

Committee on eLearning
A Queensborough Community College Academic Senate Standing Committee
Minutes of Committee 3:10 PM, February 15th, 2018, Room S-420

Meeting called to order at 3:10 P.M.

In Attendance: Zeynep Akcay (2020), Denis Bejar (OET), Joseph Goldenberg (2018), Jeff Hall (2018), Kevin Kolack (2019), Peter Novick (2020), Meg Tarafdar (2019), Eileen White (2019),

Not present: Dimitrios Kokkinos (2018), Kathleen Landy (President's designee), Nina Sarkar (2020), TBA (CoC designee), Anjalie Gaba & Stephanie Morales (student representatives),

AGENDA

- Minutes of December 7th, 2017 – approved
- ACC/CETL update and announcements (Denis Bejar):
 - ✓ Denis informed the committee that a new Blackboard template has been released. He mentioned some of the updates (setup configuration menu has changed, no more inline grading) and that they will be welcoming feedback from the faculty.
 - ✓ A team under OET is attending eLearning conference in Tucson, AZ.
 - ✓ Elearning institute dates for Summer 2018 (June 4-7 & 11-14) are announced to the committee; the faculty will be informed and applications will start by the end of February.

Old business

- Subcommittee reports/plans/changes/additions:

Marketing of online courses (Meg Tarafdar & Eileen White)

(committee newsletter; design and implement a marketing campaign at QCC for higher recognition of online courses)

- The newsletter was completed, sent out to faculty and put on the website in Fall 2017.
- The next newsletter is being planned making sure it is ADA compliant.
- Meg will plan a meeting with ALL the advisors to discuss advising for PNET and FNET courses.

Brown bag lunches for online faculty (??? & ???)

- (coordinate, promote, and run informal but informative meetings for QCC faculty who are interested in online education)

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- ✓ Nina has organized a Brown bag lunch (with Wendy Ford and Christina Manzo) for Wednesday, April 18th, 12-1PM in the CETL lab on tried/tested educational technologies that are free of cost and independent of LMS.
- ✓ No Brown bag lunch in February and /or March will be organized.

Policies and Standards for eLearning at QCC (Kevin Kolack, Kathleen Landy, Denis Bejar, Peter Novick)

- (work with CETL/OET to devise standards/policies for eLearning at QCC to be formally adopted by the Senate)
 - ✓ Work is in progress.
 - ✓ Kevin has informed the committee that data from OIR (Elizabeth Lackner/Alex LeMell) did not seem to support any Freshmen or 100- level limitations.
 - ✓ Peter Novick is interested in attending the meeting with Kathleen Landy, Philp Pecorino, Kevin Kolack, Denis Bejar.
- New business
 - ✓ Joe is welcomed who is replacing Aviva who resigned from the Committee one semester early due to a teaching conflict.
- Next meeting will be scheduled for March 15th, 2018, 3:10-4pm in room S420.
- **Meeting was adjourned at 3:40 pm.**