



CENTER FOR INTERNATIONAL AFFAIRS,  
IMMIGRATION, AND STUDY ABROAD

**STUDENT'S GUIDELINES FOR  
REINSTATEMENT EXPLANATION LETTER**

NAME \_\_\_\_\_  
Last Name First Name Middle Name

VIOLATED F-1 STATUS FOR THE FOLLOWING REASONS IN THE \_\_\_\_\_ SEMESTER.

Less than full-time, but would have qualified for authorized Reduced Course Load

Less than full-time

Missed deadline for \_\_\_\_\_

Terminated by previous school due to \_\_\_\_\_

Other \_\_\_\_\_

**STUDENT'S EXPLANATION OF CIRCUMSTANCES**

When composing your letter requesting reinstatement, make sure to address the following points:

- How the violation was beyond your control
- How the violation relates to a Reduced Course Load that a DSO could have authorized (if applicable)
- Why you deserve reinstatement
- The negative consequences if you are not granted reinstatement