

**Faculty Executive Committee Meeting**  
**November 27, 2018**  
**3pm S-316**

**Agenda**

1. Approval of Agenda
2. Approval of Minutes 10-23-18
3. Treasurer's Report: Faculty Account
4. Faculty Website: Status Report
5. Chairperson's Report (updates)
  - Status of Faculty teaching at Mineola HS in Connect to College Program-work in progress
  - Faculty Affairs Advisory Committee, Barbara Blake-Campbell –sent report
  - Appointment of Faculty with disregard for BOT criteria and QCC criteria
  - College P&B Compliance with BOT Policy-still to be addressed
  - QCC Faculty Diversity and CUNY Resources including FUND \$900,000 Awaiting reply form President Lynch
6. Faculty Meeting -- Planning for Spring 2019—MARCH 20, 2019 Topic: ???
7. Elections Run by the FEC in 2018-2019- UFS Adjunct Rep for December, 2018 others for Spring 2019
8. Review of the College Budget-
9. Review of the Student Technology Fee Budgets for last three years
10. Review of faculty associated with Pre-College, Continuing Education and Workforce Development and the Connect to College Program-will repeat the request for the names and titles
11. Possible Academic Senate Actions:
  - Efforts to bring a restoration of academic department email distribution lists access and opt out dialogue lists for Faculty and Community—in progress
  - Religious Observances and class schedules-sent to Academic Senate-report expected by May 2019
  - Ombudsman-no action as yet
  - Anti Bullying-no action as yet
12. Vetting of Proposed Amendments to the Governance Documents for Amendments: Governance Plan, QCC Faculty Bylaws, Academic Senate Bylaws –President has indicated his support for 7 changes to Governance Plan
13. Old Business
14. New Business

**QCC FACULTY GOVERNANCE LEADERS EVENTS: TENTATIVE CALENDAR 2018-2019**

<b>FEC Meetings</b>	<b>Academic Senate</b>	<b>PSC Meetings</b> EC 3-4pm GEN 12-2 Oakland	<b>QCC General Faculty Meeting</b>	<b>Department Chairs</b> <b>Meet alone</b>	<b>Department Chairs with Provost</b>
<b>Fourth Tuesdays</b> <b>3-5pm</b> S316	<b>Second Tuesdays</b> <b>3-5pm</b> M-136	<b>EC and Chapter General Mtgs</b>	<b>Wednesday 12-2pm.</b> M-136	<b>Second Tuesdays</b> 2-3pm	<b>First Tuesdays</b> 3-5pm
<b>August 28</b>					
<b>October 2</b>	<b>Sept 25</b>	<b>EC Tue,</b> Sept 4 <b>GEN MTG</b> <b>OCT 3</b>		<b>Sept 25</b>	<b>Sept 4</b>
<b>Oct 23</b>	<b>October 9</b>	<b>EC Oct16</b>	<b>Oct 24</b>	<b>October 9</b>	<b>Oct 2</b>
<b>Nov 27</b>	<b>November 13</b>	<b>EC Nov20</b>		<b>November 13</b>	<b>Nov 6</b>
<b>Dec 25</b> No mtg	<b>Dec 11</b>	<b>GEN MTG</b> <b>DEC 5</b> <b>EC Dec18</b>		<b>Dec 11</b>	<b>Dec 4</b>
<b>Jan 29</b>					
<b>Feb 26</b>	<b>Feb 19</b>	<b>EC Feb 5</b> <b>GEN</b> <b>MTG??</b>		<b>Feb 19</b>	<b>Feb 5</b>
<b>Mar 26</b>	<b>Mar 12</b>	<b>EC Mar 19</b>	<b>Mar 20</b>	<b>Mar 12</b>	<b>Mar 5</b>
<b>Apr 30</b>	<b>Apr 9</b>	<b>EC Apr 16</b> <b>GEN MTG</b> <b>?????</b>		<b>Apr 9</b>	<b>Apr 2</b>
<b>May 28</b>	<b>May 14</b>	<b>EC May 21</b>		<b>May 14</b>	<b>May 7</b>

**FEC MEETING CALENDER**

**Calendar of Meetings Fall 2018**

**Senate Meetings are at 3:10 pm unless noted otherwise:**

<b>Agenda Material Due</b>	<b>Agenda Meetings</b>	<b>Academic Senate Meetings</b>
September 4, 2018	Tuesday, September 11, 2018	Tuesday, September 25, 2018
September 18, 2018	Tuesday, September 25, 2018	Tuesday, October 9, 2018
October 23, 2018	Tuesday, October 30, 2018	Tuesday, November 13, 2018
November 20, 2018	Tuesday, November 27, 2018	Tuesday, December 11, 2018

**ACADEMIC SENATE Calendar of Meetings Spring 2019**

**Senate Meetings are at 3:10 pm unless noted otherwise:**

<b>Agenda Material Due</b>	<b>Agenda Meetings</b>	<b>Academic Senate Meetings</b>
January 29, 2019	Tuesday, February 5, 2019	Tuesday, February 19, 2019
February 19, 2019	Tuesday, February 26, 2019	Tuesday, March 12, 2019
March 19, 2019	Tuesday, March 26, 2019	Tuesday, April 9, 2019
April 23, 2019	Tuesday, April 30, 2019	Tuesday, May 14, 2019

<b>AUG</b>				
<b>15</b>	W	8:30am-5:30pm	ECP and Chairs Retreat	Douglaston
<b>19</b>	Sun		End of Summer 2018 Term	
<b>23</b>	Th	9am-1pm	New Faculty Orientation	Oakland
<b>24</b>	F	9am-11am	New Adjunct Orientation	Oakland
<b>27</b>	M		Fall 2018 Semester begins	

## Fall Semester 2018

- **08/26/2018 Sunday** Last day to drop for 100% tuition refund; Last day to file ePermit request for the Fall 2018
- **08/27/2018 Monday** Fall 2018 Classes begin
- **09/02/2018 Sunday** Last day to **add** a course; Last day to drop for 75% tuition refund Last day to drop without the grade of WD
- **09/03/2018 Monday** Verification of enrollment available to faculty; College Closed – no classes scheduled; Grade of WD is assigned to official drops from a course
- **09/05/2018 Wednesday** Follows **Monday** Schedule
- **09/09/2018 Sunday** Last day to drop for 50% tuition refund
- **09/10/2018 & 09/11/2018 Monday and Tuesday** No classes scheduled
- **09/16/2018 Sunday** Last day to drop for 25% tuition refund; Last day for a Curriculum/Plan change Fall 2018; Last day to drop without a W grade; Verification of Enrollment due from faculty
- **09/17/2018 Monday** WN grades assigned; Withdrawal period begins – W grade assigned for official withdrawal. Students use CUNYFirst to withdraw from class(es)
- **09/18/2018 & 09/19/2018 Tuesday and Wednesday** No classes schedule
- **10/08/2018 Monday** College Closed – no classes scheduled
- **11/05/2018 Monday** R2T4 - 60% Date for the term
- **11/06/2018 Tuesday** Last day to withdraw from a course with a grade of W
- **11/22/2018 to 11/25/2018 Thursday to Sunday** College Closed – no classes scheduled
- **12/13/2018 & 12/14/2018 Thursday and Friday** Departmental Uniform Final Exam Days(2 days); No room reservations accepted
- **12/15/2018 to 12/21/2018 Saturday to Friday** Final Examinations; No room reservations accepted
- **12/21/2018 Friday** Final Examinations; End of Fall Term
- **12/24/2018 & 12/25/2018 Monday and Tuesday** College Closed

- **12/24/2018 Monday** Final Grade Submission Deadline; (48 hours after last final exam)
- **1/1/19 Tuesday** Fall 2018 Degree Conferral Date

*There is one (1) conversion day for the Fall 2018.*

Monday classes will meet on Wednesday, September 5

## **This Calendar is Subject to Change**

\*\* See [online grading table](#) for complete explanation of WD grade

Date of Publication: 4/22/18

## **Winter 2019**

- **January 1, 2019 Tuesday**
  - Last day to drop for 100% tuition refund
  - Last day to file ePermit request for Winter Session
  - College Closed
- **January 2, 2019 Wednesday**
  - Start of Winter Session
  - Classes Begin
  - Last day to drop for 50% tuition refund
  - Last day to add a course
- **January 3, 2019 Thursday**
  - Grade of WD assigned to students who officially drop a course
  - Verification of Enrollment Rosters available to faculty
- **January 4, 2019 Friday**
  - Last day to drop for 25% tuition refund
  - Census date
  - Verification of Enrollment Rosters due from faculty
- **January 5, 2019 Saturday**
  - WN grades assigned
  - Grade of W is assigned to students who officially withdraw from a course
- **January 16, 2019 Wednesday**
  - Last day to withdraw from course with a grade of W
- **January 21, 2019 Monday**
  - College Closed
- **January 23, 2019 Wednesday**
  - Final Examinations follow class schedules
  - End of Winter Session
- **January 25, 19 Friday**
  - Final Grade Submission Deadline (48 hours after last exam)
- **February 01, 2019 Friday**
  - Spring term/Winter Session 2019 degree conferral date

**This Calendar is Subject to Change**

Publish Date: 5/16/2018

# Spring Semester 2019

- **01/24/2019 Thursday**
  - Last day to drop for 100% tuition refund
  - Last day to file ePermit request
- **01/25/2019 Friday**
  - Start of Spring Term
  - Classes Begin
- **01/31/2019 Thursday**
  - Last day to add a course
  - Last day to drop for 75% tuition refund
- **02/01/2019 Friday**
  - Grade of WD assigned to students who officially drop a course
  - Verification of Enrollment Rosters available to faculty
- **02/07/2019 Thursday**
  - Last day to drop for 50% tuition refund
- **02/12/2019 Tuesday**
  - College Closed
- **02/14/2019 Thursday**
  - Last day to drop for 25% tuition refund
  - Last day to Change or Declare a Plan/Curriculum change to be effective Spring 2019
  - Census date
  - Verification of Enrollment Rosters due from faculty
- **02/15/2019 Friday**
  - Grade of W is assigned to students who officially withdraw from a course
  - WN grades assigned
- **02/18/2019 Monday**
  - College Closed
- **04/01/2019 Monday**
  - Last day to withdraw from course with a grade of W
- **04/19/2019 – 04/28/2019 Friday-Sunday**
  - Spring Recess
- **05/15/2019 Wednesday**
  - Departmental Uniform Final Examinations
- **05/16/2019 – 05/22/2019 Thursday - Wednesday**
  - Final Examinations
- **05/22/2019 Wednesday**
  - End of Spring Term
- **05/24/2019 Friday**
  - Final Grade Submission Deadline (48 hours after last exam date)
- **05/27/2019 Monday**
  - College Closed
- **06/01/2019 Saturday**
  - Spring 2019 degree conferral date