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Queensborough Community College
The City University of New York

MINUTES
Of the December 11, 2018
Academic Senate

President Timothy Lynch called the fourth regularly scheduled meeting of the Academic Senate to order at **3:17 PM**

I. Attendance:

63 votes were recorded at the time attendance was taken; 68 members of the Academic Senate were present during the meeting.

II. Consideration of minutes of the November 13, 2018 meeting of the Academic Senate:

A **motion was made, seconded, and adopted** 64-0-0 to approve the November 13, 2018 minutes as presented (see Attachment A of the December 11, 2018 Agenda).

III. Communications from:

1. President Lynch

The Senate received President Lynch's December 2018 Report (Attachment B of the December 11, 2018 Agenda.) To see the full report, visit the [Academic Senate website](#).

Senator Pecorino inquired about the status of the acquisition of the building on the East side of Cloverdale Blvd. President Lynch stated that there was no new update; however, it is anticipated that the building will be in our possession in August of 2019.

Michael Betancur SG raised concerns on how he learned about the acquisition of the new building by attending a BOT meeting. Betancur expressed his disappointment in not being alerted about this information by anyone on campus and demands transparency.

2. Senate Steering Committee Report

Chair Dr. Joel Kuszai referred to the written report (Attachment C of the December 11, 2018 Agenda). For the full report, visit the [Academic Senate website](#).

47 **VI. Annual Reports of the Committees of the Academic Senate**

48 The following committee reports included in the December agenda were received by
49 the Academic Senate:

50

- 51 1. Awards and Scholarship Committee (Attachment D)
- 52 2. Curriculum Committee (Attachment E)

53

54 **VII. Monthly Reports of the Committees of the Academic Senate**

55

56 **Committee on Curriculum:** The Academic Senate received the November 2018
57 Monthly Report (see Attachment F of the December 11, 2018 Agenda) and acted
58 on the following items:

59

60 **Course Revisions**

61

- 62 1. Foreign Languages and Literature Department

63 LS-112 Elementary Spanish II &

64 LS-161 Spanish for Medical Personnel I

65 A friendly amendment was added (“I” was removed from the title LS -161
66 because LS 162 is no longer offered) and approved:

67 **A motion was made, seconded, and adopted 67-1-0** to approve changes to
68 LS-112 Elementary Spanish II & LS-161 Spanish for Medical Personnel I with a
69 friendly amendment in the Foreign Languages and Literature Department. (See
70 Attachment F of the December 11, 2018 Agenda.)

71

- 72 2. Biological Sciences and Geology Department

73 BI-357 Bioinformatics and Computational Biology

74 **A motion was made, seconded, and adopted 66-1-0** to approve changes to BI-
75 357 Bioinformatics and Computational Biology in the Biological Sciences and
76 Geology Department. (See Attachment F of the December 11, 2018 Agenda.)

77

- 78 3. Mathematics and Computer Science Department

79 MA-119 College Algebra & MA-321 Mathematics in Contemporary Society

80 A friendly amendment was added (Leading zeros were removed from MA-
81 10 and MA-71, previously MA-010- and MA-071, in the text of the course
82 revisions for MA-119 and MA-321) and approved.

83 **A motion was made, seconded, and adopted 66-1-0** to approve changes to
84 MA-119 College Algebra, MA-321 Mathematics in Contemporary Society with a
85 friendly amendment in the Mathematics and Computer Science Department.
86 (See Attachment F of the December 11, 2018 Agenda.)

87

- 88 4. Health, Physical Education and Dance Department

89 HE-110 Cardiopulmonary Resuscitation

90 A friendly amendment was added (The words “American Red Cross” were
91 removed from the former course description for HE-110 to reflect the

92 correct former description after a revision was done several years ago) and
93 approved.

94 A **motion was made, seconded, and adopted 67-1-0** to approve changes to
95 HE-110 Cardiopulmonary Resuscitation with a friendly amendment in the Health,
96 Physical Education and Dance Department. (See Attachment F of the December
97 11, 2018 Agenda.)

98
99

New Courses

100

1. Mathematics and Computer Science Department

101 CS-105 Topics in Computer Science

102 A **motion was made, seconded, and adopted 66-1-0** to approve CS-105 as a
103 new course in the Department of Mathematics and Computer Science
104 Department (See Attachment F of the December 11, 2018 Agenda.) **Voted no:**
105 Jeffrey Schwartz.

106

Program Revisions

107

1. Biological Sciences and Geology Department

108 The Environmental Science – Associate in Science (A.S.) Program

109 A **motion was made, seconded, and adopted 66-2-0** to consider and approve
110 Environmental Science program revisions simultaneously in the Biological
111 Sciences and Geology Department (See Attachment F of the December 11, 2018
112 Agenda.)

113

2. Business Department

114 The Accounting – A.A.S. Degree Program

115 A friendly amendment was added (The summary for the revisions to the
116 Accounting A.A.S. Degree Program was corrected to indicate that MA -119
117 alone, without MA-121, would not be sufficient in meeting the requirements
118 for the degree) and approved.

119 A **motion was made, seconded, and adopted 64-2-0** to consider and approve
120 Accounting program revisions with a friendly amendment simultaneously in the
121 Business Department (See Attachment F of the December 11, 2018 Agenda.)

122

123

3. Biological Sciences and Geology, Chemistry, Mathematics and Computer Science, and Physics Departments

124 In the Liberal Arts and Sciences (Mathematics and Science) Associate in
125 Science (A.S.) Degree Program

126 A friendly amendment was added (The first course note in the Liberal Arts
127 and Sciences (Mathematics and Science) A.S. Degree Program was
128 corrected to remove MA-121 since students cannot place into MA-121) and
129 approved.

130 A **motion was made, seconded, and adopted 61-3-0** to consider and approve
131 Liberal Arts and Sciences (Mathematics and Science) Associate in Science

132

138 degree program revisions with a friendly amendment simultaneously in the
139 Biological Sciences and Geology, Chemistry, Mathematics and Computer
140 Science, and Physics Department (See Attachment F of the December 11, 2018
141 Agenda.)
142

143 **VIII. Old Business**

144

145 Senator Richard Tayson (adjunct of the English department) expressed his
146 gratitude on behalf of adjuncts and himself for the Senate's recent vote on
147 supporting the \$7K adjunct salary initiative.
148

149 **IX. New Business**

150

151 1. Dean Corradetti provided an update on Middle States Self Study Process.
152 An explanation was given regarding having some suggestions changed into
153 recommendations. A copy of several suggestions (with three highlighted to consider
154 into recommendations) from the middle states report was circulated to obtain input
155 from the Senate. The three suggestions are:

- 156 • **To ensure periodic and systematic assessment of ethics and integrity at**
157 **the institution, establish a representative body charged with the periodic**
158 **assessment of ethics and integrity as such principles and matters relate to**
159 **the operation of the institution at every level in the service of mission and**
160 **goals.**
- 161 • **Provide more systematic professional development to support**
162 **administrative staff to assess for support services outcomes aligned with**
163 **department mission and goals.**
- 164 • **Conduct periodic assessment of governance structures and processes**
165

166 Senator Pecorino made a motion to adopt the 3 suggestions as recommendations.
167 Senator Jacobowitz requested to add another suggestion (i.e., reinstating the faculty
168 dialogue) as a recommendation. After some discussion from other senators and the
169 President, it was decided to amend the initial motion of moving three suggestions to
170 recommendations to four suggestions.

171 **A motion was made, amended, seconded, and not adopted 11- 43-2** to
172 **consider four suggestions to be changed to recommendations on the middle**
173 **states self-study report.**
174

175 2. Discussed consideration of having the original three suggestions in bold to
176 be changed to recommendations on the Middle States Self- study report.

177 **A motion was made, seconded, and adopted 59-1-0** to consider the 3 original
178 suggestions to be changed to recommendations on the middle states self-study
179 report.
180

181 3. Revision of Academic Senate Bylaws, Article II, Sections 1 and 3
182 Addressed a change on who presides as Chair of the Academic Senate from
183 President of the College to Chair of the Steering Committee

184 **A motion was made, seconded, and adopted 57-0-1** to have the Chair of the
185 Steering Committee preside as Chair of the Academic Senate.

186

187 The meeting was adjourned at 4:21 p.m.

188

189 Respectfully Submitted,

190

191 Jannette Alejandra Urciuoli

192 Secretary, Steering Committee of the Academic Senate