT-AS
Christopher	A	Leyba	FA-AS
Liming		Li	BT-AS
Qiong Rui		Li	BH-CERT
Ruirong		Li	BT-AS
Shuxin		Li	BT-AS
Sin Ting		Li	BT-AS
Weiwu		Li	HS-AS
Yong Qian		Li	HS-AS
Zhineng		Li	PE-AS
Jonathan		Liang	LA-AA
Mianmian		Liang	LS-AS
Gina	M	Licatri	LA-AA

First Name	Middle Name	Last Name	Acad Plan
Daodong		Lin	BT-AS
Peng		Lin	NS-AAS
Kemba		Lodescar	FA-AS
Ricky Mingyu		Loh	LS-AS
Celine		Lopez	BA-AAS
Estefany		Lopez	LA-AA
Johairo	A	Lopez	LA-AA
Pierina		Lopez	LA-AA
Rosa		Lopez	LA-AA
Javier	E	Losada	PE-AS
Stephanie	K	Lozada	LA-AA
Lu		Lu	NS-AAS
Shaomei		Lu	LA-AA
Sursattie		Lucknauth	HS-AS
Karen	C	Luna	LA-AA
Raquel		Lupo	LA-AA
Tania	G	Luzuriaga	LA-AA
William	J	Lynn	LA-AA
Jenny		Ma	LA-AA
Timothy	H	Ma	FA-AS
Yong		Ma	BT-AS
Chad		Maccou	LA-AA
Edelyn		Maceda	LA-AA
Carlos		Madrid	CJ-AS
Melissa		Mahoye	CJ-AS
Joey		Mai	CJ-AS
Salwa		Mais	LA-AA
Elliot	Seth	Maldonado	LA-AA
Kunal	R	Malhotra	LA-AA
Ewelina		Malmon	LA-AA
Terrence	R	Manfredonia	BT-AS
Ajee	L	Mapp	LA-AA
Rosemarie		Marconi	BT-AS
George	S	Marinakos	BT-AS
Samantha		Marino	LA-AA
Jeffrey		Mark	BT-AS
Cherlin	A	Marmol	MO-CERT
James		Marmol	LA-AA
France	D	Marquez	PE-AS
Gabriel		Marrero	LA-AA
Molly		Marrero	LA-AA
Abelito		Martinez	CT-AAS
Jeff	J	Mathew	TM-AAS

First Name	Middle Name	Last Name	Acad Plan
Itai	D	Matute	NS-AAS
Thalia	K	Matute	LA-AA
Hafiza		Mayan	BA-AAS
Ginger	C	McMorran	LA-AA
Troy	E	McCord	LA-AA
Latoya		McCrae	LA-AA
Heather		McDonnell	LA-AA
Akilah	E	McKenna	LA-AA
Monique	L	McKenzie	NS-AAS
Shonte	A	McKenzie	LA-AA
Tevin	W	McKenzie	FA-AS
Sonia	Y	McNeil	CJ-AS
Michelle		Mediate	MO-CERT
Aaron		Medina	DA-AAS
Angelique		Medina	LA-AA
Pavlos		Melledis	ME-AAS
Telly	R	Mellis	CJ-AS
Fabian	A	Mena	LS-AS
Fernando		Mendez	ET-AAS
Stefania		Mendez	LA-AA
Yahaira		Mendez	LA-AA
Byron	J	Mendoza	NS-AAS
Jiao		Meng	BM-AAS
Catherine	L	Meredith	FA-AS
Yohann		Messam	CT-AAS
Rudy		Midence	LA-AA
Yelizaveta		Mikhaylova	BT-AS
Cherelle	M	Miller	NS-AAS
Kristy	L	Miller	LA-AA
Brandon	A	Milliner	ME-AAS
Seok Yong		Min	CT-AAS
Richard		Minerly	TX-AAS
Jennifer		Mingo	BS-AAS
Shrikant		Mishra	BT-AS
Sana	S	Modak	LA-AA
Mary	L	Modica	HS-AS
Fareed		Mohammed	BT-AS
Lenny		Moise	BT-AS
Laura		Molina	LE-AA
Veronica		Molina	BT-AS
Larry		Monroy	CJ-AS
Jessica	G	Montes	HS-AS
Alshanette	J	Moodie	FA-AS

First Name	Middle Name	Last Name	Acad Plan
Marion		Moore	NS-AAS
Tatiana	D	Moore	CJ-AS
Jennifer		Mora	LA-AA
Andriana		Morcodean	LA-AA
Milana		Mordehachayev	LS-AS
Astrid	M	Moreno	LA-AA
Krystal		Moreno	LE-AA
Rene	A	Moreno	ME-AAS
Romae		Morgan	LA-AA
Alexander	J	Morlando	BM-AAS
Alyse		Moshe	LE-AA
Kimberly		Mosquera	LA-AA
Laura	A	Mosquera	LA-AA
Jeimy	E	Mota	DA-AAS
Michael		Mulcay	BT-AS
Miguel		Muniz	LA-AA
Danielle	N	Murphy	LA-AA
Kirk		Murray	CJ-AS
Irina		Musayeva	LA-AA
Robert	O	Muster	TX-AAS
Gaelle		Muzac	CJ-AS
Suzan		Muzafar	LA-AA
Maurus		Mwingira	DP-AAS
Kisuk		Nam	BT-AS
Sabrina		Nandram	MA-AAS
Fatimah		Naqvi	BT-AS
Syed	Mohammad	Naqvi	HS-AS
Nina	Veadmati	Narain	HS-AS
Vanita	M	Narine	MA-AAS
Erika		Narvaez	LA-AA
Luis	A	Narvaez	TM-AAS
Jennifer	S	Navarretto	NS-AAS
Peter	J	Negron	BT-AS
Farzana		Nesar	BT-AS
Alicia		Ng	BT-AS
Shujia		Ni	LA-AA
Adrian	M	Noa	LS-AS
Brendan	P	O'Brien	PE-AS
Kimberly	P	O'Neill	LE-AA
Felicia	B	Oakley	LA-AA
Umahoin	I	Odihirin	DA-AAS
Yunhee		Oh	DA-AAS
Ana	S	Onofre Pluma	BS-AAS

First Name	Middle Name	Last Name	Acad Plan
Carmenn		Ooi	PE-AS
Jessica		Opokuah	CJ-AS
Alessandra		Oppedisano	LA-AA
Peter		Orsaris	BT-AS
Danielle	B	Osborne	LA-AA
Keila	I	Ottero	FA-AS
Ye		Ou	LA-AA
Berna		Ozcelik	MO-CERT
David	J	Pacheco	LA-AA
Eliza	M	Pacheco	FA-AS
Gabriel		Pacheco	LS-AS
Ivonne		Pachon	LE-AA
Jong Whi		Pak	LS-AS
Donna	J	Palaguachi	HS-AS
Stephanie	M	Palazzo	LE-AA
Michelle		Palmiero	LA-AA
Laura	K	Pamplona	LA-AA
Junjie		Pan	BT-AS
Jayne	L	Papa	LA-AA
Nicole	A	Papaspiridakos	LA-AA
Gatiram		Paramdeo	BM-AAS
Esther	S	Park	LA-AA
Grace		Park	LA-AA
Young	A	Park	BM-AAS
Rushain	L	Parker	LS-AS
Luz		Parra	BA-AAS
Patrick	D	Parsatoon	DP-AAS
Denelyn	M	Patinio	MA-AAS
Andrea		Patino	LA-AA
Jeremy		Patnett	HS-AS
Akshata		Pattani	HS-AS
Tiffany	R	Patterson	LA-AA
Nicole	N	Paul	CJ-AS
Ana		Payamps	LE-AA
Maria	F	Peralta	BT-AS
Ramdai		Pereira	MA-AAS
Ernesto		Perpinal	ET-AAS
Mandy		Persaud	LA-AA
Patricia		Persaud	NS-AAS
Nieka		Peters	BA-AAS
Panayiotis		Petromanolakis	LA-AA
Andres		Petta	LA-AA
Alexander		Phillips	BA-AAS

First Name	Middle Name	Last Name	Acad Plan
Melissa		Pichardo	LA-AA
Jarelis	D	Pico	LA-AA
Kamila		Pikora-Vujovic	ME-AAS
Catherine	A	Pimentel	FA-AS
Juan	Carlos	Pinto Franco	LA-AA
Sylwia		Piorkowski	LA-AA
Maryn	L	Pittman	LA-AA
Hilda	L	Pizzini	MA-AAS
Tegran		Pogosian	DA-AAS
Danielle	L	Polumbo-Miller	LA-AA
Amidullh		Popal	LA-AA
Mosammat		Powers	LA-AA
Hephzibah		Premkumar	LA-AA
Jonathan	C	Prince	LA-AA
Valerie		Pristupa	LA-AA
Gabrielia		Priyma	FA-AS
Ronald	M	Pryce	CJ-AS
Azra		Pupovic	LE-AA
Isaiah	K	Purnell	DA-AAS
Milad		Qayumi	LA-AA
Yiwei		Qi	BT-AS
Jennifer		Quinones	NH-AAS
Hector	A	Quinteros	CJ-AS
Erik	M	Quintuna	LS-AS
Desteny		Quiroz	LA-AA
Michael		Rabaev	BT-AS
Rikhee		Raghabeer	BA-AAS
Renukha	C	Ram	LA-AA
Marcy		Ramdyal	LA-AA
Edward		Ramirez	LA-AA
Fabian		Ramirez	LA-AA
Freddie		Ramirez	LA-AA
Victor	A	Ramirez	LA-AA
Washington		Ramirez	LS-AS
Vick	A	Ramkishun	BT-AS
Natalie		Ramos	LA-AA
Steve	G	Ramos	LA-AA
Lida	Yinessa	Ramos Arce	BT-AS
Raveena		Ramotar	FA-AS
Amardev		Rampersad	LE-AA
Nisha		Ramphal	LA-AA
Anneila	R	Ramprashad	LA-AA
Abraham	P	Ramroop	MA-AAS

First Name	Middle Name	Last Name	Acad Plan
Samantha	S	Ramsaran	LE-AA
Alicia		Ramsewak	LE-AA
Kishan		Ramsumair	LA-AA
Afeena	A	Ramtahall	LA-AA
Manraj	K	Rana	MA-AAS
Luis	A	Rebolledo	LA-AA
Fitzcarl	A	Reid	LA-AA
Laura	G	Restituyo	LE-AA
Naomi	E	Reveil	BT-AS
Carla	G	Reyes	CJ-AS
Danny		Reynoso	BT-AS
Miso		Rhee	EM-AAS
Sunny	Sunhoon	Rhu	NS-AAS
Soraya		Ricardo	NS-AAS
Chante	S	Rice	LA-AA
Stephanie	N	Richman	CJ-AS
Timothy	J	Richman	LS-AS
Jonathan	A	Rios	LA-AA
Xirey	I	Rivas	BS-AAS
Ana	Valeria	Rivas Carranza	TM-AAS
Allison	N	Rivera	LA-AA
Christopher	W	Rivera	DP-AAS
Edelis		Rivera	CJ-AS
Jazmin	T	Rivera	HS-AS
Jessica	L	Rivera	HS-AS
Salina	E	Rivera	LA-AA
Shanelle		Rivera	LA-AA
Kelly		Rizo	BT-AS
Katrina		Robbins	LA-AA
Doryan	X	Robinson	FA-AS
Sasha	A	Robles	LA-AA
Cindy	A	Roca	FA-AS
Steven		Rocke	CJ-AS
Brian	H	Rodriguez	LA-AA
Chelsea		Rodriguez	LA-AA
Gabriel		Rodriguez	FA-AS
Kelvin	A	Rodriguez	BT-AS
Lisa	M	Rodriguez	CJ-AS
Lizbeth		Rodriguez	LA-AA
Mary		Rodriguez	LA-AA
Michael	C	Rodriguez	PE-AS
Nancy	C	Rodriguez	MA-AAS
Jonnathan		Rojas	DA-AAS

First Name	Middle Name	Last Name	Acad Plan
Tanairi		Roman	CJ-AS
Melissa		Romeo	LA-AA
Karen	R	Romero	LA-AA
Thomas	A	Romero-North	BT-AS
Neal	M	Ronessi	TX-AAS
Bo		Rong	LS-AS
Lorissa	M	Rosario	LA-AA
Yeleiny		Rosario	BM-AAS
Angelo		Roveto	LA-AA
Jonathan	N	Rua	LA-AA
Tanisha		Ruiz	DA-AAS
Gaspare	A	Sacco	BT-AS
Maxine	A	Sackey	LA-AA
Chiarrella	S	Saenz	MA-AAS
Jongchul		Sah	BT-AS
Hamidullah	H	Sahibzada	LA-AA
Prince		Saini	LS-AS
Fritzgerald		Saint Hubert	LA-AA
Yissette		Saint-Hilaire	LA-AA
Alexandra	M	Sala	LA-AA
Joseph		Salcedo	LA-AA
Farid	A	Saleh	BA-AAS
Fiza		Sami	FA-AS
Tyecia		Samuells	CJ-AS
Diana	E	Sanchez	LE-AA
Jessica		Sanchez	BT-AS
Judy		Sanchez	DD-AAS
Pablo		Sanchez	LA-AA
Tiffany Marie		Sanchez	LA-AA
Juan		Sanders	LA-AA
Sabrina	V	Sandhop	LA-AA
		Sandoval	
Jimmy		Pereira	LA-AA
Agusto	V	Santana	LA-AA
Alecia	A	Santiago	LA-AA
Bryan		Santiago	DA-AAS
Carlos		Santos	LA-AA
Marcos		Santos	LA-AA
Kimberly		Sarmiento	LE-AA
		Sarti-	
Sara		Hernandez	LA-AA
Frank	M	Scagluiso	LA-AA
Justin-Ryan		Schoeffel	HS-AS

First Name	Middle Name	Last Name	Acad Plan
Robert		Scotto	BA-AAS
Lakisha		Seabrook	BT-AS
Adelina		Sejdiu	LA-AA
Christopher		Semertsides	LA-AA
Emil-Car		Senat	LA-AA
Samuel		Sencion	LA-AA
Jennifer		Serrano	LA-AA
Matthew	P	Serrano	BT-AS
Thomas		Setter	TX-AAS
Jeniene	P	Severe	LA-AA
Ugur		Sezer	PE-AS
Sarah		Shafi	HS-AS
Sumit		Sharan	CT-AAS
Shweta		Sharma	HS-AS
Colleen		Sheil	LE-AA
Li		Shen	BA-AAS
Vijay	A	Shenoy	BT-AS
Geetanjalie		Sheokumar	BA-AAS
Dawa		Sherpa	HS-AS
Jiayan		Shi	MO-CERT
Xin		Shi	BA-AAS
Arthur		Shimunov	LS-AS
Eun Jung		Shin	BY-AS
Brittany	T	Shiver	LA-AA
Spyros	P	Siafakas	LA-AA
Temidayo		Siakabamidele	LA-AA
Alyssa	M	Siano	LA-AA
Aftab		Siddiqui	PE-AS
MaMarnett		Sidro	LA-AA
Jordy		Silverio	LA-AA
Jnae	E	Simmons	FA-AS
Darryl	M	Simon	CJ-AS
Artee		Sinanan	CJ-AS
Ajay		Singh	PE-AS
Divyee		Singh	LA-AA
Harmolak		Singh	BT-AS
Liloutee		Singh	NH-AAS
Manvinder		Singh	ET-AAS
Michelle		Singh	LA-AA
Sandeep		Singh	BT-AS
Shelly	A	Singh	LA-AA
Umadevi		Singh	LA-AA
Sabesan		Sivanesathurai	DP-AAS

First Name	Middle Name	Last Name	Acad Plan
Ivanna	H	Sjoberg	HS-AS
Ilana	Michelle	Slavin-Hughes	TM-AAS
Charles	K	Smith	CJ-AS
Stephan	O	Smith	LS-AS
Bianca		So	HS-AS
Sung		Sohn	BT-AS
April	A	Sol	LA-AA
Mikhail		Soltanov	ME-AAS
Sunghee		Son	LA-AA
Lisa		Sooknanan	BT-AS
Zulfiqar	A	Soomro	LA-AA
Sandy		Sosa	BT-AS
Timothy		Soto	PE-AS
Tracey-Ann		Spencer	LA-AA
Ian		Spratley	TM-AAS
Yulette	Ann	Stay	MA-AAS
Marcia	B	Stephens	BS-AAS
Andrew		Stewart	LA-AA
Thomas		Stigi	TX-AAS
Stanley		Stlouis	BA-AAS
Yasmine		Subtyl	LS-AS
Jonathan	A	Sulaymanov	LA-AA
Mohammad		Suleman	LA-AA
Khadir	F	Surena	LA-AA
Sabrina	Samantha	Suseran	HS-AS
Joseph		Sussman	FA-AS
Marta		Szyszka	HS-AS
Mercy	E	Tacury	BH-CERT
Tajae		Tait	CT-AAS
Lillian	M	Talavera	LA-AA
Brian		Tang	TM-AAS
Richard		Tejada	LA-AA
Francisca	S	Telesford	LA-AA
Randie		Teng	CJ-AS
Catalina		Terranova	LA-AA
Angela	Devi	Tewa	LA-AA
Julissa		Then	LA-AA
Osiris	A	Then Cuevas	PE-AS
Matthugh	D	Thomas	CT-AAS
Troy	W	Thompson	TX-AAS
Camilo	A	Torres	BA-AAS
Jaclyn	N	Torres	LA-AA
Katherine	V	Torres	LA-AA

First Name	Middle Name	Last Name	Acad Plan
Stephanie		Torres	NS-AAS
Brandon	F	Towey	LS-AS
Yiklok		Tsai	LE-AA
Filitsa	M	Tsakalos	LE-AA
Stephanie		Ubiergo	HS-AS
Michelle	R	Ulloa	LS-AS
Wanda	A	Urena	LE-AA
Ana		Valdez	LA-AA
Danisa		Valdez	BT-AS
Perla		Valdez	CJ-AS
Stephanie	A	Valencia	LA-AA
Keanna		Valerio	BT-AS
Mike	Al	Valeus	BM-AAS
Marina	A.	Vallecillo	CJ-AS
Fabian		Vasconez	CJ-AS
Luis		Vasquez	LA-AA
Eric	P	Vehstedt	LA-AA
Coretta	R	Velez	CJ-AS
Olga		Veloz	LE-AA
Kimberley		Vengersammy	LA-AA
Nikita		Verma	BT-AS
John	F	Vicente	BT-AS
Tamar	T	Vieux	NS-AAS
Gabrielle	N	Villacis	LA-AA
Lucio Erasmo		Villanueva	BT-AS
Aira	M	Villaroza	BT-AS
Daisy		Vivar	LA-AA
Nicole	M	Volkerick	LE-AA
Viviana		Wai	LA-AA
Kozel	J	Waldron	LA-AA
Kabir		Wali	LA-AA
Lisa		Walkuski	TM-AAS
Cynthia		Wan	DA-AAS
Cai		Wang	BT-AS
Chaojie		Wang	PE-AS
Rodney	A	Watson	CJ-AS
Peter	J	Wengler	LA-AA
Natalie		Weyant	LA-AA
Dawn	R	White	TM-AAS
Amber	N	Wilds	LA-AA
Alicia		Williams	LA-AA
Eryka	J	Williams	LA-AA
Linnette	P	Williams	MA-AAS

First Name	Middle Name	Last Name	Acad Plan
Reneisha	Venessa	Williams	LA-AA
Thomas	J	Williams	LA-AA
Abena	M	Willoughby	LA-AA
Carolina	M	Willsen	TM-AAS
Kamoya	M	Wilson	HS-AS
Yin Fan		Wong	BH-CERT
Jack		Wright	ET-AAS
Xiaoyan		Xu	NS-AAS
Xueying		Xu	BT-AS
Zephie		Xu	LA-AA
David		Yakubov	BA-AAS
Michael	C	Yang	BT-AS
Sung Hoon		Yang	ME-AAS
Zhongwu		Yang	BT-AS
Orit		Yaron	BT-AS
Lingyan		Ye	BT-AS
Alex	H	Yi	AT-CERT
Flora	Hyemee	Yoo	LA-AA
Kevin		Yoo	BT-AS
Hyun Sun		Yoon	HS-AS
Jia		You	BT-AS
Luying		You	HS-AS
Stephan		Young	LA-AA
Abdul	W	Yousaf	BY-AS
Ling		Yu	BT-AS
Nicole		Yu	LS-AS
Thomas		Yu	BA-AAS
Jie		Yuan	BT-AS
Mevlude		Zaga	LA-AA
Abir	A	Zaid	LA-AA
Fernando		Zapata	BL-AAS
Stefany		Zarama	HS-AS
Shiting		Zeng	BT-AS
Chaoyi		Zhang	NS-AAS
Haiyan		Zhang	LS-AS
Luyao		Zhang	BT-AS
Mei		Zheng	DA-AAS
Cheily		Zhune	CJ-AS
Jessica	M	Zorrilla	LA-AA
Jiuen		Zou	LA-AA
Athanasios		Zoumboulis	BT-AS

**Queensborough Community College
August 2014 Graduates**

370

First Name	Last Name	Acad Plan
Husni	Abdelqader	CJ-AS
Nickisha	Abraham	CJ-AS
Dahiana	Acosta	CJ-AS
Darryl	Adams	BT-AS
Alexandra	Aguilar	LA-AA
Eshita	Ahmed	DA-AAS
Nahida	Ahmed	MA-AAS
Ace Vladimir	Alcantara	LA-AA
Feroz	Ali	LS-AS
Anna	Aliberti	LA-AA
William	Allen	LA-AA
John	Alvarez	CJ-AS
Fei	An	DA-AAS
Gino	Ancona	LA-AA
Danika	Anganoo	LA-AA
Angela	Aquino	HS-AS
Angelica Mae	Aquino	HS-AS
Renee	Arenth	LA-AA
Victor	Arganaraz	MA-AAS
Carolina	Arias	LA-AA
Sundus	Arif	LA-AA
Radica	Arjune	CJ-AS
Jovaria	Asif	DP-AAS
Elizabeth	Askari	LA-AA
Michelle	Atiq	LA-AA
Hector	Ayarza	HS-AS
Fazli	Azimi	DP-AAS
Zeba	Babar	CJ-AS
Bibi	Badrideen	HS-AS
Dinesh	Badripersaud	BT-AS
Se Mi	Baek	LA-AA
Karen	Bajana	LA-AA
Girrell	Banks	BT-AS
Marie	Baptiste	LA-AA
Maria	Barak	HS-AS
Peter	Belegrinos	LS-AS
Randall	Bernales	LA-AA

Academic Senate Agenda—September 9, 2014—Attachment F

Panam	Bhatti	HS-AS
Anthony	Biscardi	LA-AA
Amanda	Boating	AF-AS
Cristian	Bonifacio-Gomez	CT-AAS
Racquel	Breg	BT-AS
Carlos	Brito	LA-AA
Keyanna	Brown	LS-AS
Raymond	Brown	LA-AA
Ena	Budhu	LA-AA
Natalia	Bugajski	LA-AA
Henry	Burch	FA-AS
Adam	Byam	LA-AA
Jaleesa	Cadet	LE-AA
Denise	Camacho	LA-AA
Stephanie	Camargo	LA-AA
Cree	Campbell	CJ-AS
Hayden	Campbell	LA-AA
Ruben	Cantillo	CJ-AS
Katy	Cao	LA-AA
Jennifer	Carbuccia	LS-AS
Ivana	Cardenas	CJ-AS
Diana	Cardona	LA-AA
Alfredo	Castillo	MT-AAS
Eric	Castillo	BS-AAS
Pierre	Cesar	DD-AAS
Jenny	Chabla	LA-AA
Shing	Chan	CJ-AS
Ya Chuan	Chan	MA-AAS
Vanessa	Chandie	LS-AS
Alan	Chau	BT-AS
Chia Wei	Chen	DP-AAS
Denese	Chen	LA-AA
Yan	Chen	HS-AS
Yuntao	Chen	DA-AAS
Rhea	Cherian	LS-AS
Wei Lun	Cheung	DP-AAS
Alecia	Chin	LA-AA
Shinelle	Chin	BT-AS
Brittny	Choi	LE-AA
Charles	Choi	LA-AA
Yenkim	Chong	MA-AAS
Ashminee	Choon	MA-AAS
Humaira	Chowdhury	BT-AS

Academic Senate Agenda—September 9, 2014—Attachment F

Asmir	Cirikovic	BT-AS
Romer	Cisneros	CJ-AS
Ryan	Clarson	LA-AA
Malik	Collier	FA-AS
Mubina	Contractor	LA-AA
Kayla	Contreras	LA-AA
Ilda	Corovic	BT-AS
Jeffrey	Correa	BT-AS
Brian	Cotov	LE-AA
Randy	Cruz	BT-AS
Richard	Cueto	CJ-AS
Deshawn	Curtin	CJ-AS
Giulianna	DeCanio	LA-AA
Onika	Deane	LE-AA
Catherine	Delacruz	LA-AA
Denman	Dhanukdhari	CJ-AS
Aalia	Dhirani	LA-AA
Mamadou	Diallo	CT-AAS
Kevin	Dillon	LA-AA
Enmanuel	Disla	LA-AA
Trang	Do	LS-AS
Pardeep	Dogra	CJ-AS
Katherine	Downes	LA-AA
Anessa	Dundee	HS-AS
Bryant	Duran	CJ-AS
Purnash	Durgaprasad	FA-AS
Anastasia	Edmond	LA-AA
Roya	Ekhlas	MA-AAS
Ashley	Evans	LA-AA
Jeanette	Evans	MA-AAS
Sophia	Eveillard	BM-AAS
Kalypso	Exarhouleas	LA-AA
Latiffa	Facey	CJ-AS
Keith	Faltz	BT-AS
James	Fares	CJ-AS
Julia	Figueroa	LA-AA
Nicole	Fishelman	LA-AA
Kevin	Flores	LA-AA
Sebastian	Florez	BT-AS
Viviana	Florian	BT-AS
Richard	Fortunat	LA-AA
Gordon	Fretz	BT-AS
Shalom	Fruchter	LA-AA

Academic Senate Agenda—September 9, 2014—Attachment F

Daniela	Gagliardi	LA-AA
Anais	Garcia	LA-AA
Anamaria	Garcia	BT-AS
Briana	Garcia	CJ-AS
Melanie	Garcia	FA-AS
Monica	Garduno	CJ-AS
Kostantinos	Garris	BT-AS
Michael	Gaynor	LA-AA
Jawad	Ghafoori	CJ-AS
Kenisha	Gibbons	LA-AA
Vendela	Giler	LA-AA
Patrick	Gilles	LA-AA
Haeri	Gim	LA-AA
Danielle	Gomez	LA-AA
Mariah	Gonsalves	LA-AA
Audry	Gonzalez	HS-AS
Joseph	Graham	LA-AA
Trevor	Green	LA-AA
Paola	Grullon	LA-AA
Jean	Guerrier	LA-AA
Mercedes	Guevara	LA-AA
Sajan	Gurung	BT-AS
Arsalan	Habib	BA-AAS
John	Halkiadakis	LA-AA
Shakia	Hall	LA-AA
Park	Ham	BT-AS
Yamna	Haq	LS-AS
Enrique	Haro	ET-AAS
Samantha	Hasbun	CJ-AS
Sanjay	Headley	BM-AAS
Krystal	Hernandez	FA-AS
Jawed	Hira	DP-AAS
Vincent	Ho	LA-AA
Terryann	Hodges	HS-AS
Robert	Hong	LS-AS
Shenghao	Hu	BA-AAS
Crystal	Huertas	HS-AS
Heeyoon	Hur	BT-AS
Arien	Hylton	LA-AA
Ella	Iskhakova	MA-AAS
Alexander	Jaquez	LA-AA
Frank	Jarrin	LA-AA
Yves	Jean	LS-AS

Academic Senate Agenda—September 9, 2014—Attachment F

Hwajeong	Jeon	LA-AA
Cheolhui	Jeong	BT-AS
Cherryl	Joaquim	MA-AAS
Elesha	Joseph	LA-AA
Jeena	Joseph	HS-AS
Joanna	Kamisakis	LA-AA
Sylwia	Kania	MO-CERT
Richard	Kaplan	LA-AA
Jasvinder	Kaur	BY-AS
Nia	Kennedy	FA-AS
Faisal	Khan	DP-AAS
Anna	Khanai	LA-AA
Hyunji	Kim	LE-AA
Jae Won	Kim	CJ-AS
Young Jin	Kim	LA-AA
Kevin	Kitboonyalai	LA-AA
Karminder	Kondal	BT-AS
Tsz Hon Wilson	Kwok	LS-AS
Jin Kyung	Lee	LA-AA
Jun Hyung	Lee	HS-AS
Nagyung	Lee	LA-AA
Nonie	Lee	LA-AA
Nicole	Lewis	MA-AAS
Guo	Li	PE-AS
Hui	Li	MO-CERT
Max	Lichtmacher	LA-AA
Xin	Lin	BA-AAS
Xiao	Liu	BA-AAS
Lemonia	Loizos	LA-AA
Margaret	Lopez	BA-AAS
Zhangwei	Ma	LS-AS
Yuri	Maia	CJ-AS
Arooj	Malik	BT-AS
Thomas	Man	FA-AS
Alex	Mancheno	LA-AA
Tracy	Mangal	LS-AS
Jorge	Mantilla	BT-AS
Victoria	Marrazzo	LA-AA
Julio	Martinez	CJ-AS
Elizabeth	Mathew	LA-AA
Priya	Mathias	LA-AA
Shazia	Mayar	LA-AA
Nellie	Mayers	MA-AAS

Academic Senate Agenda—September 9, 2014—Attachment F

Candice	Mayne	LA-AA
Jazmin	McBride	CJ-AS
Nakisha	McKenzie	LA-AA
Juneth	Mcfarlane	BM-AAS
Nikisha	Mckenzie	BT-AS
Emily	Medina	LA-AA
Zachary	Merced	BT-AS
Chauncey	Merriman	BT-AS
Frank	Miranda	LA-AA
Eiman	Mohmand	LA-AA
Tracey	Monroe	LA-AA
Shannon	Montgomery	LA-AA
Cindy	Moolchand	BT-AS
Andres	Mora	CT-AAS
Andres	Mora	BT-AS
Jonathan	Morales	BT-AS
Michelle	Mordukhayeva	HS-AS
Aya	Morita	FA-AS
Jessica	Morris	HS-AS
Tracey	Morris	BA-AAS
Maha	Mukhtar	LA-AA
Michelle	Mundrean	LA-AA
Kiara	Munoz	LA-AA
Yafa	Murdakhayeva	LA-AA
Salvatore	Murena	BT-AS
Amanda	Murolo	BA-AAS
Andre	Mustapha	FA-AS
Sophia	Naeem	BT-AS
Zuhal	Naibee	LA-AA
Dale	Nathaniel	FA-AS
George	Navarro	LA-AA
Santiago	Navarro	LE-AA
Selena	Netram	LA-AA
Lior	Nissanian	LA-AA
Andrew	Noh	DA-AAS
Elon	Okechukwu	LA-AA
Cynthia	Oliveira	LA-AA
Edwin	Olivo	CJ-AS
Imaria	Omogun	BT-AS
Vandana	Pablo	LA-AA
Eunseo	Park	FA-AS
Jun	Park	BT-AS
Christie	Paul	LS-AS

Nicole	Paulk	LA-AA
Daphney	Pauyo	LA-AA
Jeffry	Pazmino	CJ-AS
Jennifer	Peralta	LA-AA
Adrian	Perez	LA-AA
Freddy	Perez	CJ-AS
Ante	Peros	LS-AS
Sabrina	Persaud	BT-AS
Shan	Persaud	LA-AA
Tia	Persaud	BT-AS
Linda	Pettis	BA-AAS
Roselin	Philip	BH-CERT
Konrad	Pielak	LA-AA
Jabriel	Pierce	BT-AS
Michelle	Pina	LA-AA
Rosa	Pineda	LS-AS
Kishan	Prasad	CJ-AS
Ilanna	Price	LE-AA
Ronald	Quintero	LS-AS
Sharon	Quinteros	BT-AS
Kattia	Quispe	LA-AA
Ashly	Quizhpi	LA-AA
Shane	Rajcooar	LA-AA
Ladislav	Rajsky	HS-AS
Mauro	Ramos	BT-AS
Chitrawatte	Ramoutar	CJ-AS
Tanvir	Rayhan	DP-AAS
John	Reyes	CJ-AS
Wilson	Riano	FA-AS
Krista	Rios	LA-AA
Joanny	Rivera	BT-AS
Michelle	Rivera	LS-AS
Olivia	Roach	LA-AA
Sasha	Roberts	LS-AS
Karen	Rodriguez	LA-AA
Liz	Rodriguez	LA-AA
Mabelyn	Rodriguez	LA-AA
Maria	Rojas	LA-AA
Sherlana	Rooplal	HS-AS
David	Rosales	BT-AS
Rodney	Rosario	LA-AA
Romiyo	Roy	CT-AAS
Dominique	Royal	LA-AA

Academic Senate Agenda—September 9, 2014—Attachment F

Cristian	Saguay	BT-AS
Priya	Sahai	LA-AA
John	Sakelos	LA-AA
Annum	Salim	BT-AS
Johnathan	Salinas Cabrera	LA-AA
Trixia	Sangalang	LA-AA
Desiree	Santos	LA-AA
Kristina	Santos	BT-AS
Mesha	Saunders	BT-AS
Michael	Scher	LA-AA
Malka	Schonfeld	LA-AA
Dana	Seepersaud	LA-AA
Devika	Sewraj	BT-AS
Priya	Shiwgobind	LA-AA
Kaniz	Siddika	LA-AA
Stefanie	Sierra	LA-AA
Lauren	Simpson	CJ-AS
Anthony	Singh	BM-AAS
Gurwinder	Singh	LS-AS
Sarbh	Singh	CJ-AS
Kevin	Sme	BT-AS
Divinity	Smith	LA-AA
Taimik	Smith	CJ-AS
Adelisa	Softic	BT-AS
Cynthia	Solano	LA-AA
George	Solorzano	BT-AS
Rodney	Sosa	BT-AS
Julia	Sripal	BT-AS
Anthony	Starace	LA-AA
Eftihia	Stergiou	LA-AA
Tiffany	Subnaik	LA-AA
Areefa	Subrati	LA-AA
Farrukh	Sulehry	MA-AAS
Afifah	Tabassum	LA-AA
Joseph	Tapia	LS-AS
Diana	Tasama	LA-AA
Hema	Thakoordeen	LA-AA
Omar	Thomas	CJ-AS
Miguel	Tola	LA-AA
Erica	Tolentino	LA-AA
James	Torres	CJ-AS
Jeffrey	Torres	LA-AA
George	Tsimis	LS-AS

Academic Senate Agenda—September 9, 2014—Attachment F

Amal	Ulla	LA-AA
Kanu	Umenta	LA-AA
Tequalynn	Vassell	LA-AA
Tinu	Vazhayil	LA-AA
Nohely	Vazquez	LA-AA
Alejandra	Velasquez	LA-AA
Sephra	Vendrys	LA-AA
Martha	Ventura	LA-AA
Henry	Vera	LA-AA
Rebecca	Vera	LA-AA
Betty	Walter	LA-AA
Yi Wei	Wang	BT-AS
Angelina	Wee	LS-AS
Sandra	White	LA-AA
Julissa	Wilds	LA-AA
Adrian	Williams	LA-AA
Kyle	Willis	LA-AA
Seoyoung	Won	LA-AA
Ayannah	Woods	BT-AS
Qun	Yang	BT-AS
Ngawang	Yangki	LS-AS
Cheng	Ye	LA-AA
Loktung	Yim	BT-AS
David	Yu	LA-AA
Benjamin	Yun	BT-AS
Karolina	Zavulonova	LA-AA
Kirill	Zemskov	CJ-AS
Steven	Zhan	LA-AA
Xin Yu	Zhang	LE-AA
Xuebing	Zhao	MA-AAS
Jia	Zhen	LA-AA
Kevin	Zheng	CJ-AS

Committee on Academic Development/Elective Academic Programs
2013-14 Year-end Report

1. The first meeting of the Committee on Academic Development/Elective Academic Programs took place on Tuesday, October 8, 2013.

In Attendance: Leslie Francis, Chairperson, Andrea Salis, Secretary, Howard Sporn, Franca Ferrari-Bridgers, and Christopher Roblodowski

Leslie Francis presented the Committee with a copy of the QCC Academic Senate Standing Committee Activities and Charges, 2013 – 2014 for the Committee on Academic Development/Elective Academic Programs.

The Committee discussed suggestions submitted for presentations and/or workshops to offer in the spring. Emily Tai, from the Steering Committee of the Academic Senate, submitted a suggestion for a workshop for newer faculty members on how to write a successful new course proposal. This suggestion was discussed for possible future consideration.

We received a proposal from the Committee on Student Activities to present a jointly sponsored program on academic competition as a high-impact learning strategy. The Committee discussed this suggestion and voted in favor of co-sponsoring this program in the Spring semester with the Student Activities Committee.

Leslie Francis was selected by the Committee Liaison to the Student Activities Committee and he also volunteered to be a presenter to discuss the Mock Trial competition. Franca Ferrari-Bridgers and Andres Salis agreed to coordinate the refreshments for the program. Howard Sporn agreed to be one of the presenters to discuss the Mathematics competition and Christopher Roblodowski volunteered to handle program logistics.

Meg Tarafdar from CETL provided three topic ideas for a Fall semester workshop: (1) student engagement practices; (2) classroom management and (3) pedagogies of diversity. The Committee determined that more explanation of these topics is needed.

The Committee will plan two programs to be offered during the spring 2014 semester.

Meeting adjourned - 12:05

Next Meeting - Tuesday, October 29, 2013 at 11AM

2. Meeting: Tuesday, October 29, 2013 at 11:00 AM

In Attendance: Leslie Francis, Chairperson, Franca Ferrari-Bridgers; and Christopher

Roblodowski

Motion made by Franca Ferrari-Bridgers to accept the minutes of the October 8, 2013 meeting, Christopher Roblodowski seconded the motion and the motion passed unanimously.

Meg Tarfdar of CETL, presented an explanation of the pedagogies diversity workshop that she proposed to the Committee last semester. The focus of the workshop would be the challenges of teaching in a culturally diverse environment and the best practices or projects to engage a culturally diverse student body.

Meg also discussed some alternative workshops, including:

Praising Students workshop – how to use language to motivate or discourage negative student behavior or blocked behavior as it relates to learning;

Syllabus workshop – how to write a syllabus from the point of view of the students; and a

High Impact Strategies workshop.

With regard to the diversity workshop, Meg proposed that the panel be comprised of seven faculty who use different high impact strategies. Meg will informally reach out to the leaders of the 7 High Impact programs and Christopher will follow up with faculty who express an interest in being on the panel.

Meg also informed us that last semester she reserved room M-136 for a prospective program on December 11th. She thought the diversity workshop could be promoted and the panel formed in time to hold it on the reserved date.

A decision on the diversity workshop was put off until the next meeting.

Meg also thought that the workshop on academic competitions, as a high-impact learning strategy approved at the last meeting, would meet the criteria for the workshop she proposed to the committee last semester on student engagement practices.

Meeting was adjourned at 12:03 PM.

Next meeting – Tuesday, November 12, 2013 at 11:00 AM.

3. Meeting – Tuesday, November 12, 2013 – 11:00AM, A-312

In Attendance: Leslie Francis, Chairperson, Andrea Salis, Secretary, Meg Tarafdar (CETL), Franca Ferrari-Bridgers, Christopher Roblodowski and Lida Ramos (student representative)

The minutes from the last meeting on Tuesday, October 29 were approved.

Meg Tarafdar of CETL presented a proposal to the committee to offer a session on Pedagogies of Diversity.

For this session, it was discussed that selected faculty members would share what they are already doing with global diversity in their classrooms. This would be an introduction to global diversity learning (GDL) which has become a high impact learning practice (HIP) of the college. There may be opportunities to integrate other HIPs such as the common intellectual experience (Common Read) into the event based on who will be presenting.

Franca suggested the title, “Exploring Global Diversity Learning” for the event.

Meg suggested panelists and she can send out an announcement flyer about the event.

The committee decided to have 4 -5 panelists give 4-5 presentations and each will speak for approximately 10 – 15 minutes.

Guidelines will be created for the presenters.

Meg will be the mediator for the event and she will begin with an introduction to GDL.

Christopher will work with Meg and reach out to faculty members to be presenters at this event.

Leslie will find out if his student who presented at last year’s Honors Conference is available and they may present together.

Franca will draft a flyer and submit it to Meg for review.

Both Meg and Franca can receive RSVPs.

Andrea and Leslie will handle refreshments.

It was decided that promotion for the event needs to happen soon and a save-the-date announcement will be sent out.

For the spring 2014 semester, the committee will focus on presenting on academic competition.

Meeting adjourned - 12:05

Next Meeting - Tuesday, November 26, 2013 at 11AM

4. Meeting – Tuesday, November 26, 2013 – 11:00AM, A-312

In Attendance: Leslie Francis, Chairperson, Andrea Salis, Secretary, Franca Ferrari-Bridgers, Christopher Roblodowski and Howard Sporn

The minutes from the last meeting on Tuesday, November 12th were approved.

The committee reviewed the preparations for the upcoming event, “Exploring Global & Diversity Learning”. A save-the-date flyer, developed by Franca and edited by Meg, went out to faculty and adjuncts last week. A follow-up flyer will be sent out on Dec. 2 and again on Dec. 9. RSVPs are sent to Franca and Meg. By next week, the committee will have an estimate of how many participants to expect for the event and at that time Leslie and Andrea can arrange the refreshments.

Christopher confirmed that all of the presenters are available and ready to present. He will get a list of their presentations and committee members will develop questions with regard to the presentations.

CETL can fund the refreshments. Leslie will look into the funding for the event.

The committee will check with CETL as to whether or not the event should be video recorded.

Meeting adjourned - 11:30

Next Meeting - Tuesday, Dec. 3, 2013 at 11AM

5. Meeting – Tuesday, December 3, 2013 – 11:00AM, A-312

In Attendance: Leslie Francis, Chairperson, Andrea Salis, Secretary, Meg Tarafdar (CETL), Howard Sporn, Franca Ferrari-Bridgers, Christopher Roblodowski and Lida Ramos (student representative)

The minutes from the last meeting on Tuesday, November 26th were approved.

Christopher contacted the presenters for a synopsis of their presentations. These synopses will be used for the committee members to develop questions for next week’s event on Wednesday, December 11.

Leslie contacted Jane E. Hindman in regards to funding the refreshments for the event and Meg will follow-up with ordering the refreshments for approximately 25-30 people from CETL funds.

Meg will send out another flyer to faculty, adjuncts and HEOs about the event on Thursday that will include titles of the presentations. CETL Tech will record the event.

Howard will create a slide for the event with titles of the presentations.

It was decided that questions and answers can occur during the presentations and not have to wait until the end.

Each presenter will have approx. 10 minutes to speak and 5 minutes for Q & A.

Meg suggested giving out an evaluation form at the end of the program for feedback.

Refreshments will be available at the start of the program.

At the start of the program, Leslie will give introductory remarks about the Academic Development Committee. Meg will speak about CETL and GDL.

Closing remarks will include an announcement of the Committee's next event in the spring.

Meg will invite Vice President Reiner to the event.

Meeting adjourned - 11:50

6. Meeting – Monday, February 3 – 11:00am, A-312

In Attendance: Leslie Francis, Chairperson, Andrea Salis, Secretary, Franca Ferrari-Bridgers, and Christopher Roblodowski

The minutes of the December 12th meeting were read and approved.

The Fall workshop entitled “Exploring Global & Diversity Learning,” was well attended and we received positive remarks from those in attendance.

On Wednesday, April 2nd at 12:10pm in S-112 the Academic Development Committee and the Student Activities Committee are co-sponsoring "The Value of Academic Competition." A panel of faculty involved in various forms of academic competition will discuss the benefits to our students and their overall experiences. Students are invited to attend and light refreshments will be served.

At our next meeting, we will discuss sponsoring another event. Emily Tai and Sandra Marcus each proposed programs last semester for our consideration.

To accommodate the committee members' spring schedule, it has been decided to move the meeting day to Fridays at 12:15.

Meeting adjourned - 11:30

Next meeting will be March 7 at 12:15pm, A-Building, room TBD

7. Meeting – Friday, March 7, 2014, 12:15pm A-312

In Attendance: Leslie Francis, Chairperson, Andrea Salis, Secretary, Christopher Roblodowski and Ted Rosen (Student Activities Committee)

The minutes of the February meeting were read and approved.

The Committee discussed the upcoming event on Academic Competitions that will be co-sponsored by the Student Activities Committee and the Academic Development Committee. Ted Rosen, of the Student Activities Committee, and Leslie have developed a rough outline for the program. The event will take place on Wednesday, April 2 at 12:15pm in Room S-420 that holds a capacity of 48 persons. Several faculty members from various departments will present on their experiences with academic competitions and the benefits of academic competition for students including, motivation, public speaking experience, critical thinking, collaboration and teamwork.

The target audience for this event is new faculty in particular but all faculty, staff and students will be invited. A save-the-date e-mail to faculty will be sent out next week by Franca. The next step is to create a flyer for the event. The Academic Development Committee members will supply the cookies and beverages. Leslie, Franca and Andrea volunteered to handle the refreshments.

Leslie contacted Sandy Marcus to find out more about collaborating with the Library to offer an event on open educational resources before the spring break. At our next meeting we will discuss this further.

Meeting adjourned – 1pm

Next meeting will be Friday, March 21 at 12:15, A-Building, room A-312.

8. Meeting - Friday, March 21, at 12:15, A-312

The minutes of the March 7th were read and approved.

Final preparations for the April 2nd workshop on the Value of Academic Competition were discussed and finalized. Howard Sporn, of the committee, will present on the mathematics competition and Leslie Francis will present on the Mock Trial Team.

President Call has been invited to the workshop and she confirmed that she is attending.

Leslie, Franca and Andrea will voluntarily provide the refreshments since there are no funds available to the committee.

Christopher will handle the schedule of presenters and get an outline of each presenter's material.

The next and last meeting of the semester will be Friday, May 9, 2014 at 12:15 in room A-312.

9. Meeting - Friday, May 9, 2014, at 12:15, A-312.

Meeting started promptly at 12:15.

Professor Francis introduced himself. Then all the present and new members introduced

themselves: Hemraj-Benny, Tirandai, McLaughlin, Susan, Gurtas, Yusuf and Franca Ferrari-Bridgers and two student representatives.

Professor Francis then explained to the new members what are the duties and the responsibilities of the committee. We then discussed the accomplishments of the committee this academic year and possible projects for next year.

Professor Franca Ferrari-Bridgers was nominated by Professor Francis to assume the role of chair of the committee for the next academic year and she was unanimously voted chair. Professor Hemraj-Benny Tirandai was unanimously elected secretary.

The meeting ended with a few suggestions about possible workshops and tasks for next year.

A suggestion was proposed by one of the student representatives. He would like to explore the possibility of organizing a workshop on class management and study strategies students need to successfully complete a course.

Professor McLaughlin will contact Steve Novak, chair of the Student Development Committee, to explore the possibility to partner together for the organization of the workshop in the Fall.

For the Spring, we discussed the possibility of organizing an event with CETL focusing on the importance of listening in the classroom and how to improve students' listening skills.

Professor Francis wished all of the members a restful and enjoyable summer and the meeting adjourned at 1:05 PM.

**QUEENSBOROUGH COMMUNITY COLLEGE
THE CITY UNIVERSITY OF NEW YORK**

**COMMITTEE ON ADMISSIONS
Of the Academic Senate
ANNUAL REPORT**

**ACADEMIC YEAR
08/2013 – 08/2014**

Membership: **Professor K. Ford, Business - Chairperson**
 **Professor S. Cheng, Mathematics and Computer Science-
 Secretary**
 Professor G. Capozzoli, Counseling
 Professor S. Dehipawala, Physics
 Professor J. Shin, Chemistry

Professor D. Weber, Nursing, Steering Committee Designee (Non-voting member)
 Eugene Harris, Committee on Committees Liaison
 Ms. J. Guzman, CUNY Office Assistant (Admissions)
 Ms. L. Bruno, Director of Admissions (Ex-Officio)

1. Approval

The Committee on Admissions met (6) times during Academic Year August, 2013 – August, 2014. Below is the disposition of the applications:

Meeting Dates	Total Apps. Reviewed	Degree Status Approved	Degree Status Denied	Degree Pending For CCS Decision	More Info.	*NM-ND Approved	*NM-ND Denied	Nursing Approved	Nursing Approved For LA1/HS1
10-18-2013	35	15	11	1	1	0	0	0	7
11-21-13	69	29	17	4	3	0	0	1	15
12-12-13	117	70	17	9	1	0	0	3	17
SPRING 2014	<u>221</u>	<u>114</u>	<u>45</u>	<u>14</u>	<u>5</u>	<u>0</u>	<u>0</u>	<u>4</u>	<u>39</u>
3-26-2014	22	12	2	2	0	1	0	0	5
04-25-2014	53	25	8	4	5	0	0	0	11
05-23-2014	122	71	21	7	2	0	0	2	19
FALL 2014	<u>197</u>	<u>108</u>	<u>31</u>	<u>13</u>	<u>7</u>	<u>1</u>	<u>0</u>	<u>2</u>	<u>35</u>
TOTAL	418	222	76	27	12	1	0	6	74

*Non-Degree / Non-Matriculated

Bylaws Charge: *Formulate and recommend to the Academic Senate matriculation standards governing entrance of students to the various curricula and programs at Queensborough Community College*

- Ms. Laura Bruno, Director of Admissions, attended the meeting on October 18, 2013 and informed the Committee that CUNY Central was encouraging Colleges to be more careful when readmitting students. The Committee will continue to scrutinize appeals for re-admission carefully. The Committee will examine all aspects of a student's academic record. It was agreed by all Committee members that applicants with a GPA below 1.50 would be considered under special circumstances accompanied by supporting evidence.
- For the Fall of 2014, the College projects 3,646 freshman student admissions.
- Changes in Nursing Admissions:

Starting in Fall 2012, all students requesting a nursing major will be admitted as LA1 with a subplan in the health major. These changes were due to financial aid reasons.

Prof. D. Weber, Nursing Department, reviewed and made recommendations for applications from students seeking to declare a major in Nursing.

Bylaws Charge: *Formulate and recommend to the Academic Senate matriculation standards governing re-entrance of student to the various curricula programs at Queensborough Community College*

- The committee continued to implement the policy to readmit only those students who seemed to be most likely to complete the degree requirements and graduate.
- To assist the decisions of the Committee, the GPA calculator is available at each meeting to identify applicants who would not have the mathematical possibility of achieving a 2.0 GPA required for graduation. The GPA calculator continues to be a very effective tool in guiding the decisions of the committee.
- Students were referred to the Committee on Course and Standing for possible removal of WU (unofficial withdrawal) grades. For some students, their transcripts showed consecutive or intermittent semesters of WU grades. Those students with documented reasons for WU grades, re-admission was deferred pending review by the Committee on Course and Standing. If the decision by the Committee on Course and Standing was favorable, students were then permitted to re-apply to the Admissions Committee for consideration for re-admission.
- Dr. Steven Dahlke, Chair of the Committee on Course and Standing, attended the meeting on April 25, 2014 to discuss the possible streamlining of the paperwork process and unnecessary duplication of filing requirements.

As a result, in cases where a student's application for re-admission is pending the removal of WU (unofficial withdrawal) grades, the application will now be directly submitted to the Committee on Course and Standing by the Committee on Admissions.

- The Chair of this Committee, Prof. Kelly Ford, conveyed the details of the workings of the Admissions Committee to the Retention Management Team in an effort to provide information and improve the communication process between the two committees.
- All actions by the Committee will be based on a unanimous vote.
- The Committee decided that reinstated students granted 1 course will have a four credit limit; those granted 2 courses will have a six credit limit.
- The Admissions Office made changes to move away from printed transcripts. The Office prepares student records by compiling the semesters of attendance and has them on the drive for access.

Bylaws Charge: Consider appeals for matriculation and make decisions in accordance with Board of Trustees policies.

- This academic year (2013-2014), 418 applications for re-admission were reviewed, 18.18% of students seeking re-admission were denied and 6.45% were referred to the Committee on Course and Standing (CCS) prior to consideration for readmission. The numbers of students denied re-admission has increased by 5.95% while the number of students referred to CCS has decreased by 4.6%.

Specific charges from Steering Committee

- The Committee will continue to forward any comments on assessment of student admission and recruitment received from the Office of Student Affairs to the Committee on Assessment and Institutional Effectiveness.
- The Committee periodically receives minutes from the Enrollment Council Management Meetings (CUNY Central Office Board) and discusses trends.
- New Website and Posting for Committees

The Committee will post all materials including agenda, minutes and annual reports on the new website. Prof. Ford and Prof. Cheng will be responsible for collaborating on this process. The Committee will seek the assistance of the Academic Computing Center when necessary.

- The Committee elected Prof. Kelly Ford, Business, to continue to serve as the Chairperson and Prof. Steven Cheng, Mathematics and Computer Science, to continue to serve as the secretary during the 2014-2015 academic year.
- The Chairperson thanks the members of the Committee for their collegiality, dedication and for consistently attending meetings and meticulously reviewing 418 applications for re-admission to the College. Due to the commitment of each member, the Committee was able to continuously make changes that resulted in a more efficient decision-making process. In addition, the Chairperson thanks Prof. Dolores Weber, Nursing, for reviewing and making decisions for the Nursing applications.

Academic Senate Agenda—September 9, 2014—Attachment H

- The Committee is grateful to Ms. Laura Bruno, Director of Admissions, for the valuable contributions, guidance and support that she gave to the Committee. The Committee would like to thank Ms. Doreen Fox-Herron, Enrollment Registrar Specialist and Ms. Danie Jules, Enrollment Registrar Coordinator, for their assistance with the processing of applications of those students who were nearing graduation. The Committee thanks Prof. Steven Cheng, Secretary, for preparing the minutes and posting the minutes on the College Website. The members would like to express their gratitude to Ms. Jankee Guzman, CUNY Office Assistant (Admissions) who scheduled and coordinated all the meetings, presented applications for review, and recorded the decisions of the Committee. The Committee could not have operated as smoothly as it did without her tireless efforts.
- The Chairperson considers it a privilege to have served and to be able to continue serving in this capacity and is confident in the continued effectiveness of the Committee in the new academic term.

Respectfully submitted,
Kelly Ford
Chairperson, 2013-2014

Cc: Prof. Kelly Ford, Admissions Committee Chairperson, 2013-2014
Ms. Laura Bruno, Director of Admissions

QUEENSBOROUGH COMMUNITY COLLEGE
The City University of New York
ACADEMIC SENATE

COMMITTEE ON ASSESSMENT AND INSTITUTIONAL EFFECTIVENESS

TO: Academic Senate Steering Committee

FROM: Shele Bannon, Chair, Committee on Assessment and Institutional Effectiveness

SUBJECT: Annual Report – Committee on Assessment and Institutional Effectiveness, 2013/2014

DATE: May 15, 2014

Committee members: Shele Bannon, Chairperson; Susan McLaughlin, Secretary; Dean Arthur Corradetti, Dr. Ian Beckford; James Bentley; Sheila Beck; Maurizio Santoro; Kerri-Ann Smith; Barbara Lynch, Marie Damas

Committee meetings

The committee met on the following dates during the 2013-2014 academic year:

October 7, 2013

November 6, 2013

December 4, 2013

February 5, 2014

March 4, 2014

April 7, 2014

May 12, 2014

Summary of Committee Work

The work of the committee for the 2013-2014 academic year was focused on its charge from the Academic Senate as follows:

1. Reviewed charge of the committee
2. Discussed the new website and how to locate the:
 - Teaching Department Year End Reports
 - Non-Teaching Department Year End Reports
3. Discuss the rubrics used for these annual reports.
4. Summarize findings by individual teaching and non-teaching departments based on assessment objectives,
5. Summarize all teaching and non-teaching findings in one report,
6. Make recommendations concerning assessment procedures and initiatives to the Academic Senate,
7. Posted to governance website, agenda, minutes, and annual report of committee
8. Discuss Assessment Institute Workshops and the fostering of a climate of assessment throughout the college.
10. Discuss and submit revisions to the course assessment form to Dr. Corradetti and Dr. Beckford.

TEACHING DEPARTMENT YEAR END REPORTS

The members of the committee received and reviewed 13 teaching department year end reports for 2012-2013. Of the 13 department reviewed we found 59 course assessments. The following table and graph reflects the results of our reviews linked to the four objectives:

- 1) General Education Objectives are identified and linked to course or department goals.
- 2) The curricular objectives comprehensively describe the essential competencies at the course level.
- 3) Assessment data are clearly described and linked to the curricular and general education objectives.
- 4) The action plan clearly outlines how the assessment findings will promote continuous improvement.

<u>Assessment Objective</u>	<u>Needs Improvement</u>	<u>Adequate</u>	<u>Exemplary</u>	<u>N/A</u>
Gen Ed Objectives Identified	8%	42%	50%	
Curricular Objectives Describe Essential Competencies	17%	25%	50%	8%
Assessment Data linked to Objectives	17%	42%	42%	
Action plan outlines improvements to be made	25%	17%	58%	

SUMMARY OF TEACHING DEPARTMENT YEAR END REPORTS

NON-TEACHING DEPARTMENT YEAR END REPORTS

The committee members reviewed 15 non-teaching department year end reports available on the college assessment webpage. The following table reflects the results of our reviews linked to the four objectives:

- 1) Goals from prior year are identified and linked to outcomes.
- 2) Outcomes of assessment data are clearly described and linked to action plan.
- 3) New action plan clearly outlines how outcomes will promote continuous improvement.
- 4) Goals for next year are identified and linked to action plan.

	<u>Needs Improvement</u>	<u>Adequate</u>	<u>Exemplary</u>
Goals from prior year linked to outcome	21%	21%	57%
Assessment data linked to action plan	29%	29%	43%

Action plan links outcomes to improvements	7%	50%	43%
Goals for next year linked to action plan	36%	29%	36%

COMPARISON OF 2013 TO 2014 Non-teaching reports reflected:

- 232% increase in Needs improvement,
- 93% increase in Adequate
- 41% decrease in exemplary.

RECOMMENDATIONS FOR NON-TEACHING REPORTS;

- Document clearly the link goals from prior year to outcomes for current year.
- Document how the assessment data is linked to the action plan. (provide supporting data)
- Indicate clearly the link between outcomes to improvements made.
- Draw a conclusion that ties your action plan to your goals for the next year.

FOSTER A CLIMATE OF ASSESSMENT

The committee is thankful for our member, Sheila Beck, who created the idea of an Assessment Institute for faculty. This institute was further developed by Dean Arthur Corradetti and Dr. Ian Beckford. In 2013-2014 the 2 institutes were held with 35 faculty participating.

PRIOR YEAR RECOMMENDATIONS

- 1) For purposes of institutional assessment and compliance with Middle States we recommend teaching department year end reports clearly identify the following:
 - a. General Education Objectives are identified and linked to course or department goals.
ACTION: Improvement from 25% as exemplary in 2013 to 50% as exemplary in 2014.
 - b. The curricular objectives comprehensively describe the essential competencies at the course level.
ACTION: Improvement from 25% as exemplary in 2013 to 50% as exemplary in 2014
 - c. Assessment data are clearly described and linked to the curricular and general education objectives.
ACTION: Improvement from 50% as Needs Improvement in 2013 to 17% in 2014.
 - d. The action plan clearly outlines how the assessment findings will promote continuous improvement.
ACTION: Improvement from 25% as exemplary in 2013 to 58% as exemplary in 2014.
- 2) Continue Assessment Institute for faculty to be part of the assessment culture on campus.
ACTION: Additional two Assessment Institute Seminars with 35 additional faculty.
- 3) Representative from the Senate Committee on Assessment participates in discussion with Assessment Institute faculty in an effort to explain the whole assessment process.
ACTION: Committee member were not part of the institute.
- 4) In a joint effort with Dr. Beckford, CETL, and our committee – continue to offer workshops on assessment to the general faculty.
ACTION: Committee did not participate in workshops.

5) The Senate Committee on Assessment will work closely with the Periodic Review Committee, co-chaired by Dean Corradetti and Professor Burdi. The Periodic Review Committee provides the periodic review due to Middle States on June 1, 2014.

ACTION: Senate committee met with faculty representatives and provided Fall 2013 results of our review.

CURRENT YEAR RECOMMENDATIONS

- 1) Simplify the course assessment form. (See attached revised course assessment form submitted to Dr. Corradetti and Dr. Beckford)
- 2) Continue Assessment Institutes.
- 3) Continue reviews of teaching and non-teaching annual reports and tie in previous year action plan to current year data.
- 4) Each department should establish a systematic approach to course assessment. We recommend that each department assign a assessment coordinator to ensure course assessment are completed within the designated time.
- 5) Develop and promote faculty workshops on program review.

Current Committee Members

One of the committee members remain in place for the Fall 2014 semester nine new members will be joining the committee for a meeting on May 12, 2014

Maurizio Santoro was elected Chair and Linda Meltzer was elected Secretary for 2014-2015 on May 12, 2014.

Acknowledgements

The committee is extremely grateful to Dean Arthur Corradetti for support, valuable suggestions and the kind use of his office for meetings. The committee also thanks Dr. Beckford for his expertise and valuable time. Dr. Beckford planned a beneficial workshop and in the process met and communicated with the committee on numerous occasions. Shele Bannon gratefully acknowledges the outstanding hard work and dedication of every member of the committee. Susan McLaughlin was an exceptional secretary, and I am very grateful. I would also like to give a special thank you to Sheila Beck for her valuable suggestion of the Assessment Institute.

Respectfully submitted,
Shele Bannon
2013-2014 Chair

Queensborough Community College
The City University of New York

MEMORANDUM

To: Dr. Joel Kuszai, Secretary, Academic Senate Steering Committee

From: Dr. Tian Ren, Chair, Committee on Bylaws

Subject: Annual Report for Committee on Bylaws for 2013-2014

Date: May 27, 2014

The Committee on Bylaws

Members:

Antonella Ansani
Eva Goldhammer (Secretary)
Stephen Hammel
Devin McKay
Tian Ren (Chair)
Gabriel Sulaymanov (Student Representative)

Liaisons/Designees:

Peter Bales, Steering Committee Designee
Liza Larios, President's Designee
Richard Yuster, Committee on Committees Liaison

The Committee met on September 12, 2013, November 25, 2013, December 16, 2013, and May 12, 2014.

Our mission is to consider and make recommendations regarding the Bylaws of the Academic Senate, the Bylaws of the Board of Trustees and, upon request of the Executive Committee of the Faculty, the Bylaws of the Faculty.

Activity

The Committee set up a procedure for follow-up that bylaws changes have been recorded. Dr. Devin McKay checks that hard copies of bylaws are archived in the Library. Dr. Stephen Hammel checks online that bylaws are up to date. Dr. Eva Goldhammer communicates with the Committee on Publications for updating bylaws in Faculty Handbook.

- Removal of the Academic Senate Committee on Ceremonial Occasions

Since the Academic Senate voted not to designate any ceremonial occasions of the College on May 14, 2013, the Committee on Ceremonial Occasions has no event with which it can exercise its charge and no support from the Academic Senate to have an event designated by policy as a ceremonial occasion of the College. The Bylaws Committee voted unanimously that the Committee on Ceremonial Occasions be removed as a standing committee of the Academic Senate and Article VII, Section 15 of the Academic Senate Bylaws be removed.

The resolution was not passed by the Academic Senate on February 11, 2014.

- Revision to Bylaws of the Academic Senate on the Size and Terms for Faculty and Instructional Staff on the Standing Committees

This recommendation seeks to give faculty and instructional staff more opportunity to serve on standing committees of the Academic Senate by implementing two changes:

1. Increasing the number of faculty members on each of the seventeen standing committees.
2. Increasing continuity on standing committees of the Academic Senate by having faculty members serve a three-year term with one-third of a committee's faculty membership rotating off a committee at the end of the spring semester.

The Bylaws Committee unanimously approved this proposal. The resolution was approved by the Academic Senate on February 11, 2014.

- Implementation of the recommendation to revise Bylaws Article VII, Section 2, Paragraphs 2 and 3.

The former Bylaws Committee recommend that the use of standing committee, sub-committee, and special committee in these paragraphs should be clarified. The current Bylaws Committee consulted with Dr. Peter Bales, and revised Bylaws. The recommendation was approved by the Academic Senate on February 11, 2014.

- Change on the Academic Senate Committee on Continuing Education

The proposal was reviewed and revised at the joint meeting on May 12, 2014. The new committee for the 2014-2015 academic year will vote on this proposal after receiving feedbacks from the Committee on Continuing Education.

Changes to the Bylaws Committee

The new committee for the 2014-2015 academic year will be as follows:

Derek Bruzewicz (Secretary)
Eva Goldhammer
Stephen Hammel (Chair)
Ee Stiun Hong (Student representative)
Tian Ren
Alicia Sinclair
Elizabeth Sutton

Liaisons/Designees:

Liza Larios, President's Designee

There is currently no Steering Committee Designee, or Committee on Committees Designee for the 2014-2015 academic year.

Respectfully submitted,

Tian Ren

**QUEENSBOROUGH COMMUNITY COLLEGE
THE CITY UNIVERSITY OF NEW YORK
ACADEMIC SENATE
ACADEMIC SENATE COMMITTEE ON CONTINUING EDUCATION**

TO: Secretary, Academic Senate Steering Committee
FROM: Committee on Continuing Education, Barbara Rome,
Chairperson
SUBJECT: Annual Report
DATE: April 30, 2014

Committee Members: Barbara Rome Chairperson, Frances
Jordan Secretary, Melinda Drini

Steering Committee Liasion: Jeff Jankowski

President's Designee: Denise Ward

Student Member: Shawn Clarke

Dates Met: October 23, 2013; April 9, 2014; May 14,
2014

The committee met once in the fall, October 23, 2013. The Dean of the Continuing Education Denise Ward reported to the committee. A grid for all grants, contracts, and programs was presented to the committee and attached to the minutes. A new tuition based certificate program for hemodialysis technicians was in the process of being created with the help of a grant from WDI/CUNY Central. Continuing Education was also working at that time with the Biology department to place students into internships with the help from a Perkins Grant. Denise Ward updated the committee on all other grants, contracts, and programs offered through Continuing Education. She also explained that success of programs offered through continuing education is measured by course enrollment and rates of retention and completion. The Interior Design program had been scaled back from a certificate program to an enrichment program due to lack of retention. The paralegal program was currently under review for potential scaling back due to retention.

In the Spring of 2014 the committee met on April 9, 2014. Denise Ward reported to the committee on the new departmental name as of 2014, which is the “Office of Pre-College, Continuing Education, and Workforce Development”. A organizational chart showing the various department and programs with corresponding directors was given to the committee and attached to the minutes. Denise Ward discussed the Next Generation Job Linkages, an initiative as part of the College’s compliance with a new state law related to oversight of Community College A. S. A. programs, which will allow the college to track whether former students are employed and how much they earn using information provided by the NYS Department of Labor.

On May 12, 2014 the Bylaws Committee met to review proposed amendment to the Bylaws of the Academic Senate, Article VII, Section 17: The Committee on Continuing Education. The committee proposed editorial changes, which were unanimously agreed upon by the Committee on Continuing Education.

The final meeting of the year took place on May 14, 2014. The committee members welcomed the new members for 2014-2015 academic year. The new members academic year 2014-2015 include: Naydu Carmona, Christine Mooney, Eladia Raya, Rommel Robertson, Agnieszka Tuszynska, and Rosanne Vogel were given the committees’ bylaws and made familiar with the role of then Committee on Continuing Education. Elections for the new chairperson and secretary were held for the upcoming academic year. Eladia Raya was elected chairperson and Rommel Robertson was elected secretary.

Denise Ward Interim Vice President for Office of Pre-College, Continuing Education, and Workforce Development has routinely communicated with the committee, in addition to working with all academic departments regarding any new programs offered through her department.

Date: May 26, 2014

From: Edward Volchok, PhD - Chair, Committee of Committees

To: Joel Kuszai, PhD - Secretary, Steering Committee of the Academic Senate

cc: Peter Bales, PhD
 Philip Pecorino, PhD
 Michael Reiner, PhD
 Cheryl Spencer, PhD
 Emily Tai, PhD
 Constance Williams
 David Moretti

2013-14 Annual Report of the Committee on Committees

This memorandum presents the Annual Report of the Committee on Committees for 2013-14.

I. Members of the Committee on Committees for 2013-14:

The membership of the Committee on Committees for 2013-14 was as follows:

	Name	Rank	Department	Title	Term Expires
1	Harris, Eugene	Professor	Biological Sciences & Geology		May 2014
2	Volchok, Edward	Associate Professor	Business	Chair	May 2014
3	Yuster, Richard	Professor	Engineering Technology		May 2014
4	Bialo-Padin, Aithne	Lecturer	History		May 2015
5	Carroll, Julia	Associate Professor	Academic Literacy		May 2015
6	Spencer, Cheryl	Associate Professor	Nursing	Secretary	May 2015
7	Boccio, Dona	Professor	Mathematics & Computer Science		May 2016
8	Jankowski, Jeffery	Associate Professor	Social Sciences		May 2016
9	Sarno, David	Associate Professor	Chemistry		May 2016
	Schwartz, Jeffrey	Assistant Professor	Engineering Technology	SCD	
	Reiner, Michael*	Provost	Office of Academic Affairs	President's Designee	

*Dr. Reiner replaced Dr. Karen Steele, Acting Provost, as the President's Designee to the Committee on Committees.

II. Changes in the Committee on Committees for 2014-15

The terms for Dr. Harris, Dr. Volchok, and Professor Yuster expired this May. At the May 13, 2014 session of the Academic Senate, the following members of the faculty were elected for a three-year term on the Committee on Committees: Professor Christine Mooney, Business, Dr. Chong Jue, Biological Sciences, and Dr. Jean Murley English.

At the meeting of the Committee on Committees held on May 14th, Dr. Cheryl Spencer was elected as Chair and Dr. Julia Carroll was elected as Secretary by a unanimous vote of all those present.

2014-15 Committee on Committees

	Name	Rank	Department	Title	Term Expires
	Jue, Chong	Associate Professor	Biological Sciences & Geology		May 2017
	Mooney, Christine	Associate Professor	Business		May 2017
	Murley, Jean	Associate Professor	English		May 2017
	Boccio, Dona	Professor	Mathematics & Computer Science		May 2016
	Jankowski, Jeffery	Associate Professor	Social Sciences		May 2016
	Sarno, David	Associate Professor	Chemistry		May 2016
	Bialo-Padin, Aithne	Lecturer	History		May 2015
	Carroll, Julia	Associate Professor	Academic Literacy	Secretary	May 2015
	Spencer, Cheryl	Associate Professor	Nursing	Chair	May 2015
	Yuster, Richard	Professor	Engineering Technology	SCD	
	Reiner, Michael	Provost	Office of Academic Affairs	President's Designee	

III. 2013-14: Standing Committee and Academic Senate Vacancies

Whenever vacancies arise on the standing committees of the Academic Senate, the members of the Committee on Committees vote via email to appoint a new committee member. During the 2012-13 academic year, the Committee on Committees voted and approved the following people to fill vacancies:

September 2013

1) **Committee on WID/WAC**

Due to the resignation of Dr. Julie Pigza (Chemistry), the CoC elected Professor Kimberly Ambruso (Nursing) to fill this vacancy. Professor Ambruso has agreed to accept this position.

2) **Committee on eLearning**

Due to the resignation of Dr. Dona Boccio (Mathematics and Computer Sciences), the CoC elected Professor Edward Davis (Engineering Technology) to fill this vacancy. Professor Davis has agreed to accept this position.

3) **Committee on Publications**

Due to the resignation of Dr. Philip Pecorino (Social Sciences), the CoC elected Professor Jose Luis Madrigal (Foreign Languages and Literature) to fill this vacancy. Professor Madrigal has agreed to accept this position.

4) **Committee on Curriculum**

Due to the resignation of Dr. Emily Tai (History), the CoC elected Dr. Lana Zinger (Health, Physical Education and Dance) to fill this vacancy. Dr. Zinger has agreed to accept this position.

November 2013

1) **Committee on eLearning**

Due to the resignation of Dr. Dona Boccio (Mathematics and Computer Sciences), the CoC elected Professor Edward Davis (Engineering Technology) to fill this vacancy. Professor Davis has agreed to accept this position.

2) **Committee on eLearning**

Due to the resignation of Dr. Anita Ferdenzi (Social Sciences), the CoC elected Dr. Caf Dowlah (Social Sciences) to fill this vacancy. Dr. Dowlah agreed to accept this position.

December 2013

Committee on Publications

Dr. Joan Petersen of the Department of Biological Sciences and Geology was elected to fill a vacancy on this committee.

IV. 2013-14: Changes in the Academic Senate

The following changes in the membership of the Academic Senate occurred during the 2013-14 academic year:

September 2013

Professor Kathleen Rowe resigned her position as the Senator Representing Adjunct Faculty. The term for this position expires in May 2015. At the direction of the chairperson of the Steering Committee, the chairperson of the CoC approached the first alternate, Professor Georgeanne Albanese, to see if she would be willing to accept this position. Professor Albanese agreed to accept membership in the Academic Senate, and the chair of the CoC notified the Steering Committee of this fact.

October 2013

Due to the resignation of Margaret Reilly, Dr. Matthew Lau, the Senate's first alternate, was approached to fill this seat. Dr. Lau agreed to accept this position. The term for this seat expires in April 2015.

February 2014

Dr. Tain Ren of the Mathematics and Computer Science department was appointed a member-at-large. Dr. Ren replaced Dr. Matthew Lau. Dr. Ren was selected because he is the next eligible candidate on the Alternate list. This list is based on the 2013 Academic Senate election results.

V. 2014-15: Standing Committees Rosters

At the April 8th meeting of the Academic Senate, the Committee on Committees' 2014-15 ballots for membership on the eighteen standing committees was approved. See Appendix A for the rosters of standing committees for the 2014-15. **Please note:** Due to the resignation of Professor Mona Seiler from the Committee on Vendor Services, the Committee on Committees elected Dr. Mangala Tawde to this committee. Appendix B shows the rosters of the Standing Committees for 2013-14. The Committee on Committees Liaisons for 2013-14 is shown in Appendix C. Steering Committee Designees for 2013-14 is shown in Appendix D.

One May 1, 2014 the Committee on Committees issued via email a call for instructional staff to volunteer to serve as “alternates” on Senate committees. Alternates will be appointed to Senate committees whenever vacancies arise. As of May 14th, 15 volunteers have come forward (Appendix E).

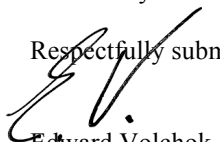
VI. Academic Senate Elections

In accordance with the Bylaws of the Academic Senate, the Committee on Committees conducted an election for 14 faculty members-at-large. In April, the Committee on Committees announced the results of this election (see Appendix F). See Appendix G for the composition of the 2013-14 Academic Senate.

VII. A Final Note of Gratitude

I would like to express my gratitude to everyone on the Committee on Committees. It has been a great pleasure serving on this committee for three years and chairing this committee for the last two. I am especially grateful to Dr. Cheryl Spencer who served as Secretary of the Committee on Committees for the last two years. I would also like to thank Dr. Belle Birchfield and Professor Jeffrey Schwartz, the past and current Senate Technology Officers, Dr. Emily Tai, and Dr. Philip Pecorino, past chairs of the Steering Committee, for their kindness, support, and sage advice they bestowed upon me and the members of the Committee on Committees.

Respectfully submitted,



Edward Volchok,
Chair

Appendix A
2014-15 Standing Committees as approved by the Senate on April 8, 2014

<p align="center">2014-15: Committee on Academic Development & Elective Programs (9 Members)</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Department</th> <th>Term Ends</th> </tr> </thead> <tbody> <tr><td><input type="checkbox"/> Berry, Emily</td><td>HPED</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Comeau-Kirschner, Cheryl</td><td>Academic Literacy</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Jacobowitz, Susan</td><td>English</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Hemraj-Benny, Tirandai</td><td>Chemistry</td><td>2016</td></tr> <tr><td><input type="checkbox"/> McLaughlin, Susan</td><td>Biological Sciences</td><td>2016</td></tr> <tr><td><input type="checkbox"/> Moore, Ryan</td><td>Social Sciences</td><td>2016</td></tr> <tr><td><input type="checkbox"/> Ferrari-Bridgers, Franca</td><td>Speech Communications</td><td>2015</td></tr> <tr><td><input type="checkbox"/> Francis, Leslie</td><td>Business</td><td>2015</td></tr> <tr><td><input type="checkbox"/> Gurtas, Yusuf</td><td>Mathematics and Computer Science</td><td>2015</td></tr> </tbody> </table>	Name	Department	Term Ends	<input type="checkbox"/> Berry, Emily	HPED	2017	<input type="checkbox"/> Comeau-Kirschner, Cheryl	Academic Literacy	2017	<input type="checkbox"/> Jacobowitz, Susan	English	2017	<input type="checkbox"/> Hemraj-Benny, Tirandai	Chemistry	2016	<input type="checkbox"/> McLaughlin, Susan	Biological Sciences	2016	<input type="checkbox"/> Moore, Ryan	Social Sciences	2016	<input type="checkbox"/> Ferrari-Bridgers, Franca	Speech Communications	2015	<input type="checkbox"/> Francis, Leslie	Business	2015	<input type="checkbox"/> Gurtas, Yusuf	Mathematics and Computer Science	2015	<p align="center">2014-15: Committee on Admissions (6 Members)</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Department</th> <th>Term Ends</th> </tr> </thead> <tbody> <tr><td><input type="checkbox"/> Dahlke, Steven</td><td>Music</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Weber, Dolores</td><td>Nursing</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Banks, Kimberly</td><td>English</td><td>2016</td></tr> <tr><td><input type="checkbox"/> Urciuoli, Jannette</td><td>Student Affairs</td><td>2016</td></tr> <tr><td><input type="checkbox"/> Cheng, Steven</td><td>Mathematics and Computer Science</td><td>2015</td></tr> <tr><td><input type="checkbox"/> Ford, Kelly</td><td>Business</td><td>2015</td></tr> </tbody> </table>	Name	Department	Term Ends	<input type="checkbox"/> Dahlke, Steven	Music	2017	<input type="checkbox"/> Weber, Dolores	Nursing	2017	<input type="checkbox"/> Banks, Kimberly	English	2016	<input type="checkbox"/> Urciuoli, Jannette	Student Affairs	2016	<input type="checkbox"/> Cheng, Steven	Mathematics and Computer Science	2015	<input type="checkbox"/> Ford, Kelly	Business	2015									
Name	Department	Term Ends																																																											
<input type="checkbox"/> Berry, Emily	HPED	2017																																																											
<input type="checkbox"/> Comeau-Kirschner, Cheryl	Academic Literacy	2017																																																											
<input type="checkbox"/> Jacobowitz, Susan	English	2017																																																											
<input type="checkbox"/> Hemraj-Benny, Tirandai	Chemistry	2016																																																											
<input type="checkbox"/> McLaughlin, Susan	Biological Sciences	2016																																																											
<input type="checkbox"/> Moore, Ryan	Social Sciences	2016																																																											
<input type="checkbox"/> Ferrari-Bridgers, Franca	Speech Communications	2015																																																											
<input type="checkbox"/> Francis, Leslie	Business	2015																																																											
<input type="checkbox"/> Gurtas, Yusuf	Mathematics and Computer Science	2015																																																											
Name	Department	Term Ends																																																											
<input type="checkbox"/> Dahlke, Steven	Music	2017																																																											
<input type="checkbox"/> Weber, Dolores	Nursing	2017																																																											
<input type="checkbox"/> Banks, Kimberly	English	2016																																																											
<input type="checkbox"/> Urciuoli, Jannette	Student Affairs	2016																																																											
<input type="checkbox"/> Cheng, Steven	Mathematics and Computer Science	2015																																																											
<input type="checkbox"/> Ford, Kelly	Business	2015																																																											
<p align="center">2014-15: Committee on Assessment & Program Effectiveness (9 Members)</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Department</th> <th>Term Ends</th> </tr> </thead> <tbody> <tr><td><input type="checkbox"/> Alizadeh, Changiz</td><td>Mathematics and Computer Science</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Colalillo, Georgina</td><td>Nursing</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Dehipawala, Sunil</td><td>Physics</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Kaur (Sehmi), Simran</td><td>Biological Sciences</td><td>2016</td></tr> <tr><td><input type="checkbox"/> Meltzer, Linda</td><td>Business</td><td>2016</td></tr> <tr><td><input type="checkbox"/> Salis, andrea</td><td>HPED</td><td>2016</td></tr> <tr><td><input type="checkbox"/> Dowlah, Caf</td><td>Social Sciences</td><td>2015</td></tr> <tr><td><input type="checkbox"/> Santoro, Maurizio</td><td>Foreign Languages and Literatures</td><td>2015</td></tr> <tr><td><input type="checkbox"/> Tai, Emily S.</td><td>History</td><td>2015</td></tr> </tbody> </table>	Name	Department	Term Ends	<input type="checkbox"/> Alizadeh, Changiz	Mathematics and Computer Science	2017	<input type="checkbox"/> Colalillo, Georgina	Nursing	2017	<input type="checkbox"/> Dehipawala, Sunil	Physics	2017	<input type="checkbox"/> Kaur (Sehmi), Simran	Biological Sciences	2016	<input type="checkbox"/> Meltzer, Linda	Business	2016	<input type="checkbox"/> Salis, andrea	HPED	2016	<input type="checkbox"/> Dowlah, Caf	Social Sciences	2015	<input type="checkbox"/> Santoro, Maurizio	Foreign Languages and Literatures	2015	<input type="checkbox"/> Tai, Emily S.	History	2015	<p align="center">2014-15: Committee on Awards (6 Members)</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Department</th> <th>Term Ends</th> </tr> </thead> <tbody> <tr><td><input type="checkbox"/> Bannon, Shele</td><td>Business</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Muchita, George</td><td>College Transfer Coordinator</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Park, Kee</td><td>Engineering Technology</td><td>2016</td></tr> <tr><td><input type="checkbox"/> Roblodowski, Christopher</td><td>Biological Sciences</td><td>2016</td></tr> <tr><td><input type="checkbox"/> Lall-Ramnarine, Sharon</td><td>Chemistry</td><td>2015</td></tr> <tr><td><input type="checkbox"/> Rothman, Tammi</td><td>English</td><td>2015</td></tr> </tbody> </table>	Name	Department	Term Ends	<input type="checkbox"/> Bannon, Shele	Business	2017	<input type="checkbox"/> Muchita, George	College Transfer Coordinator	2017	<input type="checkbox"/> Park, Kee	Engineering Technology	2016	<input type="checkbox"/> Roblodowski, Christopher	Biological Sciences	2016	<input type="checkbox"/> Lall-Ramnarine, Sharon	Chemistry	2015	<input type="checkbox"/> Rothman, Tammi	English	2015									
Name	Department	Term Ends																																																											
<input type="checkbox"/> Alizadeh, Changiz	Mathematics and Computer Science	2017																																																											
<input type="checkbox"/> Colalillo, Georgina	Nursing	2017																																																											
<input type="checkbox"/> Dehipawala, Sunil	Physics	2017																																																											
<input type="checkbox"/> Kaur (Sehmi), Simran	Biological Sciences	2016																																																											
<input type="checkbox"/> Meltzer, Linda	Business	2016																																																											
<input type="checkbox"/> Salis, andrea	HPED	2016																																																											
<input type="checkbox"/> Dowlah, Caf	Social Sciences	2015																																																											
<input type="checkbox"/> Santoro, Maurizio	Foreign Languages and Literatures	2015																																																											
<input type="checkbox"/> Tai, Emily S.	History	2015																																																											
Name	Department	Term Ends																																																											
<input type="checkbox"/> Bannon, Shele	Business	2017																																																											
<input type="checkbox"/> Muchita, George	College Transfer Coordinator	2017																																																											
<input type="checkbox"/> Park, Kee	Engineering Technology	2016																																																											
<input type="checkbox"/> Roblodowski, Christopher	Biological Sciences	2016																																																											
<input type="checkbox"/> Lall-Ramnarine, Sharon	Chemistry	2015																																																											
<input type="checkbox"/> Rothman, Tammi	English	2015																																																											
<p align="center">2014-15: Committee on Bylaws (6 Members)</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Department</th> <th>Term Ends</th> </tr> </thead> <tbody> <tr><td><input type="checkbox"/> Bruzewicz, Derek</td><td>Chemistry</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Hammel, Stephen</td><td>Business</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Sinclair, Alicia</td><td>HPED</td><td>2016</td></tr> <tr><td><input type="checkbox"/> Sutton, Elizabeth</td><td>Nursing</td><td>2016</td></tr> <tr><td><input type="checkbox"/> Goldhammer, Eva</td><td>Social Sciences</td><td>2015</td></tr> <tr><td><input type="checkbox"/> Ren, Tian</td><td>Mathematics and Computer Science</td><td>2015</td></tr> </tbody> </table>	Name	Department	Term Ends	<input type="checkbox"/> Bruzewicz, Derek	Chemistry	2017	<input type="checkbox"/> Hammel, Stephen	Business	2017	<input type="checkbox"/> Sinclair, Alicia	HPED	2016	<input type="checkbox"/> Sutton, Elizabeth	Nursing	2016	<input type="checkbox"/> Goldhammer, Eva	Social Sciences	2015	<input type="checkbox"/> Ren, Tian	Mathematics and Computer Science	2015	<p align="center">2014-15: Committee on Computer Resources (9 Members)</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Department</th> <th>Term Ends</th> </tr> </thead> <tbody> <tr><td><input type="checkbox"/> Cesarano, Michael</td><td>Speech Communication</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Drini, Merlinda</td><td>Engineering Technology</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Moody, Anissa</td><td>Social Sciences</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Makalanda, Lucian</td><td>Mathematics and Computer Science</td><td>2016</td></tr> <tr><td><input type="checkbox"/> Rome, Barbara</td><td>Nursing</td><td>2016</td></tr> <tr><td><input type="checkbox"/> Shahar, Jed</td><td>Academic Literacy</td><td>2016</td></tr> <tr><td><input type="checkbox"/> Ford, Wendy</td><td>Business</td><td>2015</td></tr> <tr><td><input type="checkbox"/> Guo, Wenli</td><td>Physics</td><td>2015</td></tr> <tr><td><input type="checkbox"/> Wentrack, Kathleen</td><td>Art and Design</td><td>2015</td></tr> </tbody> </table>	Name	Department	Term Ends	<input type="checkbox"/> Cesarano, Michael	Speech Communication	2017	<input type="checkbox"/> Drini, Merlinda	Engineering Technology	2017	<input type="checkbox"/> Moody, Anissa	Social Sciences	2017	<input type="checkbox"/> Makalanda, Lucian	Mathematics and Computer Science	2016	<input type="checkbox"/> Rome, Barbara	Nursing	2016	<input type="checkbox"/> Shahar, Jed	Academic Literacy	2016	<input type="checkbox"/> Ford, Wendy	Business	2015	<input type="checkbox"/> Guo, Wenli	Physics	2015	<input type="checkbox"/> Wentrack, Kathleen	Art and Design	2015									
Name	Department	Term Ends																																																											
<input type="checkbox"/> Bruzewicz, Derek	Chemistry	2017																																																											
<input type="checkbox"/> Hammel, Stephen	Business	2017																																																											
<input type="checkbox"/> Sinclair, Alicia	HPED	2016																																																											
<input type="checkbox"/> Sutton, Elizabeth	Nursing	2016																																																											
<input type="checkbox"/> Goldhammer, Eva	Social Sciences	2015																																																											
<input type="checkbox"/> Ren, Tian	Mathematics and Computer Science	2015																																																											
Name	Department	Term Ends																																																											
<input type="checkbox"/> Cesarano, Michael	Speech Communication	2017																																																											
<input type="checkbox"/> Drini, Merlinda	Engineering Technology	2017																																																											
<input type="checkbox"/> Moody, Anissa	Social Sciences	2017																																																											
<input type="checkbox"/> Makalanda, Lucian	Mathematics and Computer Science	2016																																																											
<input type="checkbox"/> Rome, Barbara	Nursing	2016																																																											
<input type="checkbox"/> Shahar, Jed	Academic Literacy	2016																																																											
<input type="checkbox"/> Ford, Wendy	Business	2015																																																											
<input type="checkbox"/> Guo, Wenli	Physics	2015																																																											
<input type="checkbox"/> Wentrack, Kathleen	Art and Design	2015																																																											
<p align="center">2014-15: Committee on Continuing Education (6 Members)</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Department</th> <th>Term Ends</th> </tr> </thead> <tbody> <tr><td><input type="checkbox"/> Carmona, Naydu</td><td>Biological Sciences</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Vogel, Rosanne De Joseph</td><td>Speech Communications</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Raya, Eladia</td><td>Foreign Languages and Literatures</td><td>2016</td></tr> <tr><td><input type="checkbox"/> Robertson, Rommel</td><td>Social Sciences</td><td>2016</td></tr> <tr><td><input type="checkbox"/> Mooney, Christine</td><td>Business</td><td>2015</td></tr> <tr><td><input type="checkbox"/> Tuszyńska, Agnieszka</td><td>English</td><td>2015</td></tr> </tbody> </table>	Name	Department	Term Ends	<input type="checkbox"/> Carmona, Naydu	Biological Sciences	2017	<input type="checkbox"/> Vogel, Rosanne De Joseph	Speech Communications	2017	<input type="checkbox"/> Raya, Eladia	Foreign Languages and Literatures	2016	<input type="checkbox"/> Robertson, Rommel	Social Sciences	2016	<input type="checkbox"/> Mooney, Christine	Business	2015	<input type="checkbox"/> Tuszyńska, Agnieszka	English	2015	<p align="center">2014-15: Committee on Course and Standing (9 Members)</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Department</th> <th>Term Ends</th> </tr> </thead> <tbody> <tr><td><input type="checkbox"/> Nguyen, Andrew</td><td>Biological Sciences</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Shin, Jun</td><td>Chemistry</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Stroehlein, Margaret</td><td>Nursing</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Capozzoli, Gina</td><td>Student Affairs</td><td>2016</td></tr> <tr><td><input type="checkbox"/> McKay, Devin</td><td>Library</td><td>2016</td></tr> <tr><td><input type="checkbox"/> Sarkar, Nina</td><td>Business</td><td>2016</td></tr> <tr><td><input type="checkbox"/> Aikas, Rose Marie</td><td>Social Sciences</td><td>2015</td></tr> <tr><td><input type="checkbox"/> Fragopoulos, George</td><td>English</td><td>2015</td></tr> <tr><td><input type="checkbox"/> Mauro, Hayes</td><td>Art and Design</td><td>2015</td></tr> </tbody> </table>	Name	Department	Term Ends	<input type="checkbox"/> Nguyen, Andrew	Biological Sciences	2017	<input type="checkbox"/> Shin, Jun	Chemistry	2017	<input type="checkbox"/> Stroehlein, Margaret	Nursing	2017	<input type="checkbox"/> Capozzoli, Gina	Student Affairs	2016	<input type="checkbox"/> McKay, Devin	Library	2016	<input type="checkbox"/> Sarkar, Nina	Business	2016	<input type="checkbox"/> Aikas, Rose Marie	Social Sciences	2015	<input type="checkbox"/> Fragopoulos, George	English	2015	<input type="checkbox"/> Mauro, Hayes	Art and Design	2015									
Name	Department	Term Ends																																																											
<input type="checkbox"/> Carmona, Naydu	Biological Sciences	2017																																																											
<input type="checkbox"/> Vogel, Rosanne De Joseph	Speech Communications	2017																																																											
<input type="checkbox"/> Raya, Eladia	Foreign Languages and Literatures	2016																																																											
<input type="checkbox"/> Robertson, Rommel	Social Sciences	2016																																																											
<input type="checkbox"/> Mooney, Christine	Business	2015																																																											
<input type="checkbox"/> Tuszyńska, Agnieszka	English	2015																																																											
Name	Department	Term Ends																																																											
<input type="checkbox"/> Nguyen, Andrew	Biological Sciences	2017																																																											
<input type="checkbox"/> Shin, Jun	Chemistry	2017																																																											
<input type="checkbox"/> Stroehlein, Margaret	Nursing	2017																																																											
<input type="checkbox"/> Capozzoli, Gina	Student Affairs	2016																																																											
<input type="checkbox"/> McKay, Devin	Library	2016																																																											
<input type="checkbox"/> Sarkar, Nina	Business	2016																																																											
<input type="checkbox"/> Aikas, Rose Marie	Social Sciences	2015																																																											
<input type="checkbox"/> Fragopoulos, George	English	2015																																																											
<input type="checkbox"/> Mauro, Hayes	Art and Design	2015																																																											
<p align="center">2014-15: Committee on Cultural & Archival Resources (9 Members)</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Department</th> <th>Term Ends</th> </tr> </thead> <tbody> <tr><td><input type="checkbox"/> Khomyak, Nataliya</td><td>Mathematics and Computer Science</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Kim, Mi-Seon</td><td>Library</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Lynch, Barbara</td><td>Speech Communications</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Danielsson, Sarah</td><td>History</td><td>2016</td></tr> <tr><td><input type="checkbox"/> Harris, Laurel</td><td>English</td><td>2016</td></tr> <tr><td><input type="checkbox"/> Petersen, Joan</td><td>Biological Sciences</td><td>2016</td></tr> <tr><td><input type="checkbox"/> anderson, Robert</td><td>Music</td><td>2015</td></tr> <tr><td><input type="checkbox"/> Gilleaudeau, John</td><td>Social Sciences</td><td>2015</td></tr> <tr><td><input type="checkbox"/> Lizzul, Isabella</td><td>HPED</td><td>2015</td></tr> </tbody> </table>	Name	Department	Term Ends	<input type="checkbox"/> Khomyak, Nataliya	Mathematics and Computer Science	2017	<input type="checkbox"/> Kim, Mi-Seon	Library	2017	<input type="checkbox"/> Lynch, Barbara	Speech Communications	2017	<input type="checkbox"/> Danielsson, Sarah	History	2016	<input type="checkbox"/> Harris, Laurel	English	2016	<input type="checkbox"/> Petersen, Joan	Biological Sciences	2016	<input type="checkbox"/> anderson, Robert	Music	2015	<input type="checkbox"/> Gilleaudeau, John	Social Sciences	2015	<input type="checkbox"/> Lizzul, Isabella	HPED	2015	<p align="center">2014-15: Committee on Curriculum (9 Members)</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Department</th> <th>Term Ends</th> </tr> </thead> <tbody> <tr><td><input type="checkbox"/> Yao, Haishen</td><td>Mathematics and Computer Science</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Yuster, Richard</td><td>Engineering Technology</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Zinger, Lana</td><td>Health, Physical Education & Dance</td><td>2017</td></tr> <tr><td><input type="checkbox"/> Bayer, Tina</td><td>Nursing</td><td>2016</td></tr> <tr><td><input type="checkbox"/> Carroll, Julia</td><td>Academic Literacy</td><td>2016</td></tr> <tr><td><input type="checkbox"/> Chauhan, Moni</td><td>Chemistry</td><td>2016</td></tr> <tr><td><input type="checkbox"/> Borrachero, Aranzazu</td><td>Foreign Languages & Literatures</td><td>2015</td></tr> <tr><td><input type="checkbox"/> Klarberg, Dave</td><td>Biological Sciences</td><td>2015</td></tr> <tr><td><input type="checkbox"/> Kolios, Anthony</td><td>Business</td><td>2015</td></tr> </tbody> </table>	Name	Department	Term Ends	<input type="checkbox"/> Yao, Haishen	Mathematics and Computer Science	2017	<input type="checkbox"/> Yuster, Richard	Engineering Technology	2017	<input type="checkbox"/> Zinger, Lana	Health, Physical Education & Dance	2017	<input type="checkbox"/> Bayer, Tina	Nursing	2016	<input type="checkbox"/> Carroll, Julia	Academic Literacy	2016	<input type="checkbox"/> Chauhan, Moni	Chemistry	2016	<input type="checkbox"/> Borrachero, Aranzazu	Foreign Languages & Literatures	2015	<input type="checkbox"/> Klarberg, Dave	Biological Sciences	2015	<input type="checkbox"/> Kolios, Anthony	Business	2015
Name	Department	Term Ends																																																											
<input type="checkbox"/> Khomyak, Nataliya	Mathematics and Computer Science	2017																																																											
<input type="checkbox"/> Kim, Mi-Seon	Library	2017																																																											
<input type="checkbox"/> Lynch, Barbara	Speech Communications	2017																																																											
<input type="checkbox"/> Danielsson, Sarah	History	2016																																																											
<input type="checkbox"/> Harris, Laurel	English	2016																																																											
<input type="checkbox"/> Petersen, Joan	Biological Sciences	2016																																																											
<input type="checkbox"/> anderson, Robert	Music	2015																																																											
<input type="checkbox"/> Gilleaudeau, John	Social Sciences	2015																																																											
<input type="checkbox"/> Lizzul, Isabella	HPED	2015																																																											
Name	Department	Term Ends																																																											
<input type="checkbox"/> Yao, Haishen	Mathematics and Computer Science	2017																																																											
<input type="checkbox"/> Yuster, Richard	Engineering Technology	2017																																																											
<input type="checkbox"/> Zinger, Lana	Health, Physical Education & Dance	2017																																																											
<input type="checkbox"/> Bayer, Tina	Nursing	2016																																																											
<input type="checkbox"/> Carroll, Julia	Academic Literacy	2016																																																											
<input type="checkbox"/> Chauhan, Moni	Chemistry	2016																																																											
<input type="checkbox"/> Borrachero, Aranzazu	Foreign Languages & Literatures	2015																																																											
<input type="checkbox"/> Klarberg, Dave	Biological Sciences	2015																																																											
<input type="checkbox"/> Kolios, Anthony	Business	2015																																																											

Academic Senate Agenda—September 9, 2014—Attachment L

2014-15: Committee on eLearning (9 Members)				2014-15: Committee on Environment, Quality of Life and Disability Issues (9 Members)			
Name	Department	Term	Ends	Name	Department	Term	Ends
<input type="checkbox"/> Childers, Jodie	English	2017		<input type="checkbox"/> anderst, Leah	English	2017	
<input type="checkbox"/> Kim, Kwang Hyun	Mathematics and Computer Science	2017		<input type="checkbox"/> Danzi, Sara	Biological Sciences	2017	
<input type="checkbox"/> Saur, Barbara	Nursing	2017		<input type="checkbox"/> Lee, Jung Joon	Art and Design	2017	
<input type="checkbox"/> Gadura, Nidhi	Biological Sciences	2016		<input type="checkbox"/> Beck, Sheila	Library	2016	
<input type="checkbox"/> Kolack, Kevin	Chemistry	2016		<input type="checkbox"/> Kinneary, Patricia	Nursing	2016	
<input type="checkbox"/> Smith, Lakersha	Social Science	2016		<input type="checkbox"/> Murolo, Sebastian	Business	2016	
<input type="checkbox"/> Alaiz Losada, Susana	Foreign Languages and Literatures	2015		<input type="checkbox"/> Lei, Wei	Foreign Languages and Literatures	2015	
<input type="checkbox"/> Davis, Edward	Engineering Technology	2015		<input type="checkbox"/> Rothenberg, Julia	Social Sciences	2015	
<input type="checkbox"/> Haber, Julita	Business	2015		<input type="checkbox"/> Ye, Weier	Academic Literacy	2015	

2014-15: Committee on the Library (6 Members)				2014-15: Committee on the Publication (6 Members)			
Name	Department	Term	Ends	Name	Department	Term	Ends
<input type="checkbox"/> Loeffler, Helmut	History	2017		<input type="checkbox"/> Alves, Kathleen Tamayo	English	2017	
<input type="checkbox"/> Scandaliate, Lisa	Asst Director, Art Galery	2017		<input type="checkbox"/> Armendariz, Raul	Physics	2017	
<input type="checkbox"/> Carey, Diane	Speech Communications & Theater Arts	2016		<input type="checkbox"/> Golebiewska, Urszula	Biological Sciences	2016	
<input type="checkbox"/> Wei, Sujun	Chemistry	2016		<input type="checkbox"/> Mangra, Danny	Engineering Technology	2016	
<input type="checkbox"/> Chang, Joanne Chiung Wen	Music	2015		<input type="checkbox"/> Amaral, Jean	Library	2015	
<input type="checkbox"/> DiGiorgio, Elizabeth	Art & Design	2015		<input type="checkbox"/> Pecorino, Philip A.	Social Sciences	2015	

2014-15: Committee on Student Activities (6 Members)				2014-15: Committee on Vendor Services (6 Members)			
Name	Department	Term	Ends	Name	Department	Term	Ends
<input type="checkbox"/> King, Carolyn	Mathematics and Computer Science	2017		<input type="checkbox"/> Burgers, Johannes	English	2017	
<input type="checkbox"/> Luedtke, Adam	Social Sciences	2017		<input type="checkbox"/> Sideris, Paul	Chemistry	2017	
<input type="checkbox"/> Garcia, Susan	HPED	2016		<input type="checkbox"/> Honey, Larisa	Social Sciences	2016	
<input type="checkbox"/> Ostrowe, Linda	Student Affairs	2016		<input type="checkbox"/> Pecinka, Kathleen R.	Nursing	2016	
<input type="checkbox"/> Novick, Peter	Biological Sciences	2015		<input type="checkbox"/> Li, Lixu	Mathematics and Computer Science	2015	
<input type="checkbox"/> Rosen, Ted	Business	2015		<input type="checkbox"/> Seiler, Mona	Business	2015	

2014-15: Committee on WID/WAC (6 Members)				2014-15: Committee on Ceremonial Occasions (3 Members)			
Name	Department	Term	Ends	Name	Department	Term	Ends
<input type="checkbox"/> Gayle, Marvin	Engineering Technology	2017		<input type="checkbox"/>			
<input type="checkbox"/> Gray, Peter	English	2017		<input type="checkbox"/>			
<input type="checkbox"/> Berkhout, Bjorn	Music	2016		<input type="checkbox"/>			
<input type="checkbox"/> Garbin, Daniel	Mathematics and Computer Science	2016					
<input type="checkbox"/> Bartels, Elizabeth	Social Sciences	2015					
<input type="checkbox"/> Molloy, Janice	Nursing	2015					

Please note: Due to the resignation of Professor Mona Seiler from the Committee on Vendor Services, the Committee on Committees elected Dr. Mangala Tawde to this committee

**Appendix B
Standing Committees 2013-14 (Final Rosters)**

2013-14: Committee on Academic Development & Elective Programs (5 Members)

#	Name	Rank	Department	Role
1	Ferrari-Bridgers, Franca	Assistant Professor	Speech Communications & Theater Arts	
2	Francis, Leslie	Assistant Professor	Business	Chair
3	Roblodowski, Christopher	Assistant Professor	Biological Sciences	
4	Salis, Andrea	Assistant Professor	Health, Physical Education, & Dance	
5	Sporn, Howard	Assistant Professor	Mathematics & Computer Science	

2013-14: Committee on Admissions (5 Members)

#	Name	Rank	Department	Role
1	Capozzoli, Gina	Lecturer	Student Affairs	
2	Cheng, Steven	Lecturer	Mathematics & Computer Science	Secretary
3	Dehipawla, Sunil	Assistant Professor	Physics	
4	Ford, Kelly	Assistant Professor	Business	Chair
5	Shin, Jun	Associate Professor	Chemistry	

2013-14: Committee on Assessment & Program Effectiveness (7 Members)

#	Name	Rank	Department	Role
1	Bannon, Shele	Assistant Professor	Business	Chair
2	Beck, Sheila	Associate Professor	Library	
3	Damas, M. Chantale	Assistant Professor	Physics	
4	Lynch, Barbara	Instructor	Speech Communications & Theater Arts	
5	McLaughlin, Susan	Assistant Professor	Biological Sciences & Geology	Secretary
6	Santoro, Maurizio	Associate Professor	Foreign Languages & Literatures	
7	Smith, Kerri-Ann	Instructor	Academic Literacy	

2013-14: Committee on Awards (3 Members)

#	Name	Rank	Department	Role
1	Lai, Wei	Instructor	Foreign Languages & Literatures	Secretary
2	Lall-Ramnarine, Sharon	Associate Professor	Chemistry	Chair
3	Park, Kee	Assistant Professor	Engineering Technology	

2013-14: Committee on Bylaws (5 Members)

#	Name	Rank	Department	Role
1	Ansani, Antonella	Professor	Foreign Languages & Literatures	
2	Goldhammer, Eva	Assistant Professor	Social Sciences	Secretary
3	Hammel, Stephen	Assistant Professor	Business	
4	McKay, Devin	Professor	Library	
5	Ren, Tian	Associate Professor	Mathematics & Computer Science	Chair

2013-14: Committee on Ceremonial Occasions (3 Members)

#	Name	Rank	Department	Role
1	Ambruso, Kimberly	Assistant Professor	Nursing	
2	Cesarano, Michael	Assistant Professor	Speech Communications & Theatre Arts	
3	Loeffler, Helmut	Assistant Professor	History	

2013-14: Committee on Computer Resources (7 Members)

#	Name	Rank	Department	Role
1	Banks, Kimberly	Assistant Professor	English	
2	Ford, Wendy	Assistant Professor	Business	Chair
3	Golden, Kenneth Sean	Associate Professor	Art & Design	
4	Guo, Wenli	Assistant Professor	Physics	Secretary
5	Jia, Peijun	Assistant Professor	Library	
6	Namdar, Hamid	Associate Professor	Engineering Technology	
7	Sideris, Paul	Assistant Professor	Chemistry	

2013-14: Committee on Continuing Education (3 Members)

#	Name	Rank	Department	Role
1	Drini, Merlinda	Assistant Professor	Engineering Technology	
2	Jordan, Francis	Assistant Professor	Mathematics & Computer Science	Secretary
3	Rome, Barbara	Assistant Professor	Nursing	Chair

2013-14: Committee on Course and Standing (9 Members)

#	Name	Rank	Department	Title
1	Aikas, Rosie-Marie	Assistant Professor	Social Sciences	
2	Colalillo, Georgina	Associate Professor	Nursing	
3	Dahlke, Steven	Assistant Professor	Music	Chair
4	Nguyen, Andrew	Assistant Professor	Biological Sciences & Geology	
5	Sarkar, Nina	Assistant Professor	Business	
6	Urciuoli-Treue, Jannette	Assistant Professor	Student Affairs	
7	Warsi, Jilani	Associate Professor	Academic Literacy	
8	Wentrack, Kathleen	Assistant Professor	Art & Design	
9	Yao, Haishen	Associate Professor	Mathematics & Computer Science	

2013-14: Committee on Cultural & Archival Resources (5 Members)

#	Name	Rank	Department	Role
1	Childers, Jodie	Assistant Professor	English	Secretary
2	Gilleaudeau, John	Lecturer	Social Sciences	
3	Lin, Maan	Associate Professor	Foreign Languages & Literatures	
4	Lizzul, Isabella	Assistant Professor	Health, Physical Education & Dance	Chair
5	White, Eileen	Associate Professor	Speech Communications & Theatre Arts	

2013-14: Committee on Curriculum (7 Members)

#	Name	Rank	Department	Role
1	Borrachero, Aranzazu	Associate Professor	Foreign Languages & Literatures	Chair
2	Chauhan, Moni	Associate Professor	Chemistry	Secretary
3	Jacobowitz, Susan	Associate Professor	English	
4	Klarberg, David P.	Professor	Biological Sciences & Geology	
5	Kolios, Anthony	Associate Professor	Business	
6	Zinger, Lana	Associate Professor	Health, Physical Education & Dance	
7	Yuster, Richard	Professor	Engineering Technology	

2013-14: Committee on eLearning (7 Members)

#	Name	Rank	Department	Role
1	Alaiz Losada, Susana	Instructor	Foreign Languages & Literatures	
2	Amaral, Jean	Assistant Professor	Library	
3	Blake-Campbell, Barbara	Assistant Professor	Nursing	Chair
4	Davis, Edward	Assistant Professor	Engineering Technology	
5	Dowlah, Caf	Associate Professor	Social Sciences	
6	Haber, Julita	Assistant Professor	Business	
7	Meddles-Torres, Cheryl Di	Assistant Professor	Biological Sciences	Secretary

2013-14: Committee on Environment, Quality of Life and Disability Issues (5 Members)

#	Name	Rank	Department	Role
1	Bartels, Elizabeth	Assistant Professor	Social Sciences	
2	Carroll, Julia	Associate Professor	Academic Literacy	
3	Iakovou, Galatia	Assistant Professor	Nursing	
4	Moh, Nam Jong	Associate Professor	Mathematics & Computer Science	
5	Tawde, Mangala	Assistant Professor	Biological Sciences	

2013-14: Committee on the Library (3 Members)

#	Name	Rank	Department	Role
1	Carey, Diane	Lecturer	Speech Communications & Theater Arts	
2	Chang, Joanne Chiung We	Assistant Professor	Music	Secretary
3	DiGiorgio, Elizabeth	Lecturer	Art & Design	Chair

2013-14: Committee on Publications (3 Members)

#	Name	Rank	Department	Role
1	Mangra, Danny	Assistant Professor	Engineering Technology	
2	Madrigal, Jose Luis	Associate Professor	Foreign Languages	
3	Sinclair, Alicia	Associate Professor	Health, Physical Education, & Dance	

2013-14: Committee on Student Activities (3 Members)

#	Name	Rank	Department	Role
1	Novick, Peter	Assistant Professor	Biological Sciences & Geology	Chair
2	Rosen, Ted	Assistant Professor	Business	
3	Garcia, Susan	Lecturer	Health Education	Secretary

2013-14: Committee on Vendor Services (5 Members)

#	Name	Rank	Department	Role
1	Carvajal, Beata Warchol	Lecturer	Mathematics & Computer Science	
2	Honey, Larissa	Assistant Professor	Social Sciences	
3	Mooney, Christine	Assistant Professor	Business	
4	Proteasa, Gheorghe	Assistant Professor	Biological Sciences & Geology	Chair
5	Rosa, Mary Ann	Assistant Professor	Nursing	

2013-14: Committee on WID/WAC (5 Members)

#	Name	Rank	Department	Role
1	Ambruso, Kimberly	Assistant Professor	Nursing	
2	Burgers, Johannes	Assistant Professor	English	
3	Jimenez, Christopher J.	Assistant Professor	Speech Communication	
4	Maloy, Jennifer	Assistant Professor	Academic Literacy	
5	Puri, Karan Mohan	Assistant Professor	Mathematics & Computer Science	Chair

Appendix C: Committee on Committees Liaisons 2013-14

#	Name	Rank	Department	Committee
1	Sarno, David	Associate Professor	Chemistry	Academic Development
2	Harris, Eugene	Associate Professor	Biological Sciences & Geology	Admissions
3	Sarno, David	Associate Professor	Chemistry	Assessment & Institutional Effectiveness
4	Spencer, Cheryl	Assistant Professor	Nursing	Awards & Scholarships
5	Yuster, Richard	Professor	Engineering Technology	Bylaws
6	Carrol, Julia	Associate Professor	Academic Literacy	Ceremonial Occasions
7	Volchok, Edward	Associate Professor	Business	Computer Resources
8	Jankowski, Jeffery	Associate Professor	Foreign Languages	Continuing Education
9	Bialo-Padin, Aithne	Lecturer	History	Course & Standing
10	Carrol, Julia	Associate Professor	Academic Literacy	Cultural & Archival Resources
11	Yuster, Richard	Professor	Engineering Technology	Curriculum
12	Boccio, Dona	Professor	Mathematics & Computer Science	eLearning
13	Bialo-Padin, Aithne	Lecturer	History	Environment, Quality of Life & Disability Issue
14	Jankowski, Jeffery	Associate Professor	Foreign Languages & Literature	Library
15	Boccio, Dona	Professor	Mathematics & Computer Science	Publications
16	Harris, Eugene	Associate Professor	Biological Sciences & Geology	Student Activities
17	Spencer, Cheryl	Assistant Professor	Nursing	Vendor Services
18	Volchok, Edward	Associate Professor	Business	WIDWAC

**Appendix D
Steering Committee Designees 2013-14**

	Committee on...	Name	Department
1	Academic Development/Elective Academic Programs	Gadura, Nidhi	Biology
2	Admissions	Weber, Delores	Nursing
3	Assessment and Institutional Effectiveness	Bentley, James L.	Nursing
4	Awards and Scholarships:	Muchita, George	College Transfer Advisor
5	Bylaws	Bales, Peter	Social Sciences (Parliamentarian)
6	Ceremonial Occasions	Georgilis, Shenaz	Nursing
7	Committees	Schwartz, Jeffrey	Engineering Technology (STO)
8	Computer Resources	Scal, Roland	Biology
9	Continuing Education	Gordon, Emily	Academic Literacy
10	Course and Standing	Cesarano, Mike	Speech Communications & Theater Arts
11	Cultural and Archival Resources	Murolo, Sebastian	Business
12	Curriculum:	Tai, Emily	History
13	eLearning:	Armendariz, Raul	Physics
14	Environment, Quality of Life, and Disability Issues	Lau, Matthew	English
15	Library	Loeffler, Helmut	History
16	Publications	Pecorino, Philip	Social Sciences
17	Student Activities	Zahavy, Reuvain	Mathematics
18	Vendor Services	Kolack, Kevin	Chemistry
19	WID/WAC	Rothenberg, Julia	Social Sciences

Appendix E: April-May 2014 Volunteers for Service on Senate Standing Committees

	Name	Rank	Department
1	Koch, Mathew	Assistant Professor	English
2	Madrigal, Jose	Associate Professor	Foreign Languages And Literatures
3	Schiebe, Mark	Assistant Professor	English
4	Ambruso, Kimberly	Assistant Professor	Nursing
5	Moreno, Maron	Lecturer	Chemistry
6	Maloy, Jenifer	Assistant Professor	Academic Literacy
7	Bonous-Smit, Barbara	Associate Professor	Library
8	Stark, Julian	Associate Professor	Biological Science
9	Lopez-Janzen, Nicole	Assistant Professor	History
10	Gordon, John A.	Assistant Professor	Mathematics and Computer Sciences
11	Gordon, Emily	Lecturer	Academic Literacy
12	Geismar, Aviva	Assistant Professor	HPED
13	Osorio, Jose	Associate Professor	Foreign Languages And Literatures
14	Zhelezcheva, Tanya	Assistant Professor	English
15	Warsi Jilani	Associate Professor	Academic Literacy

As of May 14, 2014

Appendix F: 2014 Academic Senate Members-at-Large Election

Member-at-Large Election

Twenty-eight candidates ran for the 14 open seats. Turnout for this election was 70.34% percent with 249 of the 354 people eligible voters voting. Fourteen seats were filled in April.

2014 Member-at-Large Election				
	Votes	Name	Department	Results
1	116	Traver, Amy	Social Sciences	Elected
2	110	Amaral, Jean	Library	Elected
3	106	Bertorelli, Joseph	Math & CS	Elected
4	92	Birchfield, Belle	Engineering Technology	Elected
5	92	Fletcher-Anthony, Wilma	Student Affairs	Elected
6	92	Urciuoli, Jannette	Student Affairs	Elected
7	77	Ford, Kelly	Business	Elected
8	77	Kolios, Anthony	Business	Elected
9	74	Kaur, Simran	Biology	Elected
10	74	Schwartz, Jeffrey	Engineering Technology	Elected
11	73	Dupre, Joan	English	Elected
12	72	Blake-Campbell, Barbara	Nursing	Elected
13	71	Colalillo, Georgina	Nursing	Elected
14	66	Nguyen, Andrew	Biology	Elected
15	64	Salis, Andrea	Health Phys Ed. & Dance	Alternate
16	63	White, Eileen	Speech & Theatre	Alternate
17	62	Sinclair, Alicia	Health Phys Ed. & Dance	Alternate
18	61	Murolo, Sebastian	Business	Alternate
19	51	Dehipawala, Sunil	Physics	Alternate
19	51	Zahavy, Reuvain	Math & CS	Alternate
20	49	Anderson, Robert	Music	Alternate
21	48	Sexton, Danny	English	Alternate
21	48	Ye, Weier	Academic Literacy	Alternate
22	46	Altimari, Michael	Biology	Alternate
23	44	Osorio, Jose	Foreign Languages	Alternate
23	44	Rome, Barbara	Nursing	Alternate
24	41	Garcia-Conde, Luisa	Foreign Languages	Alternate
25	36	Cardaci, Regina	Nursing	Alternate

Number of voters: 249

Group Size: 354

Percentage voting = 70.34%

Elected 14

Appendix G: 2013-14 Academic Senate Membership

2013-14 Queensborough Community College Academic Senate				
No.	Member Type	Name	Department	Term Ends
1	Administration	Call, Diane	President	Admin.
2	Administration	Newcomb, Sherri	Finance and Administration	Admin.
3	Administration	Larios, Liza	Faculty and Staff Relations	Admin.
4	Administration	Steele, Karen	Academic Affairs	Admin.
5	Administration	Ward, Denise	Finance and Administration	Admin.
6	Administration	Zins, Rosemary	Institutional Advancement	Admin.
7	Department Rep.	Reeves, Sharon	Foreign Languages	June 2014
8	Department Rep.	Culkin, Joseph	Social Sciences	June 2014
9	Department Rep.	Fabricant, Mona	Math & CS	June 2014
10	Department Rep.	Falik, Jonas	Business	June 2014
11	Department Rep.	Kim, Young	Health Phys Ed. & Dance	June 2014
12	Department Rep.	Menendez, Anne Marie	Nursing	June 2014
13	Department Rep.	Rochford, Regina	Academic Literacy	June 2014
14	Department Rep.	Karimi, Sasan	Chemistry	June 2015
15	Department Rep.	Marchese, Paul	Physics	June 2015
16	Department Rep.	Humphries, David	English	June 2015
17	Department Rep.	McGill, Georgia	Speech & Theatre	June 2016
18	Department Rep.	Montgomery, Kip	Music	June 2016
19	Department Rep.	Rogers, Bob	Art & Design	June 2016
20	Department Rep.	Visoni, Gilmar	History	June 2016
21	Department Rep.	Gorelick, Melvin	Biology	June 2016
22	Department Rep.	Asser, Stuart	Engineering Technology	June 2016
23	Department Rep.	Galvin, Jeanne	Library	Admin.
24	Department Rep.	Hartigan, Ellen	Vice President for Student Affairs	Admin.
25	Member-at-Large	Bortorelli, Joseph	Math & CS	April 2014
26	Member-at-Large	Birchfield, Belle	Engineering Technology	April 2014
27	Member-at-Large	Colalillo, Georgina	Nursing	April 2014
28	Member-at-Large	Fletcher-Anthony, Wilma	Student Affairs	April 2014
29	Member-at-Large	Ford, Kelly	Business	April 2014
30	Member-at-Large	Harris, Eugene	Biology	April 2014
31	Member-at-Large	Kolios, Anthony	Business	April 2014
32	Member-at-Large	McKay, Devin	Library	April 2014
33	Member-at-Large	Nguyen, Andrew	Biology	April 2014
34	Member-at-Large	Osorio, Jose	Foreign Languages	April 2014
35	Member-at-Large	Salis, Andrea	Health Phys Ed. & Dance	April 2014
36	Member-at-Large	Schwartz, Jeffrey	Engineering Technology	April 2014
37	Member-at-Large	White, Eileen	Speech & Theatre	April 2014
38	Member-at-Large	Zahavy, Reuvain	Math & CS	April 2014
39	Member-at-Large	Bannon, Shele	Business	April 2015
40	Member-at-Large	Chang, Chiung	Music	April 2015
41	Member-at-Large	Clingan, Edmund	History	April 2015
42	Member-at-Large	Rein, Tian	Math & CS	April 2015
43	Member-at-Large	Lin, Maan	Foreign Languages	April 2015
44	Member-at-Large	Lizzul, Isabella	Health Phys Ed. & Dance	April 2015
45	Member-at-Large	Maloy, Jennifer	Academic Literacy	April 2015
46	Member-at-Large	Pecorino, Philip	Social Sciences	April 2015
47	Member-at-Large	Spencer, Cheryl	Nursing	April 2015
48	Member-at-Large	Tawde, Mangala	Biology	April 2015
49	Member-at-Large	Volchok, Edward	Business	April 2015
50	Member-at-Large	Weiss, Paul	Health Phys Ed. & Dance	April 2015
51	Member-at-Large	Yuster, Richard	Engineering Technology	April 2015

52	Member-at-Large	Bales, Peter	Social Sciences	April 2016
53	Member-at-Large	Bialo-Padin, Aithne	History	April 2016
54	Member-at-Large	Borrachero, Aranzazu	Foreign Languages	April 2016
55	Member-at-Large	Carroll, Julia	Academic Literacy	April 2016
56	Member-at-Large	Cesarano, Michael	Speech & Theatre	April 2016
57	Member-at-Large	Ellis, Lorena	Foreign Languages	April 2016
58	Member-at-Large	Jacobowitz, Susan	English	April 2016
59	Member-at-Large	Kincaid, Shannon	Social Sciences	April 2016
60	Member-at-Large	Kuszai, Joel	English	April 2016
61	Member-at-Large	Neuman, Charles	Physics	April 2016
62	Member-at-Large	Stark, Julian	Biology	April 2016
63	Member-at-Large	Tai, Emily	History	April 2016
64	Member-at-Large	Tarasko, Alexandra	Nursing	April 2016
65	Member-at-Large	Zinger, Lana	Health Phys Ed. & Dance	April 2016
66	CLT, M-at-L	Maroney, Audrey	Nursing (CLT)	April 2015
67	CLT, M-at-L	Luby, John	Business (CLT)	April 2016
68	HEO, M-at-L	Pincus, Dion	Writing Center (OAA) (HEO)	April 2015
69	HEO, M-at-L	Tullio, Ann	Registrar (HEO)	April 2015
70	Adjunct Rep	Albanese, Georgeanne	Adjunct Representative	April 2015
71	SG	SG, President	SG President	June 2014
72	SG	SG, Executive_VP	SG Executive VP	June 2014
73	SG	SG, Administrative_VP	SG Administrative VP	June 2014
74	SG	SG, Treasurer	SG Treasurer	June 2014
75	SG	SG, Programming_VP	SG Programming VP	June 2014
76	SG	SG, VP_Evening_Students	SG VP for Evening Students	June 2014
77	SG	SG, President_Pro_Tempore	SG President Pro Tempore	June 2014
78	SG	SG, VP_PT_Students	SG VP for PT Students	June 2014
79	Alumni Rep	Parrinello, Emil	IT	April 2014

* * *

QUEENSBOROUGH COMMUNITY COLLEGE

THE CITY UNIVERSITY OF NEW YORK

Committee on Course & Standing Annual Report 2013– 2014

TO: *Dr. Philip Pecorino, Chair
Dr. Emily Tai, Vice Chair
Dr. Joel Kuszai, Secretary*

FROM: *Dr. Steven Dahlke - Chair Committee on Course & Standing*

DATE: ***July 27th 2014***

RE: *Annual Report of the CCS for Academic Year 2013-2014.*

Members of the Committee:

**Dr. Steven Dahlke
(Chair of the Committee)**

Music Department

Dr. Rose-Marie Aikas

Social Science

Prof. Georgina Colalillo

Nursing

Dr. Jilani Warsi

Academic Literacy

Dr. Andrew Nguyen

Biological Sciences & Geology

Dr. Nina Sarkar

Business Department

Dr. Jannette Urciuoli

Counseling

Dr. Kathleen Wentrack

Art & Design Department

Dr. Haishen Yao

Mathematics Department

Administrative Liaison:

Ms. Ann Tullio

President's Designee

The following tables reflect the yearly comparison of the different duties performed by the Committee:

Comparison deletion charts Academic year 2011 – 2012 and 2012 – 2013 :

DELETIONS				
AUGUST 2012 - June 2013				
Month	Total Appeals	Approved	Denied	Sent to Dean Faulkner
12-Aug	64	6	4	54
Sep-12	49	4	0	44
Oct-12	45	2	24	19
Nov-12	52	3	32	17
Dec-12	45	4	8	23
Jan-13	75	14	25	36
Feb-13	42	18	12	12
Mar-13	59	13	8	38
Apr-13	50	16	12	22
May-13	45	14	19	12
Jun-13	72	27	18	27
7/13/2013	75	0	0	0
Total	673	121	162	390

DELETIONS				
AUGUST 2011 - June 2012				
Month	Total Appeals	Approved	Denied	Sent to Dean Faulkner
11-Aug	61	33	11	17
11-Sep	83	38	29	16
11-Oct	49	23	14	12
11-Nov	116	40	49	27
11-Dec	54	15	12	27
12-Jan	63	35	16	12

Academic Senate Agenda—September 9, 2014—Attachment M

12-Feb	44	11	15	18
12-Mar	15	4	6	5
12-Apr	68	5	5	58
12-May	39	4	3	32
Jun/July12	75	34	0	41
Total	667	242	160	265

Medical Withdrawals :

Medical Withdrawals			
August 2012 - July 2013			
Month	Total Appeals	Approved	Denied
Aug-12	10	9	1
Sep-12	2	2	
Oct-12	11	11	
Nov-12	5	5	
Dec-12	8	8	
Jan-13	5	5	
Feb-13	2	2	
Mar-13	3	3	
Apr-13	8	8	
May-13	5	5	
Jun-13	6	6	
7/13/2013	10	10	
Total	75	74	

Medical withdrawals

AUGUST 2011 - June 2012

Month	Total Appeals	Approved	Denied
11-Aug	6	6	0
11-Sep	10	10	0
11-Oct	4	4	0
11-Nov	4	4	0
11-Dec	15	15	0
12-Jan	9	9	0
12-Feb	3	3	0
12-Mar	1	1	0
12-Apr	9	9	0
12-May	5	5	0
Jun/July-12	4	4	0
Total	70	70	0

Analysis:

During the year **2012-2013**, out of a total number of 1,486 (retroactive/late/medical withdrawals/deletions) 475 appeals were approved which is 31.96%.

During the years **2011-2012**, out of a total number of 1,397 (retroactive/late/medical withdrawals/deletions) 677 appeals were approved which is 48.46%.

During the academic year **2012-2013** of the 1181 dismissal 183 appeals were approved.

Out of a total number of 1193 dismissals 351 were retained during the academic year **2011-2012** this is 29.42%.

During the academic year **2012-2013** a total # of 673 deletion appeals were reviewed and 121 were approved which is 17.97%.

During the academic year **2011-2012** a total # of 667 deletion appeals were reviewed and 242 were approved which is 36.28%.

The total # of Medical Appeals during **2012-2013** was 75 out of which 74 were approved.

The total # of Medical Appeals during **2011-2012** was 70 out of which 70 were approved.

Beginning in Academic Year 2013-2014, students have been able to self-withdraw through CUNYFirst. They no longer had to get approval from their professors and bring the paper forms to the Administrative Offices. This was very convenient to the students. This resulted in the Committee having fewer late withdrawal appeals to review. During past semesters, the withdrawal deadlines were also extended by the university, enabling students to have a clear understanding of their academic progress, in case they wished to withdraw. Also, upon the committee's approval of a withdrawal, the Committee Secretary is no longer required to seek approval from the faculty member considering the change in the withdrawal process.

From Fall semester 2013, appeals from students seeking to reverse an entire semester of WUs due to medical reasons are now sent by CCS directly to the Office of Health Services for their review.

In Fall 2013 during a joint meeting of Dr. Jean-Pierre, Associate Dean for Students Affairs/Director Counseling Center, Mr. Ben-Ami Freier, Director of Services for Students with Disabilities and Dr. Steven Dahlke, Chair Committee on Course & Standing, it was discussed and decided that all the appeals for students with any kind of learning disability would be forwarded to Mr. Freier for review. This would help students get help and get registered with Office of Students with Disability.

In order that students are able to graduate successfully, strict measures were taken during the year 2013-14. The Committee no longer reviewed the transcripts of all students who were dismissed. Any student placed on dismissal was dismissed, and given the opportunity to appeal for continued probation. Students who were dismissed and had a GPA of 1.8 or above were automatically granted continued probation in the past; however, this practice has been discontinued since Fall 2013.

A meeting was convened in January 2014 to discuss the future policies for students either being dismissed from the College and /or trying to re-admit after staying out a semester on dismissal. In addition to Provost Reiner, VP Karen Steele and VP Hartigan, the meeting was attended by the members of the Admissions Committee and the Committee on Course & Standing, as well as the Admissions and Registrar's Office staff. The greatest concern for all present was the need for the two committees to work together for the good of the student and the institution. Therefore, members of both the Committee on Course & Standing and Admissions Committee were asked to use discretion while approving the appeals based on student patterns and their past academic records, and the possibility of them achieving the 2.0 required for graduation.

College Registrar Ms. Ann Tullio was able to generate the academic standing reports in a very timely manner. Actually the reports were run on June 4, 2014 and by the 6th of June all students were notified through e-mail. The Dismissed students were also notified through United Postal Services. The Committee Appeal form was included in the inserts to enable students to appeal, if they had legitimate reason for their substandard academic performance.

It has been proven in the past that placing students on Academic Alert was not effective 90% of the time. Students on Academic Alert continued to deteriorate in their academic performance. On the contrary, placing students directly on Academic Probation would be a bit harsher reality

and could prove an early warning for their dismissal from the College. Therefore, starting form Fall 2014, the code, ‘Academic Alert’ would be discontinued.

The Chair for the Committee, Dr. Steven Dahlke was unanimously authorized by the Committee members to review the appeals during the intervals between Committee Meetings. He reviewed the appeals regularly and where needed met with any appropriate students to help them and guide them to meet with their counselor, if required.

In January, 2014 the Retention Management Team led by Dr. Karen Steele revised letters that are sent to students notifying them of their being placed on Academic Alert, Continued Probation, or Dismissal. The letters were revised following research by the team regarding language that would most effectively reach students. These letters are attached (attachment 1).

In Spring 2014, the Committee on Course and Standing and the Admissions Committee began discussions regarding how to improve communication between the committees regarding students appealing dismissal. There is concern that lack of communication creates occasional need for students to file multiple appeals for one dismissal, and may prolong the committees’ decision process. As decisions from CCS regarding a student’s WUs may have an effect on an AC decision on that student’s reinstatement, CCS secretary Ms. Meera Chowdhry and Registrar Ms. Ann Tullio have requested that forms be created with specific language informing students that they must submit legitimate documentation that refers to the specific semester for which WUs are being appealed. A suggestion was raised by the Registrar and AC that one form be created for dismissal appeals to be shared by both committees. This suggestion was approved by CCS.

In Spring 2014 a member of CCS was present at each meeting of the Retention Management Team. CCS chair Dr. Steven Dahlke and CCS member Dr. Kathleen Wentrack had classes during the RMT meeting times and were unable to attend. However, Drs. Rose-Marie Aikas, Andrew Nguyen, Nina Sarkar, Jannette Urciuoli, Jilani Warsi, Haishen Yao and Professor Georgina Colalillo were able to attend one meeting each and submitted reports to CCS on RMT discussions. Dr. Steven Dahlke wishes to thank each of these CCS members for their extra service to the committee and to the college.

Dr. Steven Dahlke, having served three years on CCS and one year as chair, will in 2014-2015 serve on the Admissions Committee. To replace him as chair, Dr. Nina Sarkar was unanimously elected. Dr. Steven Dahlke wishes to thank Dr. Sarkar for her outstanding service to CCS and for her willingness to serve as chair.

Finally, Dr. Steven Dahlke wishes to thank CCS secretary Ms. Meera Chowdhry for her excellent service to him personally during his chairmanship, and to the committee as a whole.

QUEENSBOROUGH COMMUNITY COLLEGE
The City University of New York
COMMITTEE ON CULTURAL AND ARCHIVAL RESOURCES
of the ACADEMIC SENATE
ANNUAL REPORT for 2013 – 2014

To: Dr. Peter Bales, Chairperson, Steering Committee, Academic Senate

From: Dr. Isabella Lizzul, Chairperson of the Committee on Cultural and Archival Resources

Date: July 2014

Subject: Annual Report of The Committee on Cultural and Archival Resources 2013 / 2014.

Committee Members:

Susan Agin (Managing and Artistic Director of The Queensborough Performing Arts Center)

Arthur Flug (Director, Kupferberg Holocaust Resource Center and Archives)

John Gilleaudeau (Department of Social Sciences)

Isabella Lizzul (Department of Health, Physical Education and Dance)

Faustino Quintanilla (Director of QCC Art Gallery)

Eileen White (Department of Speech Communication and Theater Arts)

Rosemary Zins (Vice President for Institutional Advancement)

Jodie Childers (English Department)

Maan (Jenny) Lin (Foreign Languages and Literatures)

Sebastian Murolo (Business)

Committee Officers: Isabella Lizzul, Chairperson
Jodie Childers, Secretary

Committee Meetings:

May. 15, 2013

October 25, 2013

December 13, 2013

April 25, 2014

May 9, 2014

Narrative Summary of Committee Work

The Committee on Cultural and Archival Resources (CAR) ended the academic year with the election of Chairperson, Isabella Lizzul and Secretary, John Gilleaudeau.

At the first meeting of the new academic year, members were given previous reports and minutes of the Committee on Cultural and Archival Resources to apprise them of the prior work, accomplishments and actions of the CAR Committee. Members were asked to reflect on the previous committee's progress and begin to think of innovative ways in which to carry out the mission of the cultural and archival resources as a pedagogy resource within the curriculum and in the classroom, and to identify strategies by which to communicate with other faculty members to encourage utilization of the cultural resources and to make the Cultural Connection.

CETL

Dr. Meg Tarafdar, Associate Director of CETL, apprised the committee on the Global and Diversity Learning initiative. Over the course of the fall semester, the Faculty Inquiry Group led by Dr. Tarafdar established student learning outcomes, designed an assessment plan, and created a professional development institute. The first cohort included twelve faculty members who met as part of a Winter Institute on January 21st and 22nd. Dr. Tarafdar also reported on the success of the Exploring Global Diversity event, which took place on Wednesday, December 11th and attracted over forty faculty members across the disciplines.

Dr. Tarafdar provided an update on the Global and Diversity Learning initiative. Several faculty members across the departments implemented Global and Diversity Learning projects into their curriculum in the spring, and submitted reflections and pre & post survey data as part of the assessment plan

CULTURAL CONNECTIONS

John Gilleaudeau updated the Committee on the progress of Cultural Connections testimonials. He attended various departmental meetings to remind faculty of cultural resources on campus, and launched two new blogs for the QCC Art Gallery. He also contacted local senior centers about cultural resources on the QCC campus. Earlier in the semester John had suggested establishing a cultural liaison for each department to keep faculty updated on cultural resources on campus.

At our meeting of May 9th, Professor John Gilleaudeau described the role of the cultural liaison, noting that the departments covered had expanded from nine to thirteen. Cultural liaisons represent the campus cultural and archival resources at the departmental level,

promoting cultural programming, exhibits, events, etc. and spreading the word about ways to integrate arts into the curriculum.

Department	Cultural Liaison	Contact Information
Academic Literacy	Julia Carroll	JCarroll@qcc.cuny.edu phone: 6378, 5215
Art & Design	Javier Cambre	JCambre@qcc.cuny.edu phone: 5776
Biological Sciences & Geology		
Business	Sebastian Murolo	SMurolo@qcc.cuny.edu phone: 5425
Chemistry	Derek Bruzewicz	dbruzewicz@qcc.cuny.edu phone: 6039
Engineering Technology	Merlinda Drini	MDrini@qcc.cuny.edu phone: 5244
English	Agnieszka Tuszynska	ATuszynska@qcc.cuny.edu phone: 5647
Foreign Languages & Literatures	Eladia Raya	ERaya@qcc.cuny.edu phone: 5450
Health, Physical Education & Dance	Aviva Geismar	AGeismar@qcc.cuny.edu phone: 5276
History	Will Not Participate	Will Not Participate
Library	Sandra Marcus	SMarcus@qcc.cuny.edu phone: 5072
Mathematics & Computer Science	Nataliya Khomyak	NKhomyak@qcc.cuny.edu phone: 5247
Music		
Nursing	Janice Molloy	JMolloy@qcc.cuny.edu phone: 6096
Physics	Todd Holden	THolden@qcc.cuny.edu phone: 5766
Social Sciences	Lakersha Smith	LSmith@qcc.cuny.edu phone: 6037

Speech Communication & Theatre Arts		
-------------------------------------	--	--

UPDATES AND DEVELOPMENTS OF CULTURAL SITES

KHRCA

Dr. Flug updated the committee on the new Hate Crimes Internship that was sponsored by Con Edison and offered in the Fall 2013 semester. Dr. Flug noted that the Kupferberg Holocaust Center will be working with the new recipients of the NEH Challenge grant to implement the events for the 2014/15 academic year, which touch upon various disciplines including history, dramatic arts, music, visual arts, and literature. The culminating event will feature a curated exhibit of student work mounted to the walls of the gallery.

QPAC

Executive Director Susan Agin discussed the launch of “Enrichment @ QPAC,” a new after-school art program. She noted that QPAC is continuing to build relationships with departments, including business, math, and English through Service-Learning projects that make connections between disciplinary goals and the work at the performing arts centers. Some of these projects have led to internships, which give students the opportunity to deepen their understanding of the entertainment business and the arts. Fourteen students participated in the enrichment program for 8 to 13 year-olds. A QPAC fundraiser, New York City’s Rising Stars, took place in the 2014 spring semester.

QCC ART GALLERY

Executive Director Faustino Quintanilla observed that there has been an increase in class visits across many disciplines. Faculty members from Academic Literacy have been particularly active, incorporating gallery exhibits into coursework under a grant received by Professor Kitty Batemen. A collaboration with Venture House, a nonprofit organization that provides services for the mentally ill, is on its second year, and the art created by the clients was featured at the gallery from May 1st to June 30th. The Juried Student Art Exhibit also opened in May, and a photographic essay, “Afghanistan: A Distant War” by Robert Nickelsberg, was scheduled for the summer. Director Quintanilla also announced the Gallery’s new focus on Asia with a fall 2014 exhibition on Asian art. He also provided updates on the Tanzania book and future plans to digitize collection and library

NATIONAL ENDOWMENT FOR THE HUMANITIES (NEH) GRANT

Vice President for Institutional Advancement Rosemary Zins welcomed new committee members and guests and provided a short introduction to the purpose and scope of the

NEH Challenge Grant. Dr. Steven Dahlke and Professor Cary Lane received the grant for the 2014-15 academic year for their proposal “Testimony Across the Disciplines: Cultural and Artistic Responses to Genocide” and Vice President Zins commended Dr. Susan Jacobowitz on her series of events for the 2013-14 academic year that engaged audiences and encouraged student interaction.

CULTURAL CONNECTION VIDEOS AND WEBSITES

Approximately 26 videos were in place in the Spring 2013 semester. Prof. Gilleaudeau was trying to promote the videos in the Math Department and as well as other departments. He sent a reminder to the chairs to mention the videos to their departments. All agreed that talking to chairs in person would be the best way to promote the Cultural Connection.

The following email was sent out to all department chairs on July 12, 2013 by Prof. Gilleaudeau:

Chairpersons,

My name is John Gilleaudeau and I teach economics out of the Social Sciences Department at QCC. I also serve on the Committee on Archival Resources and on the Art Gallery Advisory Council, and it is in those latter capacities that I contact you.

I understand that time spent at Departmental meetings is precious, but my Department has, on occasion, allowed guests to come and inform myself and colleagues regarding interesting programs of which we may avail ourselves.

One recent guest, told us of the mission of the Common Read, another came to apprise us of developments with our assessment efforts at QCC. Each guest only took a couple of minutes and left before Department business got underway.

Similarly, I'd request that you consider allowing myself or another member of my Committee to do the same at your first meeting of the fall semester.

Specifically, I'd like to inform and exhort faculty, especially new faculty, to utilize the wonderful cultural resources of the QCC campus.

Of course the decision is yours, but given a little notice, I'm sure that a visit could be arranged to the advantage of all.

Even if you decide against a visit, I ask that you share the following testimonials with your colleagues. It may spur interest as to the possibilities for enriching their pedagogy.

<http://www.qcc.cuny.edu/khrca/testimonials.asp>

<http://www.qcc.cuny.edu/QPAC/testimonials.asp>

<http://www.qcc.cuny.edu/artgallery/testimonials.asp>

With respect and appreciation,

John G

John Gilleaudeau

Economics Lecturer at QCC - CUNY

office: M-120 / ext.: 6047

site: <http://sites.google.com/site/stuffeconomics/>

blog: <http://blaheconomics.blogspot.com/>

ACADEMIC SENATE MEETING NEWS

President Call announced to the Academic Senate on May 14, 2013, that Diversity/Global Learning has been identified as one of seven high-impact practices recognized by QCC.

On behalf of Executive Director Flug, Vice President Zins showed us the NEH brochure for the program that resulted from last year's grant. QCC's cultural and archival resources were also mentioned in Salute to Scholars magazine (<http://www1.cuny.edu/mu/forum/2013/04/28/the-new-cultural-capital-of-queens/>).

NEW OFFICER ELECTIONS

Prof. Lizzul was re-elected unanimously to the position of CAR Committee Chair.
Prof. Gilleaudeau was elected unanimously to the position of CAR Committee Secretary.

Current Disposition of all items acted on by the Committee, by the College, or by the Academic Senate

The Global Diversity and Learning (GDL) will continue in the fall semester.

CULTURAL CONNECTION VIDEOS

Approximately 26 videos were in place in the Spring 2013 semester. Prof. Gilleaudeau has sent a reminder to the chairs to mention the videos to their departments. All agreed that talking to department chairs in person would be the best way to promote the Cultural Connection.

CULTURAL CONNECTION AS DIVERSITY/GLOBAL LEARNING

President Call announced to the Academic Senate on May 14, 2013, that Diversity/Global Learning has been identified as one of seven high-impact practices recognized by QCC.

Diversity/Global Learning

Many colleges and universities now emphasize courses and programs that help students explore cultures, life experiences, and worldviews different from their own. These studies — which may address U.S. diversity, world cultures, or both — often explore “difficult differences” such as racial, ethnic, and gender inequality, or continuing struggles around the globe for human rights, freedom, and power. Frequently intercultural studies are augmented by experiential learning in the community and/or by study abroad.

While we can continue to encourage the faculty to Make the Cultural Connection as part of Service-Learning, we can also encourage the faculty to Make the Cultural Connection as part of Diversity/Global Learning at QCC. Not only is Diversity/Global Learning a nationally recognized high-impact strategy, but it is also a source of grants.

New Committee Members

Nataliya Khorryak – Mathematics and Computer Science (incoming)
Mi-Seon Kim – Library (incoming)
Barbara Lynch – Speech Communications (incoming)
Sarah Danielsson – History (incoming)
Laurel Harris – English (incoming)
Joan Petersen – Biology (incoming)
Robert Anderson – Music (incoming)
John Gilleaudeau – Social Science
Isabella Lizzul – HPED
Sarah Roman – Student (incoming)
Roger Smith – Student (incoming)

New Chairperson and Secretary

The current chairperson, Isabella Lizzul and John Gilleaudeau, secretary, were unanimously voted for and have accepted their positions.

Appreciation: Thank you to the Committee members and our cultural directors for all their hard work and a productive year. We would also like to thank Dr. Meg Tarafdar, Associate Director of the Center for Excellence in Teaching and Learning (CETL), Prof. Sebastian Murolo, Ms. Jo Pantaleo, QCC ExCEL Service-Learning Project Director and Director of the Basic Skills Learning Center, and Ms. Cristina DiMeo, Project Coordinator of the Office of Service-Learning, Prof. John Gilleaudeau and video archivist Mr. Phil Roncoroni. A special thanks to President Call, Vice President Zins for their support and promotion of our Committee’s work and accomplishments.

**QUEENSBOROUGH COMMUNITY COLLEGE
CITY UNIVERSITY OF NEW YORK
CURRICULUM COMMITTEE**

To: Peter Bales, Academic Senate Steering Committee
From: Aránzazu Borrachero, Chairperson, Committee on Curriculum
Date: June 24, 2014
Subject: ANNUAL Report 2013-2014
CC: C. Williams, College Archives

COMMITTEE MEMBERS

Aránzazu Borrachero (Chairperson, Foreign Languages and Literatures)
M. Chauhan (Committee Secretary, Chemistry)
A. Corradetti (until December 2013) and M. Reiner (from January 2014, Ex-Officio, President's Designee, Office of Academic Affairs)
S. Jacobowitz (English)
D. Klarberg (Biology and Geology)
A. Kolios (Business)
R. Yuster (ECET-ET)
L. Zinger (Health, Physical Education and Dance)

Acknowledgements:

The Committee wishes to thank the President, Dr. Diane Bova Call, and the Office of Academic Affairs for a number of ways in which they have supported the work of the committee this year, including reassigned time for its Chair, technological means, and information, discussion and advice related to curricular matters.

The Chairperson of the Committee thanks the Committee members for their dedication and hard work during this academic year.

Meetings:

The Committee on Curriculum meets on Tuesday afternoons, from approximately 2:00 to 3:30 P.M. The committee met 17 times during the 2013-2014 academic year. It concluded all matters on its agenda before the May meeting of the Academic Senate.

Committee for 2014-2015

For the next academic year (2014-2015), the Committee will have the following members¹:

COMMITTEE MEMBERS

T. Bayer (Nursing)
A. Borrachero (Committee Chairperson, Foreign Languages and Literature)
J. Carroll (Academic Literacy)
M. Chauhan (Committee Secretary, Chemistry)

¹ This list is missing the name of the ex-Officio member from the Office of Academic Affairs, pending president Diane Call's appointment of her designee.

D. Klarberg (Biology and Geology)
A. Kolios (Business)
H. Yao (Mathematics and Computer Science)
R. Yuster (ET)
L. Zinger (Health, Physical Education and Dance)
E. Tai (ex-officio, Steering Committee Designee, History)

Actions of the Committee

The committee took the following actions, all adopted by the Academic Senate during the 2013-2014 academic year:

1. **NEW COURSES**
2. **CHANGES IN COURSES**
3. **NEW PROGRAMS**
4. **CHANGES IN PROGRAMS-CURRICULA**
5. **DELETIONS OF PROGRAMS**
6. **ITEMS Approved by the Committee and not approved by the Academic Senate yet**

1. NEW COURSES

DEPARTMENT OF CHEMISTRY (1)

CH-115 Introduction to Nanoscience

Hours and credits: 3 credits, 3 hours
Prerequisite: None

DEPARTMENT OF FOREIGN LANGUAGES AND LITERATURES (2)

LS-224 Internship in Teaching Spanish as a Foreign Language

Hours and credits: 1 credit, 8 in-class sessions, 21 hours of tutoring service
Prerequisites: LS 221, 222, 223, 312 or 315 with a grade of B+ or higher, or permission of the department.

LA 213: Intermediate Arabic I

Hours and credits: 3 lecture hours, 3 credits
Prerequisites and/or co-requisites: LA 112 with a grade of C or higher, or placement by the Department of Foreign Languages.

DEPARTMENT OF BIOLOGICAL SCIENCES AND GEOLOGY (1)

BI 132 Foundations of Biology: Laboratory Experience

Hours and credits: 3 laboratory hours per week, 1 credit
Pre-requisites: BE-112 (or 205) and 122 (or 226) or satisfactory score on the CUNY/ACT assessment test.
Co-requisite: BI-131

DEPARTMENT OF HISTORY (1)

HI-177: Greek and Roman Mythology in Its Historical Context

Hours and credits: 3 hours, 3 credits
Prerequisites: BE-122 (or 226) and BE-112 (or 205), or satisfactory score on the CUNY/ACT Assessment Test

DEPARTMENT OF BUSINESS (2)

BU 529: Application Development for Mobile Devices

Hours and credits: 3 credits, 2 lecture hours, 2 laboratory hours
Prerequisites: BU 521 or BU 522

BU 537: Data Security for Business

Hours and credits: 3 credits, 2 class hours, 2 lab hours
Prerequisites: BU534

2. CHANGES IN COURSES

DEPARTMENT OF FOREIGN LANGUAGES AND LITERATURES (2)

LC-214 Intermediate Chinese II

From:

LC-214 Intermediate Chinese II

Hours and credits: 3 class hours, 3 credits

Prerequisites: [LC-213 or permission of the department.]

Description: [The focus of this course is to continue the improvement of oral communication skills, along with reading, writing, and grammar. It is designed to help students expand their vocabulary, and to study more complex grammatical structures. Components of Chinese culture will be integrated through readings, discussions and realia.]

To:

LC 214 Intermediate Chinese II

Hours and credits: 3 class hours, 3 credits

Prerequisites: LC 213 with a grade of C or higher, or placement by the Department of Foreign Languages

Description: This fourth-semester course focuses on improving students' oral communication skills, along with reading, writing and grammar. Students will expand their vocabulary and study more complex grammatical structures. Aspects of Chinese-speaking cultures will be integrated through readings, films, discussions and Internet-related activities.

LC-121 Elementary Mandarin I for Students of Chinese Heritage

From:

LC-121 Elementary Mandarin I for Students of Chinese Heritage

Hours and credits: 4 class hours 4 credits

[Prerequisite/corequisites: Departmental permission.]

To:

LC-121 Elementary Mandarin I for Students of Chinese Heritage

Hours and credits: 4 class hours 4 credits

Prerequisite/corequisites: None

DEPARTMENT of HEALTH, PHYSICAL EDUCATION AND DANCE (1)

PE-545 Sportwalking

From:

PE-545 [Sportwalking]

Hours and credits: 1 credit, 2 hours

Prerequisites and/or co-requisites: none

To:
PE-545 Fitness Walking
Hours and credits: 1 credit, 2 hours
Prerequisites and/or co-requisites: none

DEPARTMENT OF ACADEMIC LITERACY (4)

BE-205 Advanced Composition for ESL Students

From:
BE-205 Advanced Composition for ESL Students
Hours and Credits: 3 class hours, 1 recitation hour, 1 laboratory hour, 0 credit
Prerequisite: BE-201 and BE-203 (if required) or placement in BE-205
Pre- or co-requisite: BE-226 or Exempt Reading

To:
BE-205 Advanced Composition for ESL Students
Hours and Credits: 3 class hours, 1 recitation hour, 1 laboratory hour, 0 credit
Prerequisite: BE-201 and BE-203 (if required) or placement in BE-205
Pre- or co-requisite: BE-226 or Exempt Reading. Students may only enroll in this course two times. If students have not passed after taking this course twice, they will be advised to enroll in a CATW Writing Immersion Seminar

BE-226 College Reading and Study Skills for ESL Students

From:
BE-226 College Reading and Study Skills for ESL Students
Hours and credits: 3 class hours, 1 recitation hour, 0 credit
Prerequisite: BE-225 or placement in BE-226

To:
BE-226 College Reading and Study Skills for ESL Students
Hours and credits: 3 class hours 1 recitation hour 0 credit
Prerequisite: BE-225 or placement in BE-226. Students may only enroll in this course two times. If students have not passed after taking this course twice, they will be advised to enroll in a ACT Reading Immersion Seminar.

BE-112 Composition Workshop

From:
BE-112 Composition Workshop
Hours: 3 class hours, 1 recitation hour, 0 credit
Prerequisite: BE-111 or placement in BE-112
Pre- or co-requisite: BE-122 or Exempt Reading

To:
BE-112 Composition Workshop
Hours: 3 class hours, 1 recitation hour, 0 credit
Prerequisite: BE-111 or placement in BE-112

Pre- or co-requisite: BE-122 or Exempt Reading. Students may only enroll in this course two times. If students have not passed after taking this course twice, they will be advised to enroll in a CATW Writing Immersion Seminar.

BE-122 College Reading

From:

BE-122 College Reading and Study Skills Improvement
Hours: 3 class hours, 1 recitation hour, 0 credit
Prerequisite: BE-121 or placement in BE-122

To:

BE-122 College Reading and Study Skills Improvement
Hours: 3 class hours, 1 recitation hour, 0 credit
Prerequisite: BE-121 or placement in BE-122. Students may only enroll in this course two times. If students have not passed after taking this course twice, they will be advised to enroll in a ACT Reading Immersion Seminar.

DEPARTMENT OF BUSINESS (5)

BU-916 Medical Coding and Billing I

From:

BU-916 Medical Coding and Billing I
Hours and credits: 3 credits,
[Prerequisites: BI-520 and either BI-403 or BU-903]

To:

BU-916 Medical Coding and Billing I
Hours and credits:
Prerequisites: None

BU-111 Computer Applications in Accounting

From:

BU-111 Computer Applications in Accounting
Hours and credits: 3 class hours, 2 laboratory hours, 3 credits
Prerequisite: BU-500 and [BU-102, both] with the minimum grade of C. [The prerequisite of BU-102 may be waived for students in the Office Administration Assistant Certificate Program in the Accounting/Office Administration Option who have earned a minimum grade of C in BU-101].

To:

BU-111 Computer Applications in Accounting
Hours and credits: 3 class hours, 2 laboratory hours, 3 credits
Prerequisite: BU-500 and BU-101, both with the minimum grade of C.

BU-909 Cooperative Education in Business: Office Administration and Technology, BU-910 Cooperative Education Business: Management, BU-911 Cooperative Education in Business: Computer Information Systems, BU-912 Cooperative Education in Business: Accounting/Office Administration and Technology

From:

[BU-909 Cooperative Education in Business: Office Administration and Technology

BU-910 Cooperative Education in Business: Management
BU-911 Cooperative Education in Business: Computer Information Systems
BU-912 Cooperative Education in Business: Accounting/Office Administration and Technology]
Hours to be arranged; 3 credits

Course Description: [BU-909 Cooperative Education in Business: Office Administration and Technology]. Open to matriculated business majors in certificate or degree programs [in Office Administration and Technology, Management, Computer Information Systems, Health Care Office Administration, Microsoft Office Applications Proficiency Preparation, and Accounting/Office.] Students planning to register for the internship should contact the business faculty coordinator in their area in the semester prior to registering. The cooperative education experience in business includes employment in a field [experience or internship] which supplements classroom [theory]. Students are placed with cooperative employers for a specified number of hours (minimum 135 hours). Students participate in seminars and submit a final paper related to the work experience. A written evaluation from the employer may be required. Students receive a grade of pass or fail.

To:

BU-600 Business Internships

Prerequisites: minimum 2.5 cumulative GPA, matriculated business major in degree or certificate curricula, or enrollment in the Medical Office Assistant A.A.S. or Medical Office Assistant Certificate curricula. A student is usually accepted as an intern **only if** the student is near the end of his/her curricula.

Hours to be arranged; 3 credits

Course Description: BU-600 Business Internships

Open to matriculated business majors in degree or certificate programs and to students enrolled in the Medical Office Assistant A. A. S and the Medical Office Certificate curricula. Students planning to register for the internship should contact the Business Department Internship Faculty Coordinator and should have a minimum 2.5 cumulative GPA. Students are usually accepted as an interns **only if they are near the end of their curricula.** The internship (cooperative) experience in business includes employment in a field that supplements classroom learning. Students will be assisted with their search for an internship and are required to work a minimum of 135 hours during the semester. Students participate in seminars and submit a final paper related to their work experience. A written evaluation from the employer may be required. Students receive a grade of pass or fail.

BU-907: Word/Information Processing Using Microsoft Word for Windows

From:

BU-907 [Word/Information Processing using Microsoft Word for Windows]

Hours and credits: 3 credits, 2 class hours, 2 laboratory hours

Description: [This course develops student mastery of Microsoft Word for Windows word processing software. Emphasis is placed on the creation of sophisticated word processing documents.]

To:

BU-907 Word Processing

Hours and credits: 3 credits, 2 class hours, 2 laboratory hours

Description: This course develops mastery of word processing software. Emphasis is placed on the creation, design, development, and analysis of complex Microsoft Word documents for business, professional, and academic environments.

BU-500: Introduction to Microcomputer Applications

From:

BU-500 Introduction to Microcomputer Applications

Hours and credits: 2 class hours 2 laboratory hours 3 credits

Description: [Introduction to the use of computers in business, concepts of computer hardware and software, elements of problem-solving. Designed to provide “hands-on” experience with the IBM personal computer. Software packages are applied to business applications including spreadsheets, word processing, database and graphics.]

To:

BU-500 Introduction to Microcomputer Applications

Hours and credits: 2 class hours, 2 laboratory hours, 3 credits

Description: Introduction to the fundamentals of computer use in business, including concepts of computer hardware, operating system and application software, elements of problem-solving. The course is designed to provide hands-on experience with the personal computer. Solutions to practical business problems are explored through the use of word processing, spreadsheet, and presentation software.

3. NEW PROGRAMS (1)

Dual/Joint A.A.S./B.S. Degree Program in Nursing with CUNY School of Professional Studies

For full documentation and details please see the documents at:

<http://www.qcc.cuny.edu/governance/academicSenate/curr/documents.html>

4. PROGRAM REVISIONS (4)

DEPARTMENT OF ART AND DESIGN

Changes in number of credits:

From: AR-230 Sculpture 4 studio hours [2] credits Prerequisite: AR-122	TO: AR-230 Sculpture 4 studio hours <u>3</u> credits Prerequisite: AR-122 (additional material included in the syllabus)
AR-231 Ceramics II 4 studio hours [2] credits	AR-231 Ceramics II 4 studio hours <u>3</u> credits (additional material included in the syllabus)
AR-232 Ceramics II2 4 studio hours [2] credits Prerequisite: AR-231	AR-232 Ceramics II2 4 studio hours <u>3</u> credits Prerequisite: AR-231 (additional material included in the syllabus)
AR-253 Illustration 4 studio hours [2] credits Offered as needed Prerequisite: AR-251.	AR-253 Illustration 4 studio hours <u>3</u> credits Offered as needed Prerequisite: AR-251. (additional material included in the syllabus)
AR-252 Drawing II 4 studio hours [2] credits Offered as needed Prerequisite: AR-251, or permission of the Department	AR-252 Drawing II 4 studio hours <u>3</u> credits Offered as needed Prerequisite: AR-251, or permission of the Department

	(additional material included in the syllabus)
AR-261 Painting I 4 studio hours [2] credits	AR-261 Painting I 4 studio hours <u>3</u> credits (additional material included in the syllabus)
AR-262 Painting II 4 studio hours [2] credits Prerequisite: AR-121 and AR-261	AR-262 Painting II 4 studio hours <u>3</u> credits Prerequisite: AR-121 and AR-261 (additional material included in the syllabus)
AR-263 Painting III 4 studio hours [2] credits Prerequisite: AR-262,	AR-263 Painting III 4 studio hours <u>3</u> credits Prerequisite: AR-262 (additional material included in the syllabus)
AR-271, 272 Art for Teachers of Children 4 studio hours [2] credits	AR-271, 272 Art for Teachers of Children 4 studio hours <u>3</u> credits (additional material included in the syllabus)
AR-280 Introduction to Art Therapy 1 class hour 2 studio hours [2] credits Offered in Spring Prerequisite: BE-112 (or BE-205) and BE-122 (or BE-226), or satisfactory score on the CUNY/ACT Assessment Test.	AR-280 Introduction to Art Therapy 1 class hour 2 studio hours <u>3</u> credits Offered in Spring Prerequisite: BE-112 (or BE-205) and BE-122 (or BE-226), or satisfactory score on the CUNY/ACT Assessment Test. (additional material included in the syllabus)
AR-461 Introduction to Photography 4 studio hours [2] credits	AR-461 Introduction to Photography 4 studio hours <u>3</u> credits (additional material included in the syllabus)
AR-462 Advanced Photographic Skills 4 studio hours [2] credits Prerequisite: AR-461, or permission of the Dept. on review of portfolio	AR-462 Advanced Photographic Skills 4 studio hours <u>3</u> credits Prerequisite: AR-461, or permission of the Dept. on review of portfolio (additional material included in the syllabus)
AR-463 Large Format and Studio Photography 4 studio hours [2] credits Offered as needed. Prerequisite: [AR-121, and 462 or 474]	AR-463 Large Format and Studio Photography 4 studio hours <u>3</u> credits Offered as needed. Prerequisite: <u>AR-121 and 462</u> (additional material included in the syllabus)
AR-464 Photography as Fine Art 4 studio hours [2] credits Offered as needed. Prerequisite: [AR-121, and 462 or 474]	AR-464 Photography as Fine Art 4 studio hours <u>3</u> credits Offered as needed. Prerequisite: <u>AR-121 and 462</u> (additional material included in the syllabus)
AR-465 Creating the Documentary Image 4 studio hours [2] credits Offered as needed.	AR-465 Creating the Documentary Image 4 studio hours <u>3</u> credits Offered as needed.

<p>AR-465 Creating the Documentary Image <i>4 studio hours [2] credits Offered as needed.</i> <i>Prerequisite: [AR-121, and 462 or 474]</i></p>	<p>AR-465 Creating the Documentary Image <i>4 studio hours <u>3</u> credits Offered as needed.</i> <i>Prerequisite: <u>AR-121 and 462</u></i> (additional material included in the syllabus)</p>
<p>AR-466 Color Photography <i>4 studio hours [2] credits Offered as needed.</i> <i>Prerequisite: [AR-121, and 462 or 474]</i></p>	<p>AR-466 Color Photography <i>4 studio hours <u>3</u> credits Offered as needed.</i> <i>Prerequisite: <u>AR-121 and 462</u></i> (additional material included in the syllabus)</p>
<p>AR-468 Photographing People <i>4 studio hours [2] credits Offered as needed.</i> <i>Prerequisite: AR-462 [or 474].</i></p>	<p>AR-468 Photographing People <i>4 studio hours <u>3</u> credits Offered as needed.</i> <i>Prerequisite: AR-462</i> (additional material included in the syllabus)</p>
<p>AR-473 Electronic Imaging <i>4 studio hours [2] credits Prerequisite or corequisite: AR-121</i></p>	<p>AR-473 Electronic Imaging <i>4 studio hours <u>3</u> credits Prerequisite or corequisite: AR-121</i> (additional material included in the syllabus)</p>
<p>AR-474 Digital Photography <i>4 studio hours [2] credits.</i> <i>Prerequisite: AR-473.</i></p>	<p>AR-474 Digital Photography <i>4 studio hours <u>3</u> credits.</i> <i>Prerequisite: AR-461.</i> (additional material included in the syllabus)</p>
<p>AR-480/481 Special Problems in Studio Art <i>4 studio hours [2] credits Offered as needed</i> <i>Prerequisite: 6 credits in elected art discipline and approval of the Department</i></p>	<p>AR-480/481 Special Problems in Studio Art <i>4 studio hours <u>3</u> credits Offered as needed</i> <i>Prerequisite: 6 credits in elected art discipline and approval of the Department</i> (additional material included in the syllabus)</p>
<p>AR-510 Printmaking: Relief and Stencil <i>4 studio hours 2 credits Prerequisite or corequisite: AR-121, or AR-251, or AR-261</i></p>	<p>AR-510 Printmaking: Relief and Stencil <i>4 studio hours <u>3</u> credits Prerequisite or corequisite: AR-121, or AR-251, or AR-261</i> (additional material included in the syllabus)</p>
<p>AR-511 Printmaking: Intaglio <i>4 studio hours [2] credits Prerequisite or corequisite: AR-121, or AR-251, or AR-261</i></p>	<p>AR-511 Printmaking: Intaglio <i>4 studio hours <u>3</u> credits Prerequisite or corequisite: AR-121, or AR-251, or AR-261</i> (additional material included in the syllabus)</p>
<p>AR-512 Printmaking II <i>4 studio hours [2] credits Prerequisite AR-510</i></p>	<p>AR-512 Printmaking II <i>4 studio hours <u>3</u> credits Prerequisite AR-510</i> (additional material included in the syllabus)</p>
<p>AR-541 Advertising Design and Layout <i>4 studio hours [2] credits Prerequisite or corequisite: AR-121</i></p>	<p>AR-541 Advertising Design and Layout <i>4 studio hours <u>3</u> credits Prerequisite or corequisite: AR-121</i> (additional material included in the syllabus)</p>
<p>AR-543 Design for Desktop Publishing <i>4 studio hours [2] credits Prerequisite: AR-541</i></p>	<p>AR-543 Design for Desktop Publishing <i>4 studio hours <u>3</u> credits Prerequisite: AR-541</i></p>

<p>AR-544 Design for Motion Graphics <i>4 studio hours [2] credits Prerequisite: AR-541 Offered as needed</i></p>	<p>AR-544 Design for Motion Graphics <i>4 studio hours <u>3</u> credits Prerequisite: AR-541 Offered as needed (additional material included in the syllabus)</i></p>
<p>AR-483 Portfolio Project in Studio Art <i>[4 studio hours 2 credits offered as needed Prerequisite: 6 credits in elected art discipline and approval of the Department]</i></p>	<p>AR-483 Portfolio Project in Studio Art <u>Independent Study; 1 credit:</u> <i>2 studio hours 1 credit offered as needed Prerequisite: 9 credits in elected art discipline and approval of the Department (additional material included in the syllabus)</i></p>

Changes in course codes and numbers:

[AR-121] Two-Dimensional Design	<u>ARTS-121</u> Two-Dimensional Design
[AR-122] Three Dimensional Design: Introduction to Sculpture	<u>ARTS-122</u> Three Dimensional Design: Introduction to Sculpture
[AR-148] Color Theory	<u>ARTS-221</u> Color Theory
[AR-230] Sculpture	<u>ARTS-182</u> Sculpture
[AR-231] Ceramics I	<u>ARTS-186</u> Ceramics I
[AR-232] Ceramics II	<u>ARTS-286</u> Ceramics II
[AR-251] Drawing I	<u>ARTS-151</u> Drawing I
[AR-252] Drawing II	<u>ARTS-252</u> Drawing II
[AR-253] Illustration	<u>ARTS-253</u> Illustration
[AR-261] Painting I	<u>ARTS-161</u> Painting I
[AR-262] Painting II	<u>ARTS-262</u> Painting II
[AR-263] Painting III	<u>ARTS-263</u> Painting III
[R-271, 272] Art for Teachers of Children	<u>ARTS-130, ARTS 131</u> Art for Teachers of Children
[AR-280] Introduction to Art Therapy	<u>ARTS-132</u> Introduction to Art Therapy
[AR-310] Introductory Survey of Art	<u>ARTH-100</u> Introductory Survey of Art
[AR-311] History of Art I	<u>ARTH-101</u> History of Art I
[AR-312] History of Art II	<u>ARTH-202</u> History of Art II
[AR-315] Modern Art	<u>ARTH-115</u> Modern Art

[AR-316] American Art	<u>ARTH-116</u> American Art
[AR-317] History of Photography	<u>ARTH-117</u> History of Photography
[AR-320] Contemporary Art	<u>ARTH-120</u> Contemporary Art
[AR-325] History of Graphic Design	<u>ARTH-225</u> History of Graphic Design
[AR-326] History of Asian Art	<u>ARTH-126</u> History of Asian Art
[AR-328] History of African Art	<u>ARTH-128</u> History of African Art
[AR-461] Introduction to Photography	<u>ARTS-141</u> Introduction to Photography
[AR-462] Advanced Photographic Skills	<u>ARTS-242</u> Advanced Photographic Skills
[AR-463] Large Format and Studio Photography	<u>ARTS-343</u> Large Format and Studio Photography
[AR-464] Photography as Fine Art	<u>ARTS-344</u> Photography as Fine Art
[AR-465] Creating the Documentary Image	<u>ARTS-345</u> Creating the Documentary Image
[AR-466] Color Photography	<u>ARTS-346</u> Color Photography
[AR-468] Photographing People	<u>ARTS-348</u> Photographing People
[AR-469] Illustration and Fashion Photography	<u>ARTS-349</u> Illustration and Fashion Photography
[AR-473] Electronic Imaging	<u>ARTS-291</u> Electronic Imaging
[AR-474] Digital Photography	<u>ARTS-243</u> Digital Photography
[AR-480/481] Special Problems in Studio Art	<u>ARTS-381, ARTS-382</u> Special Problems in Studio Art
[AR-510] Printmaking: Relief and Stencil	<u>ARTS-270</u> Printmaking: Relief and Stencil
[AR-511] Printmaking: Intaglio	<u>ARTS-271</u> Printmaking: Intaglio
[AR-512] Printmaking II	<u>ARTS-272</u> Printmaking II
[AR-541] Advertising Design and Layout	<u>ARTS-290</u> Advertising Design and Layout
[AR-543] Design for Desktop Publishing	<u>ARTS-292</u> Design for Desktop Publishing
[AR-544] Design for Motion Graphics	<u>ARTS-293</u> Design for Motion Graphics
[AR-641] Introduction to Video Art	<u>ARTS-191</u> Introduction to Video Art

[AR-642] Web-Animation	<u>ARTS-192</u> Web-Animation
[AR-801] Art Administration	<u>ARTH-150</u> Art Administration
[AR-803] Art Curating	<u>ARTH-251</u> Art Curating
[AR-804] Art Institutions and the Business of Art	<u>ARTH-252</u> Art Institutions and the Business of Art
[AR-901] Gallery Internship I	<u>ARTH-380</u> Gallery Internship I
[AR-902] Gallery Internship II	<u>ARTH-381</u> Gallery Internship II
[AR-903] Artist Apprentice Internship I	<u>ARTS-380</u> Artist Apprentice Internship I
[AR-904] Artist Apprentice Internship II	<u>ARTS-381</u> Artist Apprentice Internship II
[[AR-483] Portfolio Project in Studio Art	<u>ARTS-390</u> Portfolio Project in Studio Art

FROM: AAS in Digital Art and Design

GENERAL EDUCATION CORE REQUIREMENTS

	Credits
EN 101 English Composition	3
EN 102 English Composition II	3
MA 321 Mathematics in Contemporary Society	3
CH 103 or CH 106 Chemistry in the Arts (STEM or non-STEM)	3 – 4
Social Science Elective	3
History Elective (Choose from HI 100 Series)	3
Humanities Elective	3
Sub-total	21 - 22

REQUIREMENTS FOR THE MAJOR

AR 121 Two Dimensional Design	3
AR 122 Three Dimensional Design	3
[AR 148 Color Theory	3]
[AR 251 Drawing 1	3]
Art History Elective (Choose from: AR 310,311,313,315,316,317,318 or 320)	3
AR 325 History of Graphic Design	3
AR 461 Introduction to Photography	[2]
AR 473 Electronic Imaging	[2]
AR 541 Advertising Design and Layout	[2]
AR 543 Design for Desktop Publishing	[2]
AR 544 Design for Motion Graphics	[2]
AR 642 Web Animation	3
ET 710 Web Technology: Building and Maintaining Websites	4
CH 104 Chem in the Arts Lab (not required if CH 106 taken)	0 – 1
Sub-total	35 – 36

Electives

[Free Electives (AR 253, 903 and 905 are strongly recommended 3]

**Total Credits Required for the
AAS in Digital Art and Design Program.....60**

All students must complete 2 WI designated classes to fulfill degree requirements.

TO: AAS in Digital Art and Design

GENERAL EDUCATION CORE REQUIREMENTS

Credits

EN 101 English Composition	3
EN 102 English Composition II	3
MA 321 Mathematics in Contemporary Society	3
CH 103 or CH 106 Chemistry in the Arts (STEM or non-STEM)	3 – 4

Social Science Elective	3
History Elective (Choose from HI 100 Series)	3
Humanities Elective	3
<u>Sub-total</u>	<u>21 - 22</u>

REQUIREMENTS FOR THE MAJOR

AR 121 Two Dimensional Design	3
AR 122 Three Dimensional Design	3
<u>AR 251 OR AR 148: Choose either Drawing 1 or Color Theory</u>	<u>3</u>
Art History Elective (Choose from: AR 310,311,313,315,316,317,318 or 320)	3
AR 325 History of Graphic Design	3
AR 461 Introduction to Photography	<u>3</u>
AR 473 Electronic Imaging	<u>3</u>
AR 541 Advertising Design and Layout	<u>3</u>
AR 543 Design for Desktop Publishing	<u>3</u>
AR 544 Design for Motion Graphics	<u>3</u>
AR 642 Web Animation	3
ET 710 Web Technology: Building and Maintaining Websites	4
CH 104 Chem in the Arts Lab (not required if CH 106 taken)	0 – 1
<u>Sub-total</u>	<u>37 - 38</u>

Electives

<u>Free Elective (Portfolio independent study AR 483 strongly recommended)</u>	<u>1</u>
--	----------

Total Credits Required for the AAS is Digital Art and Design Program.....60

DEPARTMENT OF BUSINESS

Health Care Office Administration: Managing, Coding, and Billing – Certificate

From:

General Education Core Requirements Credits

EN-101 or EN-103	English Composition I Writing for the New Media	3
------------------	--	---

Requirements for the Major

BI_520	Public Health Science	4
BU-850	Fundamentals of Microsoft Windows	1
BU-903	Medical Office Procedures	3
BU-907	Word/Information Processing Using Microsoft Word for Windows	3
[BU-909	Cooperative Education in Business	3]
[BU-914	Critical Issues in Health Care Administration	3]
BU-916	Medical Coding and Billing I	3
Two courses selected from the following (dependent on typing ability)	Typewriting/Keyboarding I	4

BU-801 BU802 BU-812	Typewriting/Keyboarding II Transcription and Dictation of Business Documents	
Choose three credits: BI-150 BI-403 SS-640 HE-101 or HE-102 or CPR	Organization & Delivery of health Care Medical Terminology Medical Ethics Health Education CPR	3
Total		30

To:

General Education Core Requirements

Credits

EN-101 or EN-103	English Composition I Writing for the New Media	3
---------------------	--	---

Requirements for the Major

BI_520	Public Health Science	4
BU-850	Fundamentals of Microsoft Windows	1
BU-903	Medical Office Procedures	3
BU-907	Word/Information Processing Using Microsoft Word for Windows	3
<u>BU-917</u>	<u>Healthcare Information Management</u>	<u>3</u>
BU-916	Medical Coding and Billing I	3
Two courses selected from the following (dependent on typing ability) BU-801 BU802 BU-812	Typewriting/Keyboarding I Typewriting/Keyboarding II Transcription and Dictation of Business Documents	4
<u>Business Electives</u>		<u>3</u>
Choose three credits: BI-150 BI-403 SS-640 HE-101 or HE-102 or CPR	Organization & Delivery of health Care Medical Terminology Medical Ethics Health Education CPR	3
Total		30

<p>From:</p> <p>[BU-909 Cooperative Education in Business Office Administration and Technology 3 credits BU-914 Critical Issues in Health Care Administration]</p>	<p>To:</p> <p><u>Business Electives</u> 3 credits <u>BU-917 Healthcare Information Management</u></p>
---	--

--	--

Office Administration Assistant Certificate

From:

Office Administration Assistant Certificate

Option A (Corporate Office Administration Assistant)

BU-907	[Word/Information Processing using Microsoft Word]	3
BU-909	Cooperative Education in Business	3
Select two courses from: BU-903 BU-810 BU-920 BU-859	Medical Office Procedures Legal Office Procedures Graph Presentations Development Using Microsoft PowerPoint Desktop Publishing	6
BU-XXX	Advised Business Electives	4
	Total	16

[Option B (Education Office Administration Assistant)

BU-850	Fundamentals of Microsoft Windows	1
BU-907	Word/Information Processing using Microsoft Word	3
BU-900	School Records and Accounts	2
BU-901/902	Educational Problems of the School Secretary I/II	4
BU-909	Cooperative Education in Business	3
One course selected from any: BU-8XX or BU-9XX course OR HE-106	First Aid and Safety Education	3
	Total	16]

Option C (Accounting/Office Administration Assistant)

MA-321	Mathematics in Contemporary Society	3
BU-101	Principles of Accounting I	4
BU-111**	Computer Applications in Accounting	3
BU-600	Business Internships	3
BU-XXX	Advised Business Electives	3-4
Select one of the following: BU-102 BU-201 BU-530	Principles of Accounting II Business Organization and Management Spreadsheet Applications	
	Total	16-17

Option D (Healthcare Office Administration Assistant)

BU-850	Fundamentals of Microsoft Windows	1
BU-903	Medical Office Procedures	3
BU-907	[Word/Information Processing using Microsoft Word]	3

BU-909	Cooperative Education in Business	3
BU-916	Medical Coding I	3
BU-917	Healthcare Information Management	3
	Total	16

	Total Credits for Office Administrative Assistant Certificate	30
--	---	----

To:

Office Administration Assistant Certificate*

Option A (Corporate Office Administration Assistant)

BU-907	<u>Word Processing</u>	3
BU-600	Business Internships	3
Select two courses from: BU-903 BU-810 BU-920 BU-859	Medical Office Procedures Legal Office Procedures Graph Presentations Development Using Microsoft PowerPoint Desktop Publishing	6
BU-XXX	Advised Business Electives	4
	Total	16

Option B (Legal Office Administration Assistant)

BU-850	Fundamentals of Microsoft Windows	1
BU-907	<u>Word Processing</u>	3
BU-810	<u>Legal Office Procedures</u>	<u>3</u>
BU-301	<u>Business Law I</u>	<u>3</u>
Select one course from: BU-903 BU-859 BU-920	<u>Medical Office Procedures</u> <u>Desktop Publishing</u> <u>Graph Presentations Development Using Microsoft PowerPoint</u>	<u>3</u>
<u>Free Electives</u>		<u>3</u>
	Total	16

Option C (Accounting/Office Administration Assistant)

MA-321	Mathematics in Contemporary Society	3
BU-101	Principles of Accounting I	4
BU-111**	Computer Applications in Accounting	3
BU-600	Business Internships	3
BU-XXX Select one of the following: BU-102 BU-201 BU-530	Advised Business Electives Principles of Accounting II Business Organization and Management Spreadsheet Applications	3-4
	Total	16-17

Option D (Healthcare Office Administration Assistant)

BU-850	Fundamentals of Microsoft Windows	1
BU-903	Medical Office Procedures	3
BU-907	<u>Word Processing</u>	3
BU-600	Business Internships	3
BU-916	Medical Coding I	3
BU-917	Healthcare Information Management	3
	Total	16

	Total Credits for Office Administrative Assistant Certificate	30
--	---	----

DEPARTMENT of ENGINEERING TECHNOLOGY

Mechanical Engineering Technology (A.A.S.)

New Courses

- 1.) MT-101 Introduction to Engineering & Technology 3 Lab Hours/1 Credit
- 2.) MT-140 Engineering Analysis 3 Lab Hours/1 Credit
- 3.) MT-523 Thermodynamics 3 Class hours/3 Credits
- 4.) MT-525 Measurement Techniques in the Thermal Sciences 3 Lab hours/1 Credit

Course Revisions

From required courses to electives:

- 1.) MT-125 Metallurgy & Materials Laboratory 3 Lab Hours/1 Credit
- 2.) MT-346 Strength of Materials Laboratory 3 Lab Hours/1 Credit
- 3.) MT-514 Thermo-Fluid Systems Laboratory 3 Lab Hours/1 Credit
- 4.) MT-900 Cooperative Education/Design Projects 1 Class Hour/3 Credits

Other revisions:

1.) From:

MT-122 Manufacturing Processes 2 class hours, 3 laboratory hours, 3 credits
 [Prerequisites (and/or) co-requisites: none]

To:

MT-122 Manufacturing Processes 2 class hours 3 laboratory hours 3 credits
Prerequisite or Co-requisite: MT-111

2.) From:

MT-293 Parametric Computer-Aided Design 1 lecture hour, 2 recitation hours, 3 laboratory hours, 3 credits

To:

MT-293 Parametric Computer-Aided Design 1 lecture hour, 2 recitation hours, 3 laboratory hours, 3 credits
Prerequisite or Co-requisite: MT-111

3.) From:

MT-341 Applied Mechanics 3 class hours, 3 credits
 Prerequisite: [MA-114] with a grade of C or better

To:

MT-341 Applied Mechanics 3 class hours, 3 credits
 Prerequisite: PH-201 with a grade of C or better

From:

GENERAL EDUCATION CORE REQUIREMENTS

		Credits
EN-101, 102	English Composition I, II	6
MA-114	College Algebra & Trigonometry for Technical Students	4
MA-128	Calculus for Technical and Business Students	4
PH-201, 202	General Physics I, II	8
SS- or HI-	Electives in Social Science or History (HI-100 series)	6
<hr style="width: 50%; margin-left: auto; margin-right: 0;"/>		
Sub-total		28

REQUIREMENTS FOR THE MAJOR

MT-111	Technical Graphics	2
MT-122	Manufacturing Processes	3
MT-124	Metallurgy and Materials	3
[MT-125	Metallurgy Laboratory	1]
MT-161	Fundamentals of Computer Numerical Control	3
MT-293	Parametric Computer-Aided Design	3
MT-341	Applied Mechanics	3
MT-345	Strength of Materials	3
[MT-346	Strength of Materials Laboratory	1]
MT-369	Computer Applications in Engineering Technology	3
MT-491	Computer Controlled Manufacturing	2
MT-492	Introduction to Virtual Automation	2
[MT-513	Thermo-Fluid Systems	3]
[MT-514	Thermo-Fluid Systems Laboratory	1]
[MT-900	Cooperative Education/Design Projects	3]
<hr style="width: 50%; margin-left: auto; margin-right: 0;"/>		
Sub-total		36
Total Credits Required		64

To:

GENERAL EDUCATION CORE REQUIREMENTS

		Credits
EN-101, 102	English Composition I, II	6
MA-114	College Algebra & Trigonometry for Technical Students	4
MA-128	Calculus for Technical and Business Students	4
PH-201, 202	General Physics I, II	8
SS- or HI-	Electives in Social Science or History (HI-100 series)	6
<hr style="width: 50%; margin-left: auto; margin-right: 0;"/>		
Sub-total		28

REQUIREMENTS FOR THE MAJOR

MT-101	Introduction to Engineering & Technology	1
--------	--	---

MT-111	Technical Graphics	2
MT-122	Manufacturing Processes	3
MT-124	Metallurgy and Materials	3
MT-161	Fundamentals of Computer Numerical Control	3
MT-140	Engineering Analysis	1
MT-293	Parametric Computer-Aided Design	3
MT-341	Applied Mechanics	3
MT-345	Strength of Materials	3
MT-369	Computer Applications in Engineering Technology	3
MT-491	Computer-Controlled Manufacturing	2
MT-492	Introduction to Virtual Automation	2
MT-523	Thermodynamics	3

ELECTIVES

MT-xxx	MT Electives	4
Sub-total		36
		64

Total Credits Required

DEPARTMENT OF SOCIAL SCIENCES

QCC/John Jay Dual/Joint Degree Program: A.S. in Criminal Justice

From:

Additional Major Requirements

Foreign Language	6-8
[MA-440 Pre-Calculus Mathematics.....	4
MA-121 Elementary Trigonometry.....]	1]
One course in PE-400 or PE-500 series or DAN-100 series.....	1
Laboratory Science BI-132, BI-171, CH-102, CH-111, CH-121, ET-842 or PH-112.....	0-1
Sub-total	13-15

Electives

Free electives: [Students who have two free elective credits available are recommended to take SOCY-240.....	0-2
Sub-total	0-2]

To:

QCC/John Jay Dual/Joint Degree Program: A.S. in Criminal Justice

Additional Major Requirements

Foreign Language	6-8
<u>MA-336 Statistics.....</u>	<u>3</u>
One course in PE-400 or PE-500 series or DAN-100 series.....	1
Laboratory Science BI-132, BI-171, CH-102, CH-111, CH-121, ET-842 or PH-112.....	0-1

Sub-total 11-13

Electives

Free electives: Students are recommended to take SOCY-240.....0-4

Sub-total 0-4

5. DELETION OF PROGRAMS (1)

DEPARTMENT OF ART AND DESIGN

Certificate in Photography

6. ITEMS Approved by the Committee and not approved yet by the Academic Senate (4)

Experimental courses:

PE-841: Camp Leadership

Hours and credits: 2 hours, 2 credits

Prerequisites: None

PE-842: Philosophy of Coaching

Hours and credits: 1 credit, 2 hours

Prerequisites: None

PE-843: Introduction to Team Sport

Hours and credits: 2 credits, 2 hours

Prerequisites: None

PE-844: Principles of Cross Training

Hours and credits: 2 credits, 2 hours

Prerequisites: None

QUEENSBOROUGH COMMUNITY COLLEGE
The City University of New York
ACADEMIC SENATE

COMMITTEE ON THE LIBRARY

To: Dr. Joel Kuszai, Secretary, Steering Committee, Academic Senate

From: Liz Di Giorgio, Chairperson

Date: June 14, 2014

Subject: Annual Report of the Committee on the Library for 2013/14

Committee Members: Dr. Jeffrey Jankowski (Liaison, Committee on Committees), Dr. Helmut Loeffler (Steering Committee Designee), Professor Jeanne Galvin (President’s Designee), Professor Diane Carey (Member), Dr. Joanne Chang (Secretary), and Professor Liz Di Giorgio (Chairperson).

Dates Committee Met: The Library Committee met six times in the course of the academic year, at the following dates and times: October 23, December 4, and February 26th at 12:30 p.m., March 24th at 4:20 p.m., April 30th at 12:00 p.m., and on May 14th at 12:30 p.m.

Narrative Summary of Committee Work

In the course of the 2013/2014 academic year, the Library Committee reviewed its charges and focused its attention on several important matters.

Library Hours of Operation: Improvements have been made in the Library’s hours of operation in response to requests for extended hours. The Library used to be open from 10:00 a.m. until 8:00 p.m. from Monday to Thursday. Thanks to Chief Librarian Jeanne Galvin’s efforts, the Library is now open by 7:30 a.m. from Monday through Friday during the fall and spring semesters. In addition, Friday hours have been extended to accommodate students until 5:45 p.m. before they head to their 6:00 classes. In a further expansion of hours of operation, the Library has added Sunday hours from 10:00 a.m. until 3:00 p.m. during fall and spring semesters.

Access for Disabled Students: As a result of the Library Committee’s work of the previous academic year, the Office of Buildings and Grounds installed automatic door openers for the second set of doors (the “Starbuck’s doors”) in time for the start of the fall 2013 semester. Director of the Office of Facilities Planning, Design and Construction, Paul Tellers, also reviewed wheelchair access to other entrances to the Library, confirming that a wheelchair user can enter the building at the southeast corner

of the main quad and have access to the elevator and all floors. He also examined the two ramps at the north side of the building that allow access to the first floor, verifying that one of them had the correct slope and handrails on both sides. He further noted that the wooden ramp does not meet the ADA Guidelines, but that it provides some access.

Accessibility of the Library Restrooms: In keeping with our Committee's charge and desire to ensure that the Library is fully accessible to the disabled members of the QCC community, the Library Committee contacted the Committee on Environment, Quality of Life, and Disability Issues; the Office of Services for Students with Disabilities; the Buildings and Grounds Department; and Paul Tellers to make them aware of access problems in the Library restrooms.

Director Tellers examined the restrooms and shared his findings with this Committee. He noted that the men's rooms on the second and third floors do not meet established guidelines in terms of adequate space for a wheelchair to be rotated. Similar issues exist in the women's restrooms on the second floor and third floor of the Library Building. Director Tellers notes that there are no grab bars in any of the restrooms that he has visited. He will be drawing up plans this summer that will address these issues, but noted that at least one fixture would be lost in each renovated restroom unless he is able to find additional adjacent space. Funding and scheduling of these changes must also be arranged once the plans are ready. The Library Committee considers this to be a top priority.

Physical Space: While it is not yet clear if the current construction project on campus will, upon completion, help to alleviate overcrowding in the Library, several steps are currently being considered to make the Library easier to use. Director Galvin noted that the front desk area of the Library will be consolidated with the reserved reference and laptop sections to ensure a better flow and access to Library services. The bookshelves on the main floor of the Library will be moved toward the center, while the study carrels will be moved closer to the windows, allowing for better lighting and a more pleasant study experience within the currently available space. The Library Committee walked through the Library, noting spaces between the radiators and pilasters along the windows on both floors that would simply need a shelf-like work surface and chair to make this currently existing space available for students to study comfortably. It must be noted that during our walk-through, students were often found sitting on the floor in these gap spaces, and it seems that it would be a minor project to add a shelf-like desk and chair to bridge this gap. The balcony on the second floor might also be considered as a possible means of expanding study space. It is currently an open balcony, and it might be reasonably affordable to convert it to an enclosed study space.

Aesthetic Improvements to the Library: In the course of the past academic year, Professors Susan Sciammarella and Sheila Beck formed an ad hoc committee to explore ways to refresh and renew the artwork found throughout the Library. Many of the current posters and prints feature celebrities and athletes who would be unrecognizable to most students using the Library today. These posters, prints and frames have become yellowed and faded, and no longer serve their function. Professors Sciammarella and Beck created

and administered a student survey regarding the current artwork. The survey results confirm that students prefer brighter, vibrant and more visible artwork. Discussions among the ad hoc committee members and the Library Committee members led to the agreement to select posters that are from various periods of history and from diverse cultures. It was also agreed that the Library would obtain, as the key image of our project, a poster of a painting by contemporary artist Kehinde Wiley that is based on the painting of Jacques-Louis David depicting *Napoleon Crossing the Alps*. It was decided that this contemporary work and the historic work would be hung in proximity to each other to serve as a comparison that would more fully inform the painting by Kehinde Wiley.

Professor Bob Rogers has kindly offered his services in helping to judge the Library's annual Student Photography Competition, and the Library Committee has located a prominent place to the left of the Library main doors in which to display the first, second, and third place winning photographs. In addition, Professor Rogers has offered to reprint student work from the 2014 Annual Student Exhibition at no cost to the Library, so that it will only have to cover the cost of framing. The Library Committee selected 6 works from the student exhibition as being appropriate for a Library setting. If the Library's budget is approved, the Committee will begin to obtain reasonably priced frames for these purposes. Liz Di Giorgio will frame the posters and prints, relying on the advice of new Committee member Lisa Scandaliato. It is hoped that some affordable frames and posters will be obtained this year, and that the task of updating and refreshing the artwork in the Library will become a regular feature of the work of this Committee.

Bringing Nature into the Library: In addition to the placement of artwork and posters, the Library Committee had intended to explore the possibility of having a monitor installed in the Library that would feature important Library information and nature photography, especially photos taken at Oakland Lake and throughout our campus. Nature imagery could contribute greatly to creating a quiet, contemplative atmosphere for study. Professor Eugene Harris has expressed his support for this idea, but this plan has been put on hold due to the complications in meeting with Bruce Naples this academic year.

New Recommendations

It is recommended, first and foremost, that the 2014-2015 Library Committee members continue to carry out the important work of making the Library restrooms on all floors completely accessible for disabled students. It is also suggested that the Committee confirm whether the wooden ramp is acceptable in light of the fact that the ramp immediately next to it does meet all guidelines.

It is also recommended that the Committee members continue to explore with Paul Tellers the possibility of creating additional desk space between the radiators and pilaster on the main and second floors of the Library. It is estimated that an additional 20 study areas could be easily created should this plan be deemed feasible. It is further suggested that the Committee members inquire as to the possibility of enclosing the open balcony space to create additional study space for students. It is recommended that these issues be discussed with Paul Tellers as soon as the restroom issues have been resolved.

It is also recommended that the Library Committee continue to review the Library's print and electronic resources, collections and website, and that it continuously review the needs of the Library with regard to physical space. While the current construction may eventually alleviate crowding in the Library, the issue of physical space should be reviewed continuously, especially with regard to fluctuations in enrollment and long-range planning for the College.

It is recommended that the Library Committee complete the project of framing the posters and student artwork already selected for hanging in the Library, and that it continue to select, as far as the budget and wall space will allow, additional posters in order to create a pleasant and stimulating environment for students. It is suggested that student artwork always be considered for inclusion, as this will create an environment that is meaningful and affirming for our students.

It is also recommended that the Library Committee continue to explore the acquisition of an additional monitor in the Library to communicate important Library information, and to also display nature imagery that will create an atmosphere conducive to reading, reflection and study.

New Committee Members

The 2013/2014 Library Committee welcomes our new members, Dr. Helmut Loeffler, Dr. Sujun Wei, and Ms. Lisa Scandaliato. We welcome Dr. Loeffler and Professor Diane Carey, who were unanimously elected as our new Chair and Secretary, respectively, for the 2014/2015 academic year at our meeting on May 14th.

Acknowledgements

The Library Committee wishes to thank Director Jeanne Galvin for her invaluable expertise and advice, as well as her resourcefulness and dedication in responding to the needs of the students and faculty of Queensborough Community College. We also wish to thank Professors Susan Sciammarella and Sheila Beck for initiating the project to refurbish the Library's artwork, and for their assistance in the selection of work. We thank Professor Bob Rogers for his generosity in offering prints of artwork from the 2014 Annual Juried Student Art Exhibition for display in the Library, and for helping to judge the Library's Annual Photography Contest. We thank Professors Sandra Marcus and Jean Amaral for their roles in conducting the Library's Annual Photography Competition. The Library Committee also wishes to thank Professor Philip Pecorino, Professor Emily Tai, and Professor Jeffrey Jankowski for their availability, support and guidance throughout the year. We thank Professor Constance Williams for keeping records of our activities, and David Moretti for posting all of our Committee's minutes, agenda and reports. As Chair of the 2013-2014 Library Committee, I thank Professor Joanne Chang for her excellent work as Secretary for our Committee and Professor Diane Carey for her ideas and enthusiasm throughout the year. It was a privilege and pleasure to work with each and every member of the 2013-2014 Library Committee.

**QUEENSOROUGH COMMUNITY COLLEGE
THE CITY UNIVERSITY OF NEW YORK
COMMITTEE ON STUDENT ACTIVITIES OF THE ACADEMIC SENATE**

ANNUAL REPORT FOR 2013-2014

To: Dr. Philip Pecorino, Chairperson, Steering Committee, Academic Senate
Dr. Emily Tai, Vice Chairperson, Steering Committee, Academic Senate
From: Dr. Peter A. Novick, Chairperson of the Committee on Student Activities
Date: May 21, 2014
Subject: Annual Report of the Committee on Student Activities for 2013-2014

COMMITTEE MEMBERS:

Dr. Peter A. Novick (Chairperson), Prof. Susan Garcia (Secretary), Prof. Ted M. Rosen (Member), Prof. Reuvain Zahavy (Steering Committee Designee), Ngawang Yangki (Student Member), Sandy Enriquez (Student Member), Latiffa Facey (Student Member), Dean Paul Jean-Pierre (President's Designee), Professor Eugene Harris (Committee on Committees Liaison), Ms. Gisela Rivera (Director, Student Activities & President's Designee) & Mr. Raymond Volel (Student Life Specialist).

DATES COMMITTEE MET:

The Committee on Student Activities met eight times in the course of the academic year on the following dates and times: September 24th, 2013 at 4:00 p.m., October 29th, 2013 at 4:00 p.m., November 20th, 2013 at 2:00 p.m., December 11th, 2013 at 1:45 p.m., January 23rd, 2014 at 12:30 p.m., February 25th, 2014 at 3:40 p.m., March 25th, 2014 at 3:40 p.m. and May 6th, 2014 at 3:20 p.m.

SUMMARY OF THE WORK OF THE COMMITTEE ON STUDENT ACTIVITIES FOR THE YEAR 2013-2014

September

Chair, Dr. Novick updated the faculty members on what he had learned at the Fall Chair meeting hosted by the Steering Committee. 43% of the QCC faculty are currently untenured so it is imperative that faculty are specific in their contributions to the committee for their annual reviews. There is also a push for all shared governance committees to have a set day and time of meeting. Finally, Dr. Novick shared the opportunity for subcommittees to be constructed in order to help our committee. All three faculty members took on a goal for the semester.

Although we still were not assigned student members, we questioned whether we were able to have students get involved that were not necessarily in the senate or student government.

As always, Mr. Volel was available to update us on the exciting events that were just around the corner including: the QCC Club Fair, Pep Rally, Leadership Weekend and Halloween party.

- Professor Susan Garcia: Contact faculty and staff to get an update on the distribution of the weekly TigerBLAST emails.
- Professor Rosen: Find new scholarly competitions to promote to untenured faculty.
- Dr. Novick: Find ways to better promote awards and scholarships, both won and available to students, faculty and staff. Dr. Novick will also keep the SAC website updated with minutes, agenda and other materials.

October

We have received our three new student members for the 2013-2014 academic year including Ngawang Yangki, Sandy Enriquez and Latiffa Facey. Ms. Facey was in attendance and we were all very happy to have active student members.

After updating Ms. Facey on the protocol of the committee, Prof. Susan Garcia reported that she had been in touch with Mr. Reynold Pierre-Charles whom would be more than happy to send the TigerBLAST emails to all of faculty and staff once he was given permission. Dr. Novick's colleagues have not been receiving them, but once he showed them what the students received weekly, not only did they want to receive them, but they also wanted to advertise their events through this outlet. Dean Jean-Pierre said he would speak with VP Hartigan and report his findings at the next meeting.

Prof. Rosen updated us on the event to advertise the opportunity for new faculty to get involved with academic competitions. He was in touch with Leslie Francis, Chair of the Academic Development Committee who was interested in co-sponsoring the event. We have set a preliminary date for January 29th, where Prof. Rosen would invite the current faculty advisors for the different academic competitions offered by our college.

Dr. Novick is heading the charge to better highlight student achievements, awards and scholarships. Though we have had contact before, we are going to again try and meet with the Awards committee and develop a direct link on the QCC homepage for students so that all of the information is on one central page. Once we meet with the Awards committee, we will attempt to talk to Dean Coradetti and Dr. Kerr.

Ray and Latiffa discussed the latest student activities. They had just finished their leadership weekend and hope that some students who participated will get involved in clubs or run for student government. There was also a Halloween party approaching where the lower level of the SU would be a haunted house. Other events included a debate by the mock trial club, a Halloween themed dance and a multicultural festival in November. Walk to Aspire raffled off tickets to the Knicks and Gisela had been working very hard on a new leadership program for our campus.

November

As a committee, we are still struggling with having the weekly Tigerblast emails that are sent to students, sent to faculty and staff. Dean Jean-Pierre will speak with VP Hartigan. Prof. Rosen has spoken more with Prof. Francis about co-coordinating the event advertising the importance of academic competitions. Everyone is very excited, and our tentative date is still January 29th, right as we all get back for the Spring semester, hoping that there are no major conflicts for most on campus.

Dr. Novick has been working on ways of advertising awards and scholarships. He spoke with the student members on our committee to determine how they become aware of such opportunities. The students all agreed that word of mouth through PTK and ASAP were the major ways that they learned of awards and scholarships. They all said they rarely checked their emails which was quite a disappointment to the faculty members of the committee. They all frequently check their personal emails, but do not check their QCC emails more than once a week! For this reason, we came up with a great idea for an event, to have students link their cell phones to their QCC email or have their QCC email forwarded to their personal email. We decided to try and hold an event where we distribute flyers, and have computers set up to show students how to do both. Prof. Rosen called it “Get Linked” so we can keep students up to date with their email and any important information they may be missing out on.

Ray Volel and our student members reported on the prior and upcoming events as the semester winds down. They would be holding a formal winter gala with a fire and ice theme, constructing a disaster relief project for the Philippines, a billiards tournament, and a judge will be coming to speak with students. The emerging leaders program had come out but unfortunately, Hope, the Student Government Secretary has left for another position.

December

We held only a quick meeting in December to wrap up the semester and discuss what we were going to tackle in the Spring. We were going to meet in January before the semester begun to discuss Tigerblast, the “Get Linked” program (which we hoped to hold during the QCC Club Fair), and the presentation on the Value of Academic Competitions. Dr. Novick would be in touch with Stephen DiDio to see if there were flyers already available to hand out to show students how to connect their phones to access Tigermail. If not, he would make flyers to show step-by-step instructions to link their phone to Tigermail. Finally, Prof. Rosen would finalize the date for the presentation on the Value of Academic Competitions.

January

For our presentation on the “Value of Academic Competitions,” Prof. Rosen will look into reserving a room. The event will be held on the week after club fair (Feb.5th). Dr. Novick, Prof Garcia and Prof. Rosen will be presenting. Additionally, Prof. Rosen is going to contact faculty who are currently running academic competitions to see if they will participate in the event. Dr. Novick will approve of emails written by Prof. Rosen and invite faculty to join us. We are all very excited.

For our “Get Linked” Club Fair event, Dr. Novick constructed two flyers. One flyer shows students how to get their QCC Tigermail sent to their smart phone, the other shows them how to have their QCC Tigermail forwarded to their personal email. Dr. Novick needs to get approval for the flyers. He will send them to Stephen DiDio. Latiffa will look into approval for flyers too from Ray Volel. We are still planning on attending the Spring Club fair to hand out the flyers and escort students to nearby computers in assistance.

Update: Before our February meeting we ran into a few snags.

- 1.) Stephen DiDio notified us that they were developing a new QCC app that would make our “Get Linked” flyers and event obsolete. Additionally, he discouraged us from having students forward their QCC email to their personal email. If students do not check and delete their QCC email frequently, it will become full and no longer forward any new emails.
- 2.) Our February 5th event “The Value of Academic Competitions was postponed due to severely inclement weather. All three lead presenters did not have to teach on that date and felt that it was safer if we stayed home. Additionally, we were unsure which presenters would be able to make it so we postponed it for the next month.

February

At our February meeting, we were all happy to learn that Ms. Gisela Rivera would be the new President’s Designee for our committee. Additionally, Prof Rosen rescheduled our presentation on the value of academic competitions for April 2nd. Additionally, Dr. Novick informed the committee that there have been some changes. We now will have six committee members instead of 3. Furthermore, he reminded everyone to sign back up for the committee if they were still interested in serving. Dr. Reynald Pierre-Charles was going to talk to Ellen Hartigan. We discussed again the importance of Faculty involvement. Gisela said that she will look into this matter. However, the new smart phone app may make the email obsolete. Ray Volel updated us on the events. There were 3 new clubs added this year which brings the total to 42 clubs. He was also still searching for SGA secretary. The club fair was a success and student activity is very high.

March

In March, Gisela spoke to Stephen DiDio about having a centralized link for Faculty to access information on upcoming college events. She will speak to Stephen again, however, the new app in the fall which will resolve this situation (hopefully). We still want to help promote it and make sure it is accessible by faculty and staff. The event: “The Vale of Academic Competitions” is all set for Wed., April 2nd from 12:30-1:30pm in S420. Have confirmations from many amazing presenters.

- Paris Svoronos- Competitions in the Sciences
- Shele Bannon & Kelly Ford- Accounting Competition

- Howard Sporn- Math Challenge
- Linda Meltzer - The David A Garfinkel Essay Contest
- Ben Murolo- Fed Challenge
- Christine Mooney, Elaine Thompson and Julita Haber - New York State Business Plan Competition
- Leslie Francis and Elaine Thompson - AMTA Mock Trial Competition
- Christine Mooney, Shele Bannon and Kelly Ford - QCC Entrepreneurship Business Bowl Challenge
- Gisela Rivera – Student Clubs, Government and Leadership

Finally, Ray updated us on some events: They hired a new secretary. This month is Women's month and Thursday the 27th was the Women's Forum which are very own Latiffa helped put together!! Other upcoming events included: Student Government candidate Forum, a Self Defense class, a comedy show and a Leadership conference.

May

Our last meeting of the 2013-2014 academic year brought great news as our committee has now doubled in size. The three current members were pleasantly introduced to our three new members, Prof. Adam Luedtke, Prof. Carolyn King and Prof. Linda Ostrowe. Additionally, we have already received a list of our new student members and two of the three were in attendance and active participants (Nicole Fajardo and Rondel Jackson were present and Landen Kwan was absent). We look forward to meeting Mr. Kwan in the Fall.

All members of the committee were very happy to hear that the new QCC Connect smart phone app was up and running. This may solve our problem with advertising student events to faculty and staff. Next year we will try and create an event to promote the downloading and usage of the new app by students, faculty and staff.

Our April 2nd event on the Importance of Academic Competitions was such a success. We had a great turn out of over a dozen faculty mentors whom all shared their experiences, successes and stories. Dr. Novick, Prof. Rosen and Prof Francis all presented and chaired the meeting; however, Prof. Ted Rosen was the head organizer of this even. Dr. Call loved the event and recommended that we have a similar, scaled down presentation for the Fall 2014 new faculty orientation at the end of August. We all gladly offered to help in any way possible.

Wrapping up the last meeting was our election for the next academic year. Dr. Peter Novick and Dr. Carolyn King were elected as co-chairs and Prof. Adam Luedtke was elected the secretary. Lastly, we had to say goodbye to our three, hard working, dedicated and diligent student members that were so helpful this year. We wish them all the best as the journey on to a 4 year college.

The Committee’s Recommendations for the 2013-2014 Committee on Student Activities

The Committee recommends the following for the 2013-2014 academic year:

- 1.) The 2013-2014 CSA should, as per a personal request from President Call, work with Stephen DiDio to “create a digital listing of Academic Competitions to include: the purpose, activities (nature of event and schedule of the competition), time commitment for preparation/participation, potential benefits for the students, and the interests/skills preferred for successful participation. The list would also include the faculty advisor name(s)/contact info.”
- 2.) The 2013-2014 CSA should promote the download and usage of the new QCC Connect smart phone app to both students and faculty.
- 3.) The 2013-2014 CSA should find additional methods to increase faculty and staff participation in student events.
- 4.) The 2013-2014 CSA should review the CSA’s charges, assign specific responsibilities to committee members with respect to specific charges and consider making recommendations to the Academic Senate on possible revisions and amendments of such charges.

Acknowledgements

The Committee on Student Activities would like to give a special thanks to Mr. Raymond Volel and Ms. Gisela Rivera for attending our meetings and keeping us updated on all of the incredible events designed by the various clubs and by student government. Furthermore, we would like to thank Mr. Stephen Di Dio for all of the help regarding the new QCC mobile app. We would also like to thank Prof. Leslie Francis for helping us to organize our April event as well as all of the presenters who did an amazing job describing the benefits of academic competitions. Finally, we would like to thank Drs. Philip Pecorino and Emily Tai for taking time out of their busy schedule to answer questions and guide our committee for success.

Respectfully submitted,

Dr. Peter A. Novick, Chair

**QUEENSBOROUGH COMMUNITY COLLEGE
THE CITY UNIVERSITY OF NEW YORK**

**COMMITTEE ON WRITING IN THE DISCIPLINES/
WRITING ACROSS THE CURRICULUM (WID/WAC)**

**ANNUAL REPORT
ACADEMIC YEAR
2013 – 2014**

Membership

Officers:

Dr. Karan Puri (Mathematics), Chair
Dr. Jennifer Maloy (Academic Literacy), Secretary

Members:

Dr. Johannes Burgers (English)
Professor Kimberly Ambruso (Nursing)
Professor Christopher J. Jimenez (Speech Communication & Theatre Arts)

Liaisons/Designees

Dr. Glenn Burdi (Academic Affairs), President's Designee
Dr. Julia Rothenberg (Social Sciences), Steering Committee Designee
Dr. Megan Elias (History), Director of the WID/WAC Program

Committee Meetings

The WID/WAC Committee met twice during the 2013-2014 Academic year. The meetings were held on the following dates: October 9th and May 14th. The minutes for each of the meetings are available for review on the website for the QCC Academic Senate (the minutes for the May 14th meeting will be available upon approval by the committee at its next meeting). The Committee acknowledges the service of the secretary, Dr. Jennifer Maloy, in preparing the minutes. In addition, seven waiver requests were coordinated via email during the Spring semester as they were submitted to the Committee by Dr. Glenn Burdi of Academic Affairs.

Summary of Committee Work

Bylaw Charges and the Committee Actions

(1) Bylaw Charge: Oversee and make recommendations to the Academic Senate related to the WID/WAC Program.

During the 2011-12 Academic Year, it was discovered that there was a discrepancy between the WID/WAC Committee charges listed in the Bylaws and the charges listed on the Committee's website. A detailed report on and discussion of this discrepancy may be found in the WID/WAC Committee's 2011-12 Annual Report. Until such time as the issue is resolved, the committee

continues to abide by the Bylaws listed here. The committee is indebted to Dr. Kathleen Wentrack (former Chair and Steering Committee Designee) for her untiring and diligent attention to this issue.

(2) Bylaw Charge: Review and recommend changes in the criteria for a writing intensive (WI) class to the Academic Senate for its approval.

Upper level English courses can now be considered for WI certification, as decided by the committee in April, 2013. More details may be found in the committee's 2012-13 annual report.

(3) Bylaw Charge: Oversee a continuing WID/WAC Faculty Professional Development Program with the Office of Academic Affairs.

The Director of the WID/WAC Program, Dr. Megan Elias, kept the Committee informed of developments in the Program. Dr. Elias informed the Committee that Dr. Jane E. Hindman, the director of the Center for Excellence in Teaching and Learning was now overseeing the WID/WAC Program.

(4) Bylaw Charge: Hear and decide student cases requesting a waiver from any WI degree requirements.

The Committee continues to spend less time hearing and deciding requests for WI course requirement waivers. This change can be attributed to better clarification in the online registration system, improvements in advising students on this requirement, and a greater knowledge of this requirement on the part of faculty, staff, and students. More WI courses are being offered online to accommodate students' varying schedules.

In general, the number of waiver requests presented to the committee differed each meeting. The Committee carefully considered and deliberated each case. Also, the Committee continued its online meetings via email, which maintained the efficiency of the committee without requiring face-to-face meetings.

The Committee acknowledges the time spent by Dr. Glenn Burdi in preparing the cases for the committee's consideration.

(5) Bylaw Charge: Provide a list of current WI certified classes and the instructors certified to teach WI classes to the department chairs that will make the final decision on the designation of a course or section as WI each semester.

The Committee read through and approved all WI class sections with attention given to ensure a diverse offering of courses to meet the needs of the students. All course offerings with WI designations during Fall 2013, Winter 2014, and Spring 2014 were approved unanimously by the Committee.

(6) Bylaw Charge: Insure through a certification and recertification process that all classes designated as WI meet the criteria for a WI class.

The Director of the WID/WAC Program kept the committee informed of the status of the training of new faculty teaching WI sections. Course sections designated as WI had faculty who were WI certified.

(7) Bylaw Charge: Provide the Committee on Committees with a list of faculty members who are participating in the WID/WAC program.

This list was not made available to the committee for this academic year.

Matters of Interest

- As mentioned in the committee's report for the 2012-13 Academic Year, Dr. Julie Pigza (then secretary) left QCC in Summer 2013. The committee elected Dr. Jennifer Maloy as secretary during its October 9th, 2013 meeting.
- For the upcoming 2013-2014 Academic Year, none of the current members will remain on the committee. The committee welcomes Dr. Peter Gray (English), Dr. Bjorn Berkhout (Music), Professor Marvin Gayle (Engineering Technology), Professor Janice Molloy (Nursing), Dr. Elizabeth Bartels (Social Sciences), and Dr. Daniel Garbin (Mathematics) as new members for the upcoming academic year.
- At its meeting on May 14th, 2014, the committee elected Dr. Bjorn Berkhout as chair and Dr. Peter Gray as secretary for the 2014-15 academic year.
- Dr. Megan Elias has left her position at QCC and Dr. Jean Murley is now the coordinator of the Writing Intensive Institute.
- The Chairperson would like to thank all members who served on the Committee throughout the academic year.

Respectfully submitted,

Dr. Karan Puri
Chair, 2013-2014