

Committee on eLearning
A Queensborough Community College Academic Senate Standing Committee
Minutes of Committee meeting held September 17th, 2015, Room S-214

Meeting called to order 3:00PM

In attendance: Kevin Kolack (chair), Hamid Namdar(secretary), Edward Davis, Bruce Naples (President's designee), Barbara Saur, Eileen White, Kwang Kim, Sharon Reeves(CoC designee)

Not present: Dimitrios Kokkinos, William Blick, Nidhi Gadura, Jodie Childers

- Members were introduced
- Review of May 14th , 2015 minutes -approved
- Bruce Naples report and update on following items

Blackboard:

- Recent issues: emergency maintenance was implemented to address the recent Bb slow-down; a series of upgrades to hardware and software is now underway(November and May or June) ; the system is being monitored
- Denis Bejar did notify the faculty of these issues
- Recent Integrations: VoiceThread; SoftChalk; working on EduCanon; looking into Digication
- There will be a November upgrade during which we expect student connection to StarFish to be made available using Blackboard.

eLearning Readiness Satisfaction Survey Data:

- 973 responses;
- 42% answered the first question "No" therefore they were not asked the remaining two questions;
- For those who did answer: overall opinion = 30% Excellent, 55% Good, 15% neither good nor bad
- Bruce mentioned to review the open-ended "written" responses (handout included). Some of the student suggestions may be worth implementing
- Need to modify the survey

eLearning Institute:

- Bruce reported that we are establishing a NEW eLearning Advisory Group (eTEAM)
- We are establishing a new eLearning Institute structure-With two new Faculty members and also intent to invite students for their inputs on online courses.

Other Items: Reported by Bruce Naples

- CUNY Training: "Preparation for Teaching Online: A Foundational Workshop for CUNY Faculty " is scheduled for 6/15/2015 to 6/28/15 and 7/13/2015 to 7/26/2015 respectively. All workshop activities will be online.
- It was mentioned at the last Senate meeting that they are looking into combining the Computer Resources and eLearning Committees. Bruce ask the opinion of the committee about the merging of the two committees. Members noted that if the work is overlapping maybe we should combine the two committees. This issue was left for farther discussion.
- Bruce mentioned that he has received a proposal that we develop and begin awarding a Digital Badge which come with some criteria and evidence to be awarded for completing a PNET course; He asked if we should also include FNET courses or other courses? (See badge handout attached). Also thinking about give Badge for service learning and writing intensive.
- Bruce noted that in a related meeting the need for a place to display the earned Digital Badges. Some possibilities mentioned are:
 - Digication ePortfolios
 - Social Media platforms:
 - LinkedIn
 - Instagram
 - Facebook
- He also mentioned that a CUNY CAT discussion has begun regarding the development of campus-wide online course rules or protocols, instruments, and processes. As of this moment QCC does not have any protocols for teaching on line. Anyone can teach an online course. Some of the issues are:
 - Approval to teach
 - Peer Review
 - Measuring the quality of online courses - new and existing
 - Teacher presence
 - Contract issues
 - Different issues for FNET & PNET
- Bruce also ask the committee to give him some criteria for the badges of the PNET and FNET courses.
- Next eLearning committee meeting will be at Bruce's office on and around October 15-2015.
- 2015/2016 planning-We need
 - Subcommittee reports/plans/changes/additions- In progress
 - Barbara mentioned we should schedule Brown bag lunches for Oct or Nov.
 - Need to assign members to the subcommittees in the next meeting

I. Improve the E-learning Readiness Program (i.e., replace text via media, engage students & professors, coordinate with the video recording studio, assess videos)	Kevin Kolack & Eileen White ?
II. Marketing of online courses (i.e., design and implement a marketing campaign at QCC for higher recognition of online courses)	Nidhi Gadura & Jodie Childers ?
III. Brown bag lunches for online faculty (i.e., coordinate, promote, and run informal but informative meetings for QCC faculty who are interested in online education)	Barbara Saur & Ed Davis ?
IV. Elearning institute Webpage (i.e., update the E-learning Institute webpage, work closely with Denis Bejar)	Kwang Hyun Kim ?
V. Embed health videos on the E-learning Website (i.e., select links and recommend fitness program to enhance e-Learning, coordinate the effort with the Health Department, update the website, promote healthy learning online)	?
VI. ? VII. ?	?

➤ Meeting ended at 4:15PM

Submitted by: Hamid Namdar