

1 Queensborough Community College

2 The City University of New York

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4 MINUTES  
5 of the May 8th, 2018  
6 Academic Senate

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8 President Diane Call called the eighth regularly scheduled meeting of the Academic Senate to order  
9 at **3:16 PM**

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11 **I. Attendance:**

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13 60 votes were recorded at the time attendance was taken; 69 members of the Academic Senate were  
14 present during the meeting.

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16 **II. Consideration of minutes of the April 10, 2018 meeting of the Academic Senate:**

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18 A motion was made, seconded, and adopted 62-0-0 to approve the April 10, 2018 minutes  
19 as presented (see *Attachment A of the May 8, 2018 Agenda*).

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21 **III. Communications from:**

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23 **1. President Call**

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25 The Senate received President Call's May 2018 Report (*Attachment B of the May 8, 2018 Agenda*.) To  
26 see the full report, visit the [Academic Senate website](#).

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28 **2. Senate Steering Committee Report**

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30 Chair Dr. Joel Kuszai referred to the written report (*Attachment C of the May 8, 2018 Agenda*). For the full  
31 report, visit the [Academic Senate website](#). Since their terms were ending and they were not running for  
32 another one, he thanked Drs. Tai and Talbird for their work on the Steering Committee over the past year.

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34 **IV. Elections**

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36 Elections for the **Steering Committee, Parliamentarian, Technology Officer, Committee on**  
37 **Committees, Faculty Member at Large, and Adjunct Representative** were conducted by the CoC chair  
38 Helmut Loeffler.

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40 **Steering Committee**

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42 Nominations for the position of Chair of the Steering Committee: Dr. Joel Kuszai and Dr. Edmund  
43 Clingan. Results: Dr. Kuszai was elected with **58 votes**. Dr. Clingan received **8**. Abstained: **1**.

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45 Nomination for Vice Chair: Steven Dahlke. Since Dr. Dahlke ran unopposed, the Secretary of the Steering  
46 Committee recorded a single vote.

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48 Nomination for Secretary: Jannette Urciuoli. Since Dr. Urciuoli ran unopposed, the Secretary of the  
49 Steering Committee recorded a single vote.

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51 **Parliamentarian**

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Nomination for Parliamentarian: Leslie Francis. Since Dr. Francis ran unopposed, the Secretary of the Steering Committee recorded a single vote.

**Technology Officer**

Nomination for Technology Officer: Jeffrey Schwartz. Since Mr. Schwartz ran unopposed, the Secretary of the Steering Committee recorded a single vote.

**Faculty Member at Large**

Nominations for Faculty Member at Large: Vazgen Shekoyan and Jodi VanDerhorn-Gibson. Results: Dr. VanDerhorn-Gibson was elected with **38 votes**. Dr. Shekoyan received **23**. Abstained: **5**.

**Adjunct Representative**

Nomination for Adjunct Representative: Richard Tayson. Since Dr. Tayson ran unopposed, the Secretary of the Steering Committee recorded a single vote.

**V. List of Potential Graduates**

**June 2018**

A **motion** was **made, seconded, and adopted 61-0-0** to **approve** the list of June 2018 graduates (see *Attachment D of the May 8, 2018 Agenda*). Note: student senators **not** eligible to vote.

**August 2018**

A **motion** was **made, seconded, and adopted 62-0-0** to **approve** the list of June 2018 graduates (see *Attachment E of the May 8, 2018 Agenda*). Note: student senators **not** eligible to vote.

**VI. Monthly Reports of the Committees of the Academic Senate**

1. **Committee on Bylaws: Open Meetings Law Resolution** (See *Attachment F of the May 8, 2018 Agenda*).

Before the vote, there was a robust discussion about whether to list the way senators vote or not on the official minutes of the Senate. Dr. Stark worried that to make this change was a move toward lack of accountability. Dr. Clingan said he opposed the resolution, that it created a lack of transparency.

A motion was **made, seconded, and adopted 57-4-0** to adopt the resolution.

2. **Committee on Committees:** The Academic Senate received the Monthly Report for April 2018 (See *Attachment G of the May 8, 2018 Agenda*).
3. **Committee on Curriculum:** The Academic Senate received the Monthly Report for April 2018 (*Attachment H of the May 8, 2018 Agenda*) and acted on the following items:

**1. Course Revisions**

**BUSINESS DEPARTMENT**

- BU-801 Typewriting/Keyboarding I**

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A **motion** was **made, seconded**, and **adopted 66-0-0** to **approve** changes to BU-801 in the Business Department. (See *Attachment H of the May 8, 2018 Agenda.*)

**2. New Courses**

**DEPARTMENT OF BIOLOGICAL SCIENCES AND GEOLOGY**

**BI-260 Patient Care Coordination**

A **motion** was **made, seconded**, and **adopted 66-0-0** to approve BI-260 as a new course in the Department of Biological Sciences and Geology (See *Attachment H of the May 8, 2018 Agenda.*)

**DEPARTMENT OF MATH & COMPUTER SCIENCE**

**MA-71 Quantitative Reasoning**

A **motion** was **made, seconded**, and **adopted 66-0-0** to approve MA-71 as a new course in the Department of Math & Computer Science (See *Attachment H of the May 8, 2018 Agenda.*)

**MA-321 ALP Mathematics in Contemporary Society**

A **motion** was **made, seconded**, and **adopted 66-1-0** to approve MA-321 as a new course in the Department of Math & Computer Science (See *Attachment H of the May 8, 2018 Agenda.*)

**3. Program Revisions**

**BUSINESS DEPARTMENT**

**AAS – Accounting**

**AAS – Computer Information Systems (CIS)**

**AAS – Management**

**AAS – Office Administration and Technology**

**AS – Business Administration**

**AS – Accounting for Forensic Accounting QCC / John Jay Dual / Joint Degree Program**

**Certificate Program – Computer Information Systems**

**Certificate Program – Office Administration Assistant**

A **motion** was **made, seconded**, and **adopted 66-1-0** to consider and approve all eight program revisions simultaneously in the Business Department (See *Attachment H of the May 8, 2018 Agenda.*)

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**BIOLOGICAL SCIENCES AND GEOLOGY/BUSINESS DEPARTMENTS**

**Medical Office Assistant A.A.S. Degree Program**

A **motion** was **made, seconded**, and **adopted 67-0-0** to approve revisions of Medical Office Assistant A.A.S. Degree Program (See *Attachment H of the May 8, 2018 Agenda*).

**Medical Office Assistant Certificate Program**

A **motion** was **made, seconded**, and **adopted 65-0-0** to approve revisions of Medical Office Assistant Certificate Program (See *Attachment H of the May 8, 2018 Agenda*).

**4. Committee on E-Learning:** The Academic Senate received the Monthly Report for April 2018 (*Attachment I of the May 8, 2018 Agenda*).

**5. Committee on Food Insecurity:** The Academic Senate received the Monthly Report for April 2018 (*Attachment J of the May 8, 2018 Agenda*).

**VII. Old Business**

None.

**VIII. New Business**

A **motion** was **made, seconded**, and **adopted 62-4-0** to change the Academic Senate official minutes from September 2017 to May 2018 to reflect the passed Open Meetings Law Resolution (See *Attachment F of the May 8, 2018 Agenda*).

The meeting was adjourned at 4:13 PM

Respectfully Submitted,  
Jannette Urciuoli  
Secretary, Steering Committee of the Academic Senate