

**Minutes of the meeting of the WID/WAC Committee, Wednesday, May 16, 2018** in room H-125/126 Conference Room. The meeting began at 12:30pm.

Present: C. Julian Jiménez (committee Chairperson), Liz DiGiorgio, Daniel Garbin, Shenaz Georgilis, Raymond Lam, Scott Litroff, Lakersha Smith, John Talbird, and Areti Tsimounis (committee Secretary).

#### 1. Welcome

Julian Jiménez introduced himself as the Chairperson of the WID/WAC Committee and welcomed everyone. He also noted that there are incoming members, but none of them were present, and acknowledged of the outgoing committee members. Copies of the meeting's agenda were distributed.

#### 2. Approval of minutes

The minutes from the Committee's meeting on October 18, 2017 were approved with the note that John Talbird's name which was misspelled will be corrected by the committee secretary.

#### 3. Confirm Committee meeting date and time for the following semester

The date for the upcoming meeting has been scheduled for October 10, 2018 at 12:30pm and May 8, 2019. The committee's new chairperson will determine the location. Julian informed the committee that there are typically two meetings per academic year and other if other issues arise they are handled by the committee members via e-mail.

#### 4. Vote on DAN-111 section D2 on retroactive WI designation

The committee received a request from the Health, Physical Education and Dance Department regarding the retroactive designation as WI of the D2 section of DAN-111 Introduction to Dance. The committee noted a few points, including:

- The reason that was given for the section not being designated as WI from the beginning of the semester was a "clerical error" but no further clarification was given.
- The class syllabus does not make any reference to the course being WI.
- The informal vote of the students that was conducted by the instructor was considered inappropriate. The instructor should have contacted the WID/WAC committee first.
- There were a few unanswered questions.

The committee voted by a show of hands on the retroactive designation as WI. There was 1 abstention, no approvals, and the majority voted against the retroactive designation.

#### 6. Election of new committee officers

John Talbird was the nominee for Chair and was voted with 7 votes. Raymond Lam was the nominee for Secretary and was voted with 7 votes. Julian will provide John with a binder with all the committee's paperwork and Areti will provide Raymond with an electronic copy of the latest committee minutes that he can use as a template.

The meeting was adjourned at 1:15pm.

Respectfully submitted,  
Areti Tsimounis